



Board of Light, Gas and Water Commissioners 220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, April 15, 2020

8:30 AM

ZOOM ELECTRONIC MEETING

CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 8:31 a.m.

Chairwoman McCullough explained that the Board Meeting is being conducted via Zoom/electronic meeting due to the coronavirus pandemic and gave information how the public can view the meeting.

PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

Chairwoman McCullough led the Pledge of Allegiance via phone.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice Chair	Present	
Leon Dickson	Board Member	Present	
Mike Pohlman	Board Member	Present	
Steve Wishnia	Board Member	Present	

Advisory Board Members: Dwain Kicklighter - Present on the Call
Kevin Young - Present on the Call

There were several Senior Leadership Council on the call. However, a roll was not taken for the SLC.

APPROVALS:

Motion To: Approve Minutes of the Meeting of April 1, 2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Pohlman, Board Member
SECONDER: Mitch Graves, Vice Chair
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated April 7, 2020, Items 2 through 16. (See Minute File No. 1447.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 43)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 7)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Vice Chair
SECONDER:	Steven Wishnia, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

(None)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

1. Resolution approving the award of a purchase order to CBS ArcSafe for remote racking devices, in the amount of \$587,904.50. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 2 to Contract No. 12026, Water Production Wells with Layne Christensen Company, in the funded amount of \$7,272,218.00. (This change is

to renew the current contract for the second of four annual renewal terms for the period covering June 14, 2020 through June 13, 2021, with no increase in rates.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution approving payment of an invoice from U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration for the 2020 Pipeline Safety User Fee, in the amount of \$72,515.88. (Nicholas Newman)

INNOVATION & BUSINESS ANALYTICS

(None)

PRESIDENT

(None)

SVP, CFO & CAO

(None)

SVP, CHIEF OPERATING OFFICER

4. Resolution approving Change No. 1 to Contract No. 12100, Integrated Resource Plan with Siemens Industry, Incorporated, in the funded amount of \$220,000.00. (This change is to increase the contract value for work that has been and will be performed outside the original scope of work. In addition, the contract term will be extended an additional two months covering the period June 2, 2020 through August 1, 2020.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SHARED SERVICES

5. Resolution approving the award of a purchase order to Summit Truck Group for the purchase of a 10.5 cubic yard concrete mixer truck, in the amount of \$140,598.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving the award of a sixty-month purchase order to Action Janitorial Paper Safety for paper products, in the amount of \$718,787.37. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving rejection of a single bid received up to 4:00 p.m. on Tuesday, March 10, 2020 for Contract No. 12156, Emergency Glass Repair. (Randy Orsby)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

2. Healthcare Report, 4th Quarter, 2019 - Loretta Poindexter reviewed the quarterly healthcare report. She stated year-to-date medical claims paid \$47,946,281 and the year-to-date prescription payments minus the rebate totaled \$21,513,787. Segal projections for premium increases was 8.56%. MLGW increase was 3.86%.

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3. Coronavirus Update - J. T. Young stated that MLGW is operating under the pandemic declaration issued on March 13. He reported that we have had 73 employees that have been isolated/quarantined, 18 that are still out, 4 tested positive, 2 awaiting results of the test and 1 death. He informed the Board that a lot of changes have been made to allow approximately 667 employees to work from home. In addition, extra disinfection of MLGW facilities is carried out daily and face masks/coverings are required to keep everyone safe. He noted that the employees are kept informed on a regular basis and there are daily calls to stay up-to-date on COVID19.

4. Late Fee Allowance Update - J. T. Young informed the Board that MLGW is not cutting off services and decided not to charge the late fees due to the pandemic. The policy states this applies to residential, but commercial businesses are being included in this. Dana Jeanes added that the cash flow is being watched very closely every day.

5. Other - J. T. Young updated the Board on the storm that came through Sunday night and early Monday morning. There were over 12,000 customers to lose power but everyone was back up by midnight Tuesday. He also notified the Board that crews went to Chattanooga to assist in the restoration from the tornado that touched down in Chattanooga on Tuesday night.


COMMITTEE REPORTS:

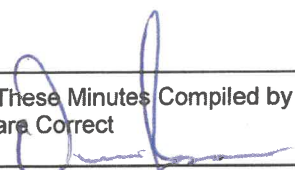
Supplier Diversity Committee Report - Randy Orsby summarized the presentation. He reported that the total spend for 2019 was \$47,992,788.26 which was 34% of the total spend.

ADJOURNMENT:

Prior to adjournment, President Young thanked the Board for their support during this time and thanked the employees in IT and in the field for their hard work.

(See Minute File No. 1446.)

Approved Without Interlineation
 DocuSigned by:

 Chairman

These Minutes Compiled by Undersigned and
 are Correct

 Secretary-Treasurer