



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~ Preliminary Agenda ~

Wednesday, November 18, 2020

8:30 AM

Zoom Electronic Meeting

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Linda Ford at (901) 528-4486 during business hours.

CALL TO ORDER AND OPENING REMARKS: Chairwoman McCullough

PLEDGE OF ALLEGIANCE: Chairwoman McCullough

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of November 4, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated October 20, 2020, Item 17 and Items 9 through 20 dated November 3, 2020.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

Chairwoman McCullough will read through submitted requests provided by Corporate Communications from corpcomm@mlgw.org.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 20)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution awarding a Purchase Order to Thomas Consultants, Inc. for five (5) years of unlimited Quest Software Enterprise Licenses, in the amount of \$327,512.11. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 6 to Contract No. 11362, Electronic Forms Routing with BP Logix in the funded amount of \$48,000.00. (This change is to renew annual software maintenance, license and support services for the Process Director Software Module covering the period December 29, 2020 through December 28, 2023. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by BP Logix.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution awarding Contract No.12152, GIS 10.6.1 Upgrade, to SSP Innovations, LLC in the funded amount of \$365,678.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 6 to Contract No. 11752, Software License and Services Agreement with Hansen Technologies in the funded amount of \$101,540.56 (This change is to renew the current contract for annual maintenance, license and support services for the period covering January 1, 2021 through December 31, 2022. This renewal reflects a 1% increase for each year from the previous renewal fees based on the Consumer Pricing Index (CPI). MLGW is also requesting continuous maintenance of this software, which can only be provided by Hansen Technologies.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 11 to Contract No. 10908, Mobile Data with ABB Enterprise Software, Incorporated, in the funded amount of \$87,893.34. (This change is to renew annual software maintenance, license, and support services for the Mobile Dispatching System, Mobile Mapping, and Street Level Routing through the Customer Information System (CIS) covering the period January 1, 2021 through June 30, 2021. This renewal reflects a 0.99% increase from the previous renewal based on the Consumer Pricing Index (CPI). MLGW is requesting continuous maintenance of the acquired system, which can only be performed by ABB Enterprise Software, Incorporated.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

(None)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

6. Resolution awarding Contract No. 12225, Capleville Tank Corral Installation to Pittsburg Tank and Tower Company, Inc., in the funded amount of \$70,010.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving the renewal of Cooperative Agreement No. 5447, investigation of Water Resources, for the period of January 1, 2021 to December 31, 2021, stipulating that a sum of \$60,000 will be furnished by the MLGW Division and a like sum will be furnished by the United States Department of the Interior Geological Survey, for continuation of the ground water data collection program in the Memphis area. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 2 to Contract No. 12013, MLGW Water E & O Generator Maintenance and Repair with Cummins Incorporated, with no increase

in contract value. (This change is renew the second of four annual renewal terms covering the period January 9, 2021 through January 8, 2022, with no increase in rates from the previous term.) (Randy Orsby)

PRESIDENT

9. Resolution approving Position No. 01959 - Utility Worker 2. (J.T. Young/Von Goodloe)
10. Resolution approving the employment of Jacqueline C. Jones as Vice President and Chief People Officer at an annual salary of \$223,000.00 and the certification of her nomination to the City Council for approval pursuant to the Division's Charter. (J. T. Young) (REQUIRES CITY COUNCIL APPROVAL) **(SAME DAY MINUTES REQUESTED)**

SVP, CFO & CAO, FINANCE

11. Resolution awarding Contract No. 12106, OPEB Actuarial Services to Segal, in the funded amount of \$337,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding Contract No. 12099, Pension Actuarial Services to Segal, in the funded amount of \$337,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving the rejection of bids received up to 12:00 PM on Tuesday, June 30, 2020 for Contract No. 12162, Prescription Benefits Management (PBM). (Randy Orsby)
14. Resolution approving Change No. 2 to Contract No. 11801, Prescription Benefits Management with Express Scripts in the funded amount of \$24,142,000.00. (This change is to extend the current contract for one (1) year for the period covering January 1, 2021 through December 31, 2021. This extension is needed to allow time for a new prescription drug program to be put in place for MLGW employees, retirees and dependents.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

15. Resolution approving the rejection of bids received up to 4 o'clock p.m., Tuesday, September 29, 2020 for cement treated base (CTB). (Randy Orsby)
16. Resolution approving the rejection of bids received up to 4 o'clock p.m., Tuesday, July 21, 2020 for asphalt. (Randy Orsby)
17. Resolution awarding a purchase order to Engineered Sealing Components, LLC or 16" coated steel pipe in the funded amount of \$83,544.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

18. Resolution awarding a purchase order to Staples Contract and Commercial and Guy Brown LLC for office supplies and toners, in the amount of \$575,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution approving Change No. 4 to Contract No.11881, Tire and Tire Services with Goodyear Tire and Rubber Co., in the funded amount of \$986,546.79. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2021 through December 31, 2021, which reflects an overall 1.77% increase in labor and raw material costs. MLGW is also requesting the approval of contingency funds in the amount of \$100,000.00 for unforeseen conditions to cover variations in tire purchases during this term, for a total of \$986,546.79.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP, ACCOUNTING

20. Resolution approving Change No. 15 to Contract No. 11292, Cashiering System Replacement with System Innovators, in the funded amount of \$75,032.20. (This change is for hardware, software maintenance, and support services for iNovah, PCI PA-DSS, and Oracle BS A/R. This renewal is for the period covering January 1, 2021 through December 31, 2021, which reflects a 2.99% increase in rates from the previous renewal. MLGW is requesting continuous maintenance of the acquired systems, which can only be performed by System Innovators and an authorized third party provider.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

2. HR Policy #21-02 - Employment Status - Eric Conway
3. HR Policy #21-06 - MLGW Cooperative Education (Co-op) Program - Eric Conway
4. HR Policy #21-07 - Scheduling of Tests and Job/Interviews - Eric Conway
5. HR Policy #21-10 - Temporary and Development Assignments - Eric Conway
6. HR Policy # 22-03 - Bonus Days - Eric Conway
7. HR Policy #22-12 - Vacation - Eric Conway
8. HR Policy #24-01 - Complaint Resolution Procedure - Eric Conway
9. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Pension Board - Immediately Following 8:30 a.m. Board Meeting –
Conference Call*

OPEB Committee Meeting - Immediately Following the Pension Board Meeting –
Conference Call*

Thursday, November 19, 2020 –
Supplier Diversity Committee Meeting - Conference Call* – 9:00 a.m.

*Zoom Information Will be Sent to Participants