



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, November 3, 2021

8:30 AM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Graves

The meeting was called to order at 8:29 a.m.

PLEDGE OF ALLEGIANCE:

Chairman Graves

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Absent	
Mitch Graves	Chairman	Present	
Leon Dickson	Vice Chair	Present	

APPROVALS:

Motion To: Approve Minutes of the Meeting of October 20, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Pohlman, Board Member
SECONDER:	Leon Dickson, Vice Chair
AYES:	Michael Pohlman, Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions, Items 22 through 29, dated October 19, 2021. (See Minute File No. 1463.)

PRESENTATIONS:

MLGW Volunteers in Power Awards - Gale Carson, VP of Community and External Affairs provided an overview of the many volunteer activities and accomplishments of MLGW employees and the Division's community involvement in 2021. Ms. Carson stated that the Division sponsored four mobile food pantries, providing food to 1,800 households; and in 2020 MLGW employees contributed to United Way which provided 95,311 meals to the Food Bank.

Ms. Carson stated with enthusiasm how proud she is of MLGW's commitment to the community through its volunteers as she presented the following MLGW Volunteers in Power Awards:

- 1. David Armstrong - Volunteer of the Year and Effort Award
- 2. Lashell Vaughn - Service Organization Volunteer Award
- 3. Edward Boone - Volunteer Leader of the Year (Supervisors and Above)
- 4. Chantal Lairy - Glue Award
- 5. Kevin Watkins - Go-Getter Award
- 6. Beth and Charles Henderson - Early Bird Award
- 7. Tabrena Wilson - Service Award

Chairman Graves congratulated the award recipients. He offered a special thanks to Mr. Armstrong for his military service as an active-duty member.

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

- 1. Review of Consent Agenda - J. T. Young
(President's Briefing Continued on Page 118)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 26)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Michael Pohlman, Board Member
AYES:	Michael Pohlman, Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough

CHIEF CUSTOMER OFFICER

- 1. Resolution awarding Contract No. 12338, Rethinking the Community Offices to Southern Growth Studio in the funded amount of \$75,000.00. (Randy Orsby)
(REQUIRES CITY COUNCIL APPROVAL)

CHIEF INFORMATION OFFICER

2. Resolution approving Change No. 4 to Contract No. 12009, Professional Information Services (IS) Support Services with VACO Memphis, LLC, in the funded amount of \$1,622,480.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 4 to Contract No. 12007, Professional Information Services (IS) Support Services with Stragistics Technology, Incorporated, in the funded amount of \$1,796,287.36. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 4 to Contract No. 12010, Professional Information Services (IS) Support Services with Nextech Solutions, LLC., in the funded amount of \$1,863,401.60. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 4 to Contract No. 12008, Professional Information Services (IS) Support Services with CTD Staffing, LLC., in the funded amount of \$1,818,500.00. (The change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 4 to Contract No. 12012, Professional Information Services (IS) Support Services with Cook Systems International, Incorporated, in the funded amount of \$1,760,305.84. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 4 to Contract No. 11951, Professional Information Services (IS) Support Services with Ciber - an HTC Global Company, in the funded amount of \$1,635,288.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 4 to Contract No. 12011, Professional Information Services (IS) Support Services with Conch Technologies, Incorporated, in the funded amount of \$1,680,488.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2022 through December 31, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

9. Resolution approving the rejection of bids for Contract No. 12275, Portfolio Management Software Tool. (Randy Orsby)
10. Resolution awarding a purchase order to Thomas Gallaway Corporation, d/b/a Technolgent, for a virtual backup system in the amount of \$506,345.28. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

11. Resolution approving revisions to MLGW HR Policy #23-06, Inclement Weather Policy. (JT Young/Jackie Jones)
12. Resolution approving revisions to MLGW HR Policy #23-15, Standards of Business Policy. (JT Young/Jackie Jones)
13. Resolution approving revisions to MLGW HR Policy #21-04, Termination of Employment Policy. (JT Young/Jackie Jones)
14. Resolution approving revisions to MLGW HR Policy #22-22, Time Off for Death in Family or to Employee Funeral Policy. (JT Young/Jackie Jones)
15. Resolution approving revisions to MLGW HR Policy #21-14, Sponsorship for Non-US Citizens Policy. (JT Young/Jackie Jones)
16. Resolution approving revisions to MLGW HR Policy #21-19, Residency Policy. (JT Young/Jackie Jones)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

17. Resolution ratifying and approving payment of an invoice for purchase of water from the City of Germantown during an MLGW Emergency Crisis beginning on February 18, 2021 through February 23, 2021, in the funded amount of \$76,555.87. (Nick Newman) (CITY COUNCIL APPROVAL REQUIRED)
18. Resolution authorizing the SVP/COO and VP, Engineering and Operations to execute and deliver one or more contracts for purchase of natural gas to supply gas service to MLGW customers, including gas quantities to be supplied to customers under MLGW's Large Customer Prepay Program and Gas Rate Schedule G-13, without prior approval the MLGW Board of Commissioners provided that the term of any such contract shall not exceed five years in length. (Nick Newman)
19. Resolution awarding a purchase order to American Innovations LTD for Pipeline Compliance Systems (PCS) Axis software licenses in the amount of \$113,900.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

20. Resolution approving Contract No. 12342 University of Memphis, on behalf of the Herff College of Engineering's Center for Applied Earth Science and Engineering Research (CAESER) for the ratification, renewal, change and authorization to pay for services, maintenance, and support of the current contract in the funded amount of \$300,000.00. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution awarding Contract No. 12238, Electric Substation Construction and Maintenance Services to RMS Energy Company, LLC, in the funded amount of \$4,006,575.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
22. Resolution approving Change No. 3 to Contract No. 12013, MLGW Water Engineering & Operations Generator Maintenance and Repair with Cummins Incorporated, in the funded amount of \$100,000.00. (This change is renew the current contract for the third of four annual renewal terms for the period January 9, 2022 through January 8, 2023, with no increase in rates from the previous term.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

23. Resolution approving changing the name of MLGW bank account with First Horizon from MLGW Weekend Academy Account to MLGW STEM Educational Support Program. (Dana Jeanes)
24. Resolution approving Change No. 1 to Contract No. 11880, 457 Deferred Compensation Consultant with AndCo Consulting, LLC, formerly The Bogdahn Group, in the funded amount of \$42,000.00. (This change is to extend the current contract for an additional year for the period covering January 1, 2022 through December 31, 2022. The extension is needed due to the 457 (b) plan going through a plan acquisition (Mass Mutual and Empower) and MLGW will need the expertise of a consultant.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

25. Resolution awarding a purchase order to Experitec, Inc., for gas regulators in the amount of \$56,487.76. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
26. Resolution approving the rejection of bids for Contract No. 12160, Administration Building Upgrades South and East Entrance. (Randy Orsby)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):2. Other - J. T. Young

President Young gave an overview of MLGW's Committee Meeting at the City Council yesterday. He stated that the discussion of raising limits for new hire positions and contracts took place. He also noted that Rod Cleek, Manager, Budget Plant Rates informed the Council Members about the expected potential gas price increase.

President Young also congratulated Nick Newman, VP, Engineering and Operations and Virgil Deanes, Manager, Gas Engineering Operations for a successful pipeline safety evaluation. He also congratulated Cliff DeBerry, VP of Design, Construction and Delivery for serving as a panelist at a recent virtual conference, focused on the impact of AI on critical systems, sponsored by the Institute of Electrical and Electronics Engineers (IEEE), an international technical professional organization.

President Young thanked Gale Carson for her excellent efforts driving MLGW community events for the division and for her service in our community.

Chairman Graves asked if there could be public service announcements to alert the customers about the gas price increase. President Young responded that announcement began on October 1, 2021 and will continue.

COMMITTEE REPORTS:

Human Resources Committee Report - Second Quarter, 2021 - Jackie Jones, VP, Chief People Officer updated the Board as follows:

Ms. Jones shared with the Board that the MLGW Vaccination Incentive Program that ran through October 31, 2021, approximately 55% of employees reported their status.

Ms. Jones gave an update on the overall safety metrics. She reported that we are on track to meet most safety goals but the area of personal vehicle collisions needs improvement. To that end, several measures are being implemented to push toward reductions in incidents:

- Increased communications with supervisors;
- Implemented Safety Standdown where a 5-minute conversation is shared with drivers on the reduction of PVCs, our goals, our metrics and the costs associated with the reduction of PVCs;
- Approval to hire a dedicated PVC safety representative;
- Improved CDL training program with a goal to train 1,200 employees next year and partner with new employee training/orientation.

Following Ms. Jones' overview, Commissioner Wishnia inquired about the maximum number of collisions before an employee is not allowed to operate a division vehicle.

Ms. Jones responded that Chandrika Rosser and her team are working closely with her on this and she will report back to the Board on that request.

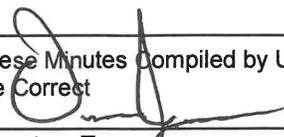
ADJOURNMENT :

There being no further business, the meeting was adjourned at 9:15 a.m.

(See Minute File No. 1464.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer