

Date: _____



Request for MLGW Land/Utility GIS Data (All requests are subject to approval)

Requesting Party _____

Company Name _____

Address _____ City _____ State _____ Zip _____

Telephone () _____ Alternate Phone () _____

Email Address _____

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist. (See section below on Out of State Requests.)

Tennessee Driver's License No. or copy of other state ID number (proof of citizenship): _____

Information Requested: Electric Streetlight Gas Water
 Streets Addresses Units (Apt/Ste)
 Other (Explain): _____

Note: Utility information and area of interest may be limited for the purpose of protecting our system and for public safety.

Data/Map Format (Choose One): Paper Maps Adobe (pdf) ESRI (shp) File Geodatabase (gdb) _____

Fees apply for ESRI (shp) and Geodatabase (gdb) files

Government Requests: Are you employed by a local, state, or federal government agency?
 Yes No

Are you or your company requesting information for work on a project contracted to you by a local state federal government agency, or MLGW?
 Yes* No

*If yes, a formal request on govt. letterhead or email is required and must include the name, phone number and email address of the government contact. It must state the work has been contracted to you or your company, the project name and the area of interest.

Out of State Requests: Requests for utility information by an agency/company outside the state of Tennessee must be requested through a Tennessee resident or local engineering firm.

Are you or your company requesting information on behalf of an out-of-state party? If yes, please include the name and contact information for them below:

Requesting Party _____

Company Name _____

Address _____

Telephone () _____ Alternate Phone () _____

Email Address _____

ALWAYS CALL BEFORE YOU DIG: #811

Attach map and describe area of interest (boundaries):

A detailed description of the scope of the project or purpose for requested data is necessary for consideration of release of information. (Attach project plans if available)

Data/Map Prices: Fees may be applicable and vary according to size of area and format requested. Payment is required prior to release of data/maps.

Agreement: Limited Use License Agreement or Non-Disclosure Agreement may be required. All required signatures must be obtained prior to release of data/maps.

Disclaimer: MLGW assumes no responsibility for any consequences arising out of the use of the data.

Submit request to Communications and Public Relations

Email: mlgwpublicrecords@mlgw.org

Phone: 901-528-4557

Note: Land/Utility GIS Data Requests may take more than 7 business days to process.