Date : _____

Request for MLGW Land/Utility GIS Data

(All requests are subject to approval)

Requesting Party _____
Company Name _____
Address _____**City**_____**State**_____**Zip**_____
Telephone ( ) _____ **Alternate Phone** ( ) _____
Email Address_____

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist. (See section below on Out of State Requests.)

Tennessee Driver's License No. or copy of other state ID number (proof of citizenship):_____

Information Requested: ___Electric ___Streetlight ___Gas ___Water
___Streets ___Addresses ___Units (Apt/Ste)
___Other (Explain): _____
Note: Utility information and area of interest may be limited for the purpose of protecting our system and for public safety.

Data/Map Format (Choose One): ___ Paper Maps ___ Adobe (.pdf) ___ ESRI (shp)* ___File Geodatabase (gdb)
Fees apply for ESRI (shp) and Geodatabase (gdb) files

Government Requests: Are you employed by a local, state or federal government agency?
___Yes ___No
Are you or your company requesting information for work on a project contracted to you by a local state or federal government agency, or MLGW?
___Yes** ___No
**If YES, a formal request on govt. letterhead or email is required and must include the name, phone number and email address of the government contact. It must also state the work has been contracted to you or your company, the project name and the area of interest.

Out of State Requests: Requests for utility information by an agency/company outside the state of Tennessee must be made through a local engineering firm.

Are you or your company requesting information on behalf of an out-of-state party? If yes, please provide their name and contact information below:
Requesting Party _____
Company Name _____
Address _____
Telephone ( ) _____ Alternate Phone ( ) _____
Email Address_____

ALWAYS CALL BEFORE YOU DIG: #811

Attach map and describe area of interest (boundaries):
_____
_____
_____
_____

A detailed description of the scope of the project or purpose for requested data is necessary for consideration of release of information. (Attach project plans if available)

_____
_____
_____
_____

Data/Map Prices: Fees may be applicable and vary according to size of area and format requested. Payment is required prior to release of data/maps.

Agreement: Limited Use License Agreement or Non-Disclosure Agreement may be required. All required signatures must be obtained prior to release of data/maps.

Disclaimer: MLGW assumes no responsibility for any consequences arising out of the use of the data.

SUBMIT REQUEST TO: Communications and Public Relations Dept.
Email: UtilityMapRequest@mlgw.org

901-729-8620

(Please allow up to 10 business days on all requests)