



**~ Preliminary Agenda ~**

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**Wednesday, August 3, 2022**

**8:30 AM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Linda Ford at (901) 528-4323 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**

Chairman Graves

**PLEDGE OF ALLEGIANCE:**

Chairman Graves

**ROLL CALL:**

Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of July 20, 2022

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 26, 2022, items 9 through 12.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young
2. Greater Memphis Chamber Update - Ted Townsend

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

**CHIEF CUSTOMER OFFICER**

1. Resolution approving Change No. 1 to Contract No. 11938, Collection Services - Primary Collection Agencies with IC Systems, Inc.; to extend the current contract with no increase in the contract value. (This change is to extend the current contract for an additional five year period covering March 2, 2023 through March 1, 2028.)

2. Resolution approving Contract No. 11828, Collection Services - Primary Collection Agencies with Aargon Agency, Inc.; to extend the current contract with no increase in the contract value. (This change is to extend the current contract for an additional five year period covering March 5, 2022 through March 4, 2028.) (Randy Orsby)

#### **CHIEF INFORMATION OFFICER**

3. Resolution approving the rejection of proposals received up to 4:00 PM on Monday, May 23, 2022 for Contract No. 12362, Project Portfolio Management Software Tool Acquisition. (Randy Orsby)

#### **CHIEF PEOPLE OFFICER**

4. Resolution to approve revisions to MLGW Human Resource Policy Number 23-27, Workplace Violence. (J. T. Young/Jackie Jones)
5. Resolution to approve the new MLGW Human Resource Policy Number 22-26, Flexible Working Arrangements. (J. T. Young/Jackie Jones)
6. Resolution to approve the new MLGW Human Resource Policy Number 22-25, ADAAA Policy. (J. T. Young/Jackie Jones)
7. Resolution to approve revisions to MLGW Human Resource Policy Number 22-12, Vacation Policy. (J. T. Young/Jackie Jones)
8. Resolution to approve revisions to MLGW Human Resource Policy Number 22-03, Bonus Days. (J. T. Young/Jackie Jones)

#### **COMMUNITY & EXTERNAL AFFAIRS**

(None)

#### **DESIGN CONSTRUCTION & DELIVERY**

9. Resolution approving Change No. 1 to Contract No. 12085, Right-of-Way Mowing with APS Facility Maintenance to change the current contract with no increase in the contract value. (This change is to increase the current contract rates due to increases in labor, fuel, and maintenance. The contract term will remain June 24, 2019 through June 23, 2024.) (Randy Orsby)
10. Resolution awarding Contract No. 12364, South Primary No. 31 Thomas H. Allen No. 35 Line #6 161 kV Transmission Line FedEx Substation Cut-In to William E. Groves Construction, LLC dba Groves Electrical Services in the funded not-to-exceed amount of \$8,480,758.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS**

11. Resolution awarding Contract No. 12372, FirstNet Wireless Services and Devices to AT&T Mobility in the funded not-to-exceed amount of \$2,009,495.40. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT**

(None)

**SVP, CFO & CAO, FINANCE**

12. Resolution to approve the addition of Street Cut Permit Fees to the MLGW Schedule of Charges effective 9/1/22 which allows MLGW to pass through these costs to customer jobs that require street cuts. This is pursuant to the MLGW Board action on 4/20/2022 and the Memphis City Council action on 5/24/2022 related to Street Cut Permit Fees charged to MLGW by the City of Memphis. This resolution was held from the 7/6/22 meeting. (Dana Jeanes)

**SVP, CHIEF OPERATING OFFICER**

(None)

**SHARED SERVICES**

13. Resolution approving Change No. 9 to Contract No. 11293, Procurement Card Provider with First Horizon Bank to extend the current contract with no annual fees. (Randy Orsby)

**VP & GENERAL COUNSEL**

(None)

**PRESIDENT'S BRIEFING (Continued):**

3. Other - J. T. Young

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS ON August 3, 2022**

(None)