



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, May 19, 2021

8:30 AM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Graves

The meeting was called to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

Chairman Graves

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Mitch Graves	Chairman	Present	
Leon Dickson	Vice-Chair	Present	

APPROVALS:

Motion To: Approve Minutes of the Meeting of May 5, 2021.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steven Wishnia, Board Member
SECONDER: Leon Dickson, Vice-Chair
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

Advisory Board Member: Kevin Young - Present

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 4, 2021, Items 17 through 34; Item 24; and Item 48. (See Minute File No. 1459.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

Chairman Graves acknowledged there were no e-mail comments received from the public and one card to speak in person is requested.

- 1) Mr. Larry Rogers, employee of MLGW, addressed the Board from the podium. He wanted to report an incident from last Friday (May 14, 2021) where he stated he witnessed a white employee referring to a black employee using the "N" word and that said white employee posted the incident on the social media platform

Instagram. He stated that the white employee tagged the caption as "Using the N-Word" on Instagram. He also stated that said white employee demonstrated this behavior while wearing a MLGW uniform. Mr. Rogers stated the Board should know and asked if this type of Division representation is allowed. He stated that Thomas Edwards is the name of the employee. (Chairman Graves thanked Mr. Rogers for bringing this incident to the attention of the Board and stated that the proper departments would investigate and report back to the Board their findings.)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 52)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 22)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution awarding a purchase order to Thomas Consultants, Inc. for Netmotion software license maintenance and support, in the amount of \$156,907.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a purchase order to Unico Technology, LLC., for network security enhancements in the amount of \$407,604.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 12243, CIS Upgrade-MicroFocus Cobol to MicroFocus U.S., Inc., in the funded amount of \$132,103.56. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 1 to Contract No. 12282 (formerly purchase order #7020281), Citrix Maintenance with Technologyx, Inc., in the funded amount of \$101,224.80. (This change is to renew the current contract to continue vendor software support and maintenance for the period covering July 11, 2021 through July 10, 2022;

with no increase in rates from the previous term.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

5. Resolution approving Change No. 1 to Contract No. 12244, Smartsheet with Smartsheet, Incorporated, in the funded amount of \$150,000.00. (This change is to ratify and renew annual software maintenance, license, and support services for the period covering January 24, 2021 through January 23, 2024 in the amount of \$235,000.00 of which \$85,000.00 was paid in February 2021 with a funding request for the 2021-2022 annual subscription plan and one-time maintenance fee.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 14 to Contract No. 9547, IBM Maintenance with International Business Machines (IBM), with no increase in the contract value. (This change is to renew the current contract for the IBM MQ Processor Value Unit (PVU) for the period covering July 1, 2021 through June 30, 2022 in the funded amount of \$34,520.00, which will be absorbed in the current contract value. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by IBM.) (Randy Orsby)
7. Resolution approving Change No. 2 to Contract No. 11900, Mobile Dispatch Replacement with Clevest Solutions, Inc., in the funded amount of \$1,419,526.00. (This change is to extend the software maintenance agreement from December 31, 2022 through June 30, 2027. In addition, this change is to upgrade software with IFS Platinum support for system enhancements and analysis applications for the period covering July 1, 2021 through June 30, 2027.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

8. Resolution awarding Change No. 1 to Contract No. 12212, Job Evaluation Manager Subscription with Korn Ferry to change the current contract in the funded amount of \$30,425.00. (This change is to expand the scope of work to include in-depth meetings with MLGW President and Senior Leadership Council on Division issues including, but not limited to, job evaluations, salaries and market data, and any new salary administration plans changes.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving the following positions: Position No. 01403 – Labor Engagement Diversity Inclusion Specialist II; Position No. 03254 – Cable Splicer; and Position No. 05486 – Business Systems Analyst 4. (JT Young/Jackie Jones)
10. Resolution approving a position for a Computer Software Specialist. (J. T. Young/Jackie Jones) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution approving Change No. 1 to Contract No. 11850, MLGW Employee Assistance Program, with Methodist Healthcare EAP in the funded amount of \$19,000.00. (This change is to extend the current contract for six months for the period covering July 1, 2021 through December 31, 2021. This extension is needed to allow time to complete the bidding process for a new contract.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

COMMUNITY & EXTERNAL AFFAIRS

12. Resolution approving MLGW Public Records Policy. (Gale Carson)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

13. Resolution awarding Contract No. 12174, Waste Management Services to Tradebe Environmental Services, LLC, in the funded amount of \$150,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding Contract No.12240, Overhead Water Storage Tank Painting Inspections to Mid-South Tank Consultants, in the funded amount of \$262,700.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution awarding Contract No. 12242, Overhead Storage Tank Painting for Raleigh-Millington, Holmes Road, Baker, President's Island and Frayser to G and L Tank Sandblasting and Coating, LLC, in the funded not-to-exceed amount of \$1,857,845.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving Change No. 3 to Contract No. 12026, Water Production Wells with Layne Christensen Company, with no increase in the contract value. (This change is to renew the current contract for the third of four annual renewal terms for the period covering June 14, 2021 through June 13, 2022.) (Randy Orsby)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

(None)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

17. Resolution awarding a purchase order to Scruggs Equipment Company for air compressor generator systems, in the amount of \$237,883.60. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
18. Resolution approving Change No. 3 to Contract No. 12031, MLGW Background Check with Data Facts, Incorporated, in the funded amount of \$50,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering October 1, 2021 through September 30, 2022). (This renewal includes a \$0.82 increase in the employment package from \$16.47 to \$17.29.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution awarding purchase orders to Vermeer Midsouth Inc in the amount of \$68,479.00, Stribling Equipment LLC., in the amount of \$465,883.37 and Williams

Equipment and Supply Company in the amount of \$48,055.00 for small equipment. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

20. Resolution approving Change No. 2 to Contract No. 12060, DOT Drug and Alcohol Testing with Mid-South Drug Testing, Inc., in the funded amount of \$125,000.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period September 15, 2021 through September 14, 2022, with no increase in rates from previous term.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution awarding a thirty-six-month purchase order to Brighter Days and Nites, Inc., for underground tap and terminal kits in the amount of \$994,212.17 (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

22. Resolution awarding Contract No. 12232, Third Party Administrator for Workers' Compensation to Brentwood Services Administrator, Inc., in the funded amount of \$138,500.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. 2021 Annual Utility Bill Comparison - Rod Cleek gave his presentation via Zoom. He stated 40 major cities are represented this year in the annual utility comparison report. MLGW is ranked second in the total this year. Reno, NV participated this year and has not done so in several years. Mr. Cleek shared data from various charts and noted that MLGW has taken the top spot in five of the last ten surveys in the electric, gas and water divisions. He also shared information data through 2019 for MISO electric residential rate comparisons. He indicated that the data for 2020 should be available later this month and will be shared with the Board.

3. Key Focus Area Update: "Promoting Good Governance and Compliance" - Dana Jeanes/Cheryl Patterson/Lesa Walton - President Young reminded the Board that during his State of MLGW address he gave in February, he committed to update the Board on various governance and compliance activity. Mr. Jeanes opened the presentation reminding the Board of the MLGW Way key focus areas. He reviewed the history of the current approval process of approving contracts \$50,000 and above as well as the Ordinances associated with it. In addition, he reviewed the problems and delays this limit causes. He discussed the Baker Tilly efficiency study recommendations which included raising the contract limit threshold to \$500,000.00. Mr. Jeanes reviewed the recommended options and shared the overall statistical impact of dollar option limits to number of items. In summary, it would reduce the number of items going to the Board and City Council by 50%, while only reducing the dollars by only about 5% on average.

The Commissioners were given the opportunity to answer questions and share their thoughts. President Young reminded the Board that when the budget is approved these contracts are included in that approved budget. He stated that the intention is to operate more efficiently. Each Board member gave their thoughts. President Young stated that this is presented today so they can consider this in a future resolution. The

various ways to approach the City Council was discussed. The Board will receive an electronic copy of Mr. Jeanes' presentation.

4. Other - J. T. Young

President Young introduced Corey Hester as the new Business Manager for IBEW and Tommie Pollion as Assistant Manager.

President Young stated a few weeks ago that MLGW partnered with Paint the Town Red and participated in a clean-up project in the Soulsville Area this year. He was most appreciative of the employees that participated and thanked them for continuing to be supportive of the community.

Commissioner Wishnia asked about the status of the GDS project. Alonzo Weaver reported that the project is on schedule. Teams have been created to work on various parts of the RFP. He stated that currently the emphasis is on transmission and thermal generation RFPs. A renewable team will be meeting this coming Friday. MISO is completing additional studies and analysis around their transmission system which will run in tandem with the transmission RFP, which was fully anticipated. MLGW is working on additional short circuit analysis which was also anticipated. He stated we are on target for July 12 for the transmission RFP report. He commended Frank Fletcher and Rod Cleek stating they are doing a great job working in tandem as Project Managers.

COMMITTEE REPORTS:

(None)

ADJOURNMENT:

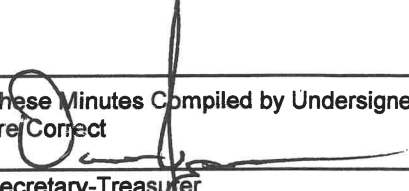
There being no further business, the meeting was adjourned at 9:31 a.m.

(See Minute File No. 1460.)

Approved Without Interlineation


Chairman

These Minutes Compiled by Undersigned and
are Correct


Secretary-Treasurer