



**~ Preliminary Agenda ~**

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**Wednesday, February 2, 2022**

**8:30 AM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Linda Ford at (901) 528-4323 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**

Chairman Graves

**PLEDGE OF ALLEGIANCE:**

Chairman Graves

**ROLL CALL:**

Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of January 19, 2022.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated January 18, 2022, Items 7 through 12.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

1. Resolution awarding Contract No. 12326, Dell Backup and NSX Replacement Servers to Dell Marketing LP, in the funded amount of \$199,748.16. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

2. Resolution approving Change No. 3 to Contract No. 11595, Telvent Maintenance Agreement with Schneider Electric Smart Grid Solutions, LLC (formerly Telvent USA, LLC), in the funded amount of \$43,609.00. (This change is to ratify and

extend the ArcFM Viewer software license for a term of 60 days which includes 320 licenses in the amount of \$23,609.00. The short-term extension is needed due to a delay in the completion of the project to replace ArcFM Viewer with the MIMS Mobile implementation project. MLGW is requesting \$20,000.00 in contingency funds to extend for an additional 60 days for any unforeseen conditions. The extension term of the contract will cover the period of January 1, 2022 through April 30, 2022.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution approving Change No. 5 to Contract No. 12324, Express Suite Support Services with Intellium, Incorporated in the funded amount of \$17,237.40. (This change is to expand the current scope to purchase 60 Hand-Held Android software licenses, software maintenance and support services for a three-year term. The contract term will remain through October 31, 2024.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 1 to Contract No. 12235, TIBCO Jaspersoft Reporting Software subscription with TIBCO Software, Inc., in the funded amount of \$162,294.94. (This change is to renew the existing software maintenance, license and support services for the period covering June 1, 2022 through May 31, 2027 in the amount of \$162,294.94.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

#### **CHIEF PEOPLE OFFICER**

5. Resolution awarding Contract No. 12352, Smith Driving to Smith System, Inc. in the funded amount of \$300,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

#### **COMMUNITY & EXTERNAL AFFAIRS**

(None)

#### **DESIGN CONSTRUCTION & DELIVERY**

(None)

#### **ENGINEERING & OPERATIONS**

6. Resolution approving Change No. 1 to Contract No. 12150, Mallory Wash Water Recovery with Chris-Hill Construction Company, LLC., to increase the current contract value in the amount of \$33,475.00. (This change is to expand the scope of the contract to furnish and install a flowable fill. The term of this contract will remain for the period covering September 1, 2020 through August 31, 2022.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding Contract No. 12337, Palmer Distributed Process Control (DPC) Installation to Tri-State Armature & Electrical Work, Inc., in the funded

amount of \$113,019.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

8. Resolution awarding Contract No. 12336, Morton Distributed Process Control (DPC) Installation to Tri-State Armature & Electrical Work, Inc., in the funded amount of \$347,723.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding a purchase order to Automotive Tool Group for a vacuum priming system; in the amount of \$64,254.40. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a purchase order to Industrial Controls & Electrical, LLC., for distributed process control panels for Palmer Pumping Station; in the amount of \$197,658.28. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT**

(None)

**SVP, CFO & CAO, FINANCE**

(None)

**SVP, CHIEF OPERATING OFFICER**

(None)

**SHARED SERVICES**

11. Resolution awarding a purchase order to AutoNation Ford Memphis, for ½-ton pickup trucks in the amount of \$2,036,521.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a purchase order to Rush Truck Centers of Tennessee for the purchase of a six-yard dump truck in the amount of \$101,367.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding a purchase order to Enfinity Supply, LLC., for lamps in the amount of \$54,855.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving Change No. 4 to Contract No. 11947, Grounds Maintenance with Bean and Prince Contractors, Incorporated with no increase in the current contract value. (This change is to renew the current contract for the fourth and final annual renewal for the period covering May 12, 2022 through May 11, 2023 in the amount of \$450,309.87, which reflects a 3.5% increase in rates from the previous term due to increases in labor expenses; \$450,309.87 will be absorbed in the current contract value.) (Randy Orsby)

**VP & GENERAL COUNSEL**

15. Resolution approving Change No. 1 to Contract No. 11834, Legal Research Services with Lexis Nexis, a Division of Relix, Inc. in the funded amount of \$15,525.01. (This change is to ratify and increase the current contract value in the amount of \$15,525.01 to continue to make payments on the Legal Online Research Subscription. The term of the contract will remain from February 1, 2017 through January 31, 2022.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. HR Policy #21-02 - Employment Status - Jackie Jones
3. HR Policy #21-09 - Employment of MLGW Retirees - Jackie Jones
4. HR Policy #22-09 - Leave of Absence - Jackie Jones
5. Fourth Quarter 2021 Medical Report – Dana Jeanes
6. State of MLGW - J. T. Young
7. Other - J. T. Young

**COMMITTEE REPORTS:**

Fourth Quarter, 2021 HR Committee Report - Jackie Jones

**ADDITIONAL MEETINGS:**

(None)