



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~Preliminary Agenda ~

Wednesday, December 2, 2020

8:30 AM

Electronic Zoom Meeting

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Linda Ford at (901) 528-4486 during business hours.

CALL TO ORDER AND OPENING REMARKS:Chairwoman McCullough

Our Meeting today is being conducted electronically in order to protect public safety and welfare and to prevent the spread of COVID-19 in Memphis and Shelby County. Board members will participate and vote without being present as permitted in Executive Order No. 16 issued by the Governor of the State of Tennessee on March 20, 2020. An audio recording of the Meeting will be available to the public within 48 hours through the MLGW website at www.mlgw.com <<http://www.mlgw.com>>. Without objection from any Board member we will proceed with the published agenda.

PLEDGE OF ALLEGIANCE:Chairwoman McCullough**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of November 18, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 17, 2020, Items 14 through 27, 31 and 37.

PRESENTATIONS:

United Way Golf Tournament - J. T. Young

GENERAL STATEMENTS FROM THE PUBLIC:

Chairwoman McCullough will read through submitted requests provided by Corporate Communications from corpcomm@mlgw.org.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 13)

CHIEF CUSTOMER OFFICER

1. Resolution awarding Contract No. 12230, Exceleron Pre-Pay to Exceleron Software, LLC, in the funded amount of \$1,920,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 11 to Contract No. 11070, Utility Meter Data Application with Automated Energy, Incorporated (AEI). (This change is to

extend the current contract for an additional one (1) year for the period covering January 1, 2021 through December 31, 2021, with no increase in contract value.) (Randy Orsby)

CHIEF INFORMATION OFFICER

3. Resolution awarding Contract No. 12236, Meter Support Maintenance to Honeywell, in the funded amount of \$5,253,180.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL) (SAME DAY MINUTES REQUESTED)
4. Resolution approving Change No. 8 to Contract No. 10927, Perpetual Licensing Agreement with Pitney Bowes Software, Incorporated, in the funded amount of \$148,082.41. (This change is to renew the current contract for software maintenance, license and support services for the period covering September 1, 2018 through August 31, 2023, which reflects a 2% increase in pricing. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Pitney Bowes Software, Incorporated.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL) (SAME DAY MINUTES REQUESTED)

CHIEF PEOPLE OFFICER

5. Resolution approving revised MLGW Human Resources Policy No. 24-01, Complaint Resolution Procedure. (JT Young/Von Goodloe)
6. Resolution approving revised MLGW Human Resources Policy No. 21-10, Temporary and Development Assignments. (JT Young/Von Goodloe)
7. Resolution approving revised MLGW Human Resources Policy No. 21-07, Scheduling of Tests and Job/Interviews. (JT Young/Von Goodloe)
8. Resolution approving revised MLGW Human Resources Policy No. 21-06, MLGW Cooperative Education (Co-op) Program. (JT Young/Von Goodloe)
9. Resolution approving revised MLGW Human Resources Policy No. 21-02, Employment Status. (JT Young/Von Goodloe)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

10. Resolution awarding Contract No.12154, Surveying Services to Ollar Surveying Company, LLC, in the funded amount of \$135,425.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

11. Resolution requesting approval of the selection of Sands Capital Management, a large cap growth manager, to manage approximately \$70,000,000 for the benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes)
12. Resolution approving Change No. 3 to Contract No. 12016, Armored Car Service with Brinks, Incorporated to provide daily pick-up of cash receipts at all MLGW community offices in the funded amount of \$30,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering February 16, 2021 through February 15, 2022.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

(None)

VP & GENERAL COUNSEL

13. Resolution approving Change No. 5 to Contract No. 11777, Third Party Administrator for Workers' Compensation with Brentwood Services Administrators, Incorporated, with no increase in contract value. (This change is to extend the current contract for an additional six months for the period covering January 1, 2021 through June 30, 2021 to allow time for a new contract to be executed, with no increase in rates from the previous renewal.) (Randy Orsby)

REGULAR AGENDA

(Items 14 and 15)

14. Resolution approving Change No. 2 to Contract No. 11801, Prescription Benefits Management with Express Scripts in the funded amount of \$6,250,000.00. (This change is to extend the current contract for a three month term for the period covering January 1, 2021 through March 31, 2021. This extension is needed to allow implementation time for a new prescription drug program to be put in place for MLGW employees, retirees and dependents.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution awarding Contract No.12162, Prescription Benefits Management to CVS in the funded amount of \$59,587,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SPECIAL AGENDA – ITEM 1

1. Resolution recognizing and honoring Mr. Herman Arthur Gilliam, Sr. for his work, leadership and contributions to MLGW. (J. T. Young)

PRESIDENT'S BRIEFING (Continued):

2. Other - J. T. Young

COMMITTEE REPORTS:

Supplier Diversity Report, Third Quarter, 2020 - Dana Jeanes

ADDITIONAL MEETINGS

Audit Committee - Immediately Following 8:30 a.m. Board Meeting –
Conference Call

Thursday, December 3, 2020

Human Resources Committee Meeting –
9:00 a.m. (Zoom Meeting)