



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, July 21, 2021

8:30 AM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Graves

The meeting was called to order at 8:30 a.m.

Chairman Graves offered his condolences to Commissioner Pohlman due to the loss of his brother.

PLEDGE OF ALLEGIANCE:

Chairman Graves

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Absent	
Carlee McCullough	Board Member	Late	8:39 AM
Mitch Graves	Chairman	Present	
Leon Dickson	Vice Chair	Present	

APPROVALS:

Motion To: Approve Minutes of the Meeting of July 7, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Pohlman, Board Member
SECONDER:	Leon Dickson, Vice Chair
AYES:	Michael Pohlman, Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 6, 2021, Items 19 through 31. (See Minute File No. 1462.)

PRESENTATIONS:

MLGW Hero Awards - J. T. Young

1. President Young recognized Mr. Bobby Brown, an employee of the MLGW Gas Distribution Dept., for his heroic efforts in saving a man's life. On June 2, Mr. Brown heard a scream for help coming from a nearby private construction site. He ran to the area and saw a construction worker struggling to get out of an excavation. The man had severe deep cuts to both legs and was losing a lot of blood. Mr. Brown took belts from the man's co-workers and used them as tourniquets to apply pressure to the wounds and slow the bleeding. He called the MLGW Control Room and they dispatched the Memphis Fire Department and paramedics. Mr. Brown credited documentaries he had watched for his ability to know what to do. He stayed until the paramedics arrived approximately 10 minutes later. Mr. Brown received a plaque in recognition of his heroism and attended the meeting via zoom with Cliff DeBerry, Craig Powers, and Nolen Baker.

2. President Young recognized Mr. Patrick O'Neil, an employee of the MLGW Customer Service Dept. Mr. O'Neil was dispatched to an elderly resident's home to check her outlets. He noticed something wasn't normal after he completed the outlet inspection. He noticed smoke coming from the back and asked her if the dryer was running. She told him it was not, so he started checking other areas of her home and noticed her shed was on fire. He took the customer to a safe area away from the fire and called the Fire Dept. The fire spread to her carport and her house. President Young gave accolades to Mr. O'Neil for his heroic actions and thanked him for demonstrating the MLGW "Serving You Is What We Do" motto. Mr. O'Neil received a plaque in recognition of his heroism and attended the meeting via zoom with Jim West and Frank Fletcher.

3. President Young recognized Ms. Vickie Fox Price, an employee of the System Security and Compliance Department, for saving someone's life. Ms. Price was teaching a fitness class when she noticed that one of the participants was sweating profusely and having trouble breathing. Concerned, she headed toward the participant, but the victim passed out before she could get to her. Having trained for emergencies like this through MLGW University, Ms. Price immediately began performing CPR on the victim for a period of eight minutes before the paramedics arrived. Ms. Price's formal CPR training and quick thinking were commended by the paramedics who attributed her actions to saving the life of the victim. Ms. Price attended the meeting with Lashell Vaughn. Ms. Price was presented a plaque in recognition of her heroism.

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 75)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 12)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Pohlman, Board Member
SECONDER:	Leon Dickson, Vice Chair
AYES:	Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Steven Wishnia

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution approving Change No. 1 to Contract No. 12309 (Formerly Purchase Order #7021873, 7023165, and 7024934), Veritas NetBackup Maintenance with Thomas Consultants, Inc., in the funded amount of \$165,951.58. (This change is to ratify and renew annual maintenance for Veritas NetBackup Platform Base software licenses, maintenance, and support services for the period covering August 11, 2021 through September 30, 2022.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a purchase order to MSM Solutions, for mobile handheld computers, in the amount of \$112,720.05. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

3. Resolution approving the position for a Computer Software Specialist 3. (J. T. Young/Jackie Jones) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding Contract No. 12186, Family Medical Leave Act to Unum Group, in the funded amount of \$77,568.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

5. Resolution approving Contract No. 12313 between Memphis Light, Gas and Water Division and ANR Pipeline Company, in the amount of approximately \$5,000,000, for

four years, effective April 1, 2022 and ending March 31, 2026. (Nick Newman)
(REQUIRES CITY COUNCIL APPROVAL)

6. Resolution approving payment of an invoice to the Tennessee Department of Environment and Conservation for the annual facility maintenance fee, for public water system, in the amount of \$127,702.75. (Nick Newman)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

7. Resolution approving Change No. 7 to Contract No. 10614, Bloomberg Data License and Maintenance Agreement with Bloomberg, L.P. in the funded not-to-exceed amount of \$73,200.00. (This change is to renew the current contract for bi-annual software maintenance, licenses, and support services for an additional two-year term covering the period September 2, 2021 through September 1, 2023, which can only be performed by Bloomberg, L.P.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 4 to Contract No. 11982, Rental Equipment Insurance Coverage with Clay and Land Insurance, Incorporated, in the funded amount of \$23,000.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering August 24, 2021 through August 23, 2022, with no increase in rates from the previous renewal.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

9. Resolution awarding a purchase order to Engineered Sealing Components, LLC, for polyvinyl chloride (PVC) conduit, in the amount of \$318,925.70. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a purchase order to Stribling Equipment LLC, for a diesel powered crawler tractor with a blade, in the amount of \$116,895.84. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a twenty-four-month purchase order to Automotive Tool Group, for fiber optic ground wire (OPGW), in the amount of \$555,012.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a purchase order to Howard Industries, Inc., for three phase overhead distribution transformers, in the amount of \$403,629.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

Jackie Jones addressed the Board and opened by explaining that the HR Policy Committee meets a couple of times a month and is led by Eric Conway. She named several participants that participate as members of the Committee. She summarized all the revisions for each policy as noted below (2 through 9). She explained that there are minor modifications most of them being modified wording and corrections to management titles. She added that there are no changes to the actual policy that affects anything materially.

2. HR Policy #21-01 - Employment of Relatives - Jackie Jones
3. HR Policy #21-12 - Employee Information - Jackie Jones
4. HR Policy #22-01 - Tuition Assistance - Jackie Jones
5. HR Policy #22-02 - Training Programs - Jackie Jones
6. HR Policy #22-08 - Time Off to Vote - Jackie Jones
7. HR Policy #22-10 - Employee Assistance Program - Jackie Jones
8. HR Policy #22-16 - Jury Duty/Summons - Jackie Jones
9. HR Policy #23-02 - Disciplinary Actions - Jackie Jones

(President's Briefing Continued Below)

COMMITTEE REPORTS:

Second Quarter, 2021 Human Resources Committee Report - Jackie Jones gave the details of the HR Committee update for second quarter. She stated that overall, we are having a good year and are doing well compared to our set goals. Regarding grievances, she gave the statistics for April (253), May (284), and June (251). There were 47 new grievances filed and 48 resolved. Lost time incident rate for 2021 versus 2020 was a reduction of 5%. She added that the medical recordable incidents rate for 2021 versus 2020 was a reduction of 10%. She discussed the causation breakdown. She stated the Safety Dept. is focused on actions that can be taken to mitigate injuries. Preventable vehicle collisions are being worked on placing additional action around defensive driving. Last year there were five pump pull offs. In 2021, there has been one pump pull off in May and one in June.

PRESIDENT'S BRIEFING (Continued from Above)**10. Other - J. T. Young**

President Young informed the Board that MLGW has recently conducted the employee engagement survey with an 83% participation rate. It stated the survey showed that MLGW employees overall are focused on safety as a priority.

Nick Newman addressed the Board to give an update on CAESAR and TVA and discussions about each of their data. Mr. Newman confirmed that there has been a lot of press giving the perception that there is arsenic in our wells, and there is not. He added that there are some issues in the shallow water aquifer, but everything is documented, and the source is not known. He stated over the meeting was good and

the data was exchanged. Chairman Graves thanked Mr. Newman for his leadership. Mr. Newman thanked Quinton Clark and stated he did a great job working with the two entities and getting everyone together.

Dana Jeanes informed the Board at the next meeting there will possibly be a ratification resolution for emergency issues in the garage. He explained the problem was caused in mid-February by cold weather causing cracking in the garage. He stated the engineers have completed the assessments, have monitored movement and working on the design.

In closing, President Young informed the Board that last week the TMEPA Annual meeting was held at the Peabody. President Young stated he was honored to speak at the meeting. He stated Dana Jeanes was selected to receive the outstanding service award and thanked him for his hard work. TMEPA acknowledged Mr. Jeanes' years of service throughout the valley and the help he has given to peer utilities.

ADJOURNMENT:

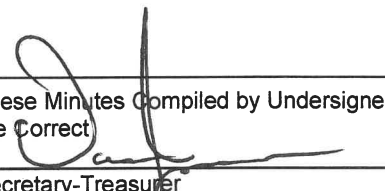
There being no further business, the meeting was adjourned at 9:00 a.m.

(See Minute File No.1462.)

Approved Without Interlineation


Chairman

These Minutes Compiled by Undersigned and
are Correct


Secretary-Treasurer