



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
[www.mlgw.com](http://www.mlgw.com)

## Board Meeting

### ~ Preliminary Agenda ~

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Wednesday, June 4, 2025

8:30 AM

Board Room

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#### INFORMATION FOR THE BENEFIT OF THE PUBLIC:

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Bessie Matthews at (901) 528-4351 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**\*\*\*All MLGW Board Speaker Cards must be received by Security no later than 8:30 a.m. the day of the Board Meeting in order to speak to the Board.**

**CALL TO ORDER AND OPENING REMARKS:****Chairman Pohlman****PLEDGE OF ALLEGIANCE:****Chairman Pohlman****ROLL CALL:****Rodney Cleek****APPROVALS:****Chairman Pohlman**

Approve Minutes from the Meeting of May 21, 2025.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:****Rodney Cleek**

Acknowledge receipt of Certified Copies of City Council Resolutions dated May 20, 2025, Items 18 through 30 with Same Night Minutes approved for Item 19.

**PRESENTATIONS:**

Power of Giving Plus 1 Fundraiser – VP Corporate Communications, Ursula Madden

**GENERAL STATEMENT(S) FROM THE PUBLIC:****CONSENT AGENDA**

(Items 1 through 9)

**PRESIDENT & CEO**

(None)

**SVP, CHIEF OPERATING OFFICER**

(None)

**VP ELECTRIC ENGINEERING & OPERATIONS**

1. Resolution approving a six-month extension of Purchase Order Number 7032368 to Mitsubishi Electric Power Products, Inc. for high voltage power circuit breakers for an additional amount not to exceed \$1,000,000.00. (Randy Orsby)  
(REQUIRES CITY COUNCIL APPROVAL)

2. Resolution amending Purchase Order Number 7033750 to Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. for power transformers for an additional amount not to exceed \$8,500,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 12576, MPLS Network Support Services to Mobile Communications America, Inc. in the funded not-to-exceed amount of \$533,615.36. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**VP WATER & GAS ENGINEERING & OPERATIONS**

4. Resolution approving Change No. 7 to Contract No. 12183, Synergi Gas Modeling Software with DNV-GL Noble Denton USA, LLC to renew the current contract in the funded amount of \$44,971.98. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution ratifying the emergency award of Contract No. 12269, Bore Between Union Extended and Flicker (Emergency) with Owens Irrigation, Inc. dba Owens Construction Services of TN in the funded not-to-exceed amount of \$424,334.95. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**VP, CFO & SECRETARY-TREASURER**

(None)

**VP & CIO**

(None)

**VP SHARED SERVICES**

6. Resolution awarding purchase order for half-ton pickup trucks to Family Ford DBA Hardy Family Ford in the amount of \$785,332.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding purchase order for compact track loaders with attachments to Thompson Machinery Commerce Corp. in the amount of \$177,600.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding purchase order for concrete mixer trucks to Tri-State Truck Center, Inc. in the amount of \$443,638.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 3 to Contract No. 12368, Mobile Sweeping Cleaning with BFCM Floor Services, LLC to renew the current contract in the funded amount of \$82,545.56. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**VP & CHIEF INTERNAL AUDITING OFFICER**

(None)

**VP CUSTOMER EXPERIENCE & ENERGY SERVICES**

(None)

**VP CORPORATE COMMUNICATIONS**

(None)

**VP & GENERAL COUNSEL**

(None)

**VP & CPO PEOPLE SERVICES**

(None)

**PRESIDENT'S BRIEFING**

10. Review Consent Agenda - Doug McGowen

11. Other - Doug McGowen

**COMMITTEE REPORTS:**

(None)

**ADJOURNMENT**

**ADDITIONAL MEETINGS ON JUNE 4, 2025:**

Audit Committee Meeting - Immediately Following the BOC Meeting - MLGW Board Room

## RESOLUTION SUMMARY

1. **Short Title Description** – High Voltage Power Circuit Breakers to Amend Purchase Order #7032368
2. **Requested Funding** – An Additional Amount Not to Exceed \$1,000,000.00
3. **Award Duration** – July 12, 2025 through January 11, 2026
4. **Type of Bid** – To Amend Purchase Order #7032368
5. **Awarded To** – Mitsubishi Electric Power Products, Inc
6. **Plain Language Description** – The high voltage power circuit breakers are needed for master plan capital expansion projects and to replace electrical components that have reached end-of-life at various substation facilities.
7. **Impact** – The additional funding will cover the purchase of five high voltage power circuit breakers.
  - Substation 29, 29651 Breaker
  - Substation 29, 29653 Breaker
  - Substation 39, 39631 Breaker
  - Substation 88, 88651 Breaker
  - Substation 51, System Spare Breaker



**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a six-month extension of Purchase Order Number 7032368 to Mitsubishi Electric Power Products, Inc. for high voltage power circuit breakers for an additional amount not to exceed \$1,000,000.00.

On June 6, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for high voltage power circuit breakers with the option to renew for two additional one-year terms. On June 21, 2023, the Board of Light, Gas and Water Commissioners approved the first, twelve-month extension with no increase in funds. On May 15, 2024, the Board of Light, Gas and Water Commissioners approved the second, twelve-month extension with no increase in funds. Due to the newly implemented tariffs, pricing for the high voltage power circuit breakers has increased. Additional funds and time are needed to place additional orders.

This request is to extend Purchase Order Number 7032368 for an additional six months with an increase in funds. Additional funds, in a not to exceed amount of \$1,000,000.00, are requested. This extension covers the period of July 12, 2025 to January 11, 2026. The new contract value is \$5,150,000.00. All existing terms and conditions will remain the same. This amendment complies with all applicable laws and policies.

The 2025 budgeted amount for Substation – Substation Maintenance and Construction is

\$25,157,372.00; the amount spent year-to-date is \$10,154,937.88; leaving a balance available of \$15,002,434.12; of which \$1,000,000.00 will be spent on this purchase in subsequent budget years as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis, approves the extension of Purchase Order Number 7032368 with Mitsubishi Electric Power Products, Inc. for high voltage power circuit breakers as outlined in the foregoing preamble.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025, approved the extension of Purchase Order Number 7032368 to Mitsubishi Electric Power Products, Inc. for high voltage power circuit breakers and is now recommending to the Council of the City of Memphis that it approves said amendment; and

**WHEREAS**, on June 6, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for high voltage power circuit breakers with the option to renew for two additional one-year terms. On June 21, 2023, the Board of Light, Gas and Water Commissioners approved the first, twelve-month extension with no increase in funds. On May 15, 2024, the Board of Light, Gas and Water Commissioners approved the second, twelve-month extension with no increase in funds. Due to the newly implemented tariffs, pricing for the high voltage power circuit breakers has increased. Additional funds and time are needed to place additional orders; and

**WHEREAS**, this request is to extend Purchase Order Number 7032368 for an additional six months with an increase in funds. Additional funds, in a not to exceed amount of \$1,000,000.00 are requested to amend Purchase Order Number 7032368. This extension covers the period of July 12, 2025 to January 11, 2026. The new contract value is \$5,150,000.00. All existing terms and conditions will remain the same. This amendment complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the amendment of Purchase Order Number 7032368 with

Mitsubishi Electric Power Products, Inc. for high voltage power circuit breakers in an additional amount not to exceed \$1,000,000.00 chargeable to subsequent budget years as approved.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Quinton Clark  
 Specialist: Annie Mathis

Board Meeting Date: 6/4/2025  
 Purchase Order Number: 7032368  
 Purchase Commodity: High Voltage Power Circuit Breakers  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Substation and Transmission Engineering / Mike Waldrop / 901-528-4562 / mwaldrop@mlgw.org	
<b>Scope:</b> <u>Contract</u> <u>Purchase</u> <u>Other</u> <input checked="" type="checkbox"/>	The scope of this request is to amend Purchase Order Number 7032368 for high voltage power circuit breakers.	
<b>Explanation of the Contract or Purchase Action.</b> (Contract, Purchase, invoice payments, land purchase, dues, other)	To amend Purchase Order 7032368 for high voltage power circuit breakers with Mitsubishi Electric Power Products, Inc. by increasing the current contract for an additional amount not to exceed \$1,000,000.00 and extending the current contract by six months.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The high voltage power circuit breakers will be installed at MLGW's substation facilities within Memphis and Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract, Purchase, invoice payments, land purchase, dues, other)	The high voltage power circuit breakers are needed to replace existing electrical infrastructure that has reached end-of-life and for Master Plan Capital Expansion Projects.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFP, RFQ) N/A		<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) No

## BUDGET:

Amount Requested

2025 Budget

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
Amount Requested	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
2025 Budget	\$ 25,157,372.00		
Amount Spent Year-to-Date	\$ 10,154,937.88		
2025 Budget Balance Available		\$ 15,002,434.12	
Budget Balance After Award		\$ 15,002,434.12	

\*Please Indicate Category Below

☐ O&M: Project Substation  
Expenditure Organization 0562230 Substation Maintenance and Construction  
Expenditure Type eAM Outside Purchases  
☒ Capital Task Various

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
			\$ -

APPROVED:

Tatiana Bibbs

Budget and Rates

05.20.2025

Date

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**INTEROFFICE MEMORANDUM**

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**TO:** ANNIE MATHIS  
**FROM:** MIKE WALDROP



**SUBJECT:** RECOMMENDATION TO AMEND MITSUBISHI ALLIANCE PO # 7032368 FOR AN ADDITIONAL AMOUNT NOT-TO-EXCEED \$1,000,000; AND TO EXTEND THE ALLIANCE BY SIX MONTHS.

**MITSUBISHI ALLIANCE PO 7032368**

**DATE:** 02/24/25  
**CC:** W. ELLIS, R. ORSBY, J. MOSTELLER, C. MITCHELL

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Due to ever increasing industry lead times, scheduled Master Plan Projects, potential failures due to aging infrastructure, and recent unit price increases due to possible tariffs we request raising the not-to-exceed amount by \$1,000,000 and extend the Alliance 7032368 by six months. This would raise the not-to-exceed amount from \$4,150,000 to \$5,150,000. This will allow us to order the last five (5) planned breaker purchases on this, the High Voltage Circuit Breaker Alliance. Please refer to the table below for data with respect to these breakers.

Number	[kV]	[A]	[kA]	Substation	Breaker	Unit Cost
1	161	2000	40	29	29651	\$129,328.00
2	161	2000	40	29	29653	\$129,328.00
3	161	2000	63	39	39631	\$210,134.00
4	161	2000	40	88	88651	\$129,328.00
5	161	2000	63	51	Spare	\$210,134.00
						<b>\$808,252.00</b>

Please contact me at 901-528-4562 if you need further information.

*A.M.*

## RESOLUTION

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 6, 2018 approved an alliance for a sixty (60) month period for high voltage power circuit breakers with the option to renew for two (2) additional single year terms and is now recommending to the Council of the City of Memphis that it approves said purchase as approved in MLGW 2018 fiscal year budget and subsequent budget years as approved; and

**WHEREAS**, the high voltage power circuit breakers are needed to meet new government regulated requirements, replacement of old equipment and system spares as needed. During the length of this contract, quantities will be driven based on actual need for high voltage power circuit breakers; and

**WHEREAS**, bids were opened on January 31, 2018. Notice to Bidders was advertised, seven (7) bids were solicited, and four (4) bids were received with the most responsive and best complying bidders being the firms of Mitsubishi Electric Power Products, Inc. and Siemens Industry, Inc. These awards comply with all applicable laws and policies; and

Now **THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved purchase orders for high voltage power circuit breakers alliance from Mitsubishi Electric Power Products, Inc. and Siemens Industry, Inc. in a combined amount not to exceed \$8,300,000.00 during the sixty (60) month contract period.

I hereby certify that the foregoing is a true copy and document was adopted, approved by the Council of the City of Memphis in regular session on

**JUN 19 2018**

Date

*Valerie C. Stripes*

Deputy Comptroller-Council Records

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 6, 2018**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards strategic alliance purchase orders to Mitsubishi Electric Power Products, Inc. and Siemens Industry, Inc. for high voltage power circuit breakers in a combined amount not to exceed \$8,300,000.00 for a 60-month period with the option to renew for two (2) additional single year terms.

The high voltage power circuit breakers are needed to meet new government regulated requirements, replacement of old equipment and system spares as needed. During the length of this contract, quantities will be driven based on actual need for high voltage power circuit breakers.

Bids were opened on January 31, 2018. Notice to Bidders was advertised, seven (7) bids were solicited, and four (4) bids were received with the most responsive and best complying bidders being the firms of Mitsubishi Electric Power Products, Inc. and Siemens Industry, Inc. These awards comply with all applicable laws and policies.

The 2018 budget amount for Substations is \$18,318,000.00; the amount spent to date is \$589,126.32; leaving a balance of \$17,728,873.68 available to be spent in 2018; of which \$1,500,000.00 will be spent on this purchase order in 2018; leaving a balance of \$16,228,873.68 after award; the remaining \$6,800,000.00 will be spent from subsequent budget years as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

The total award for sixty (60) month period is not to exceed \$8,300,000.00, f.o.b. Memphis, Tennessee, transportation prepaid; our dock; said price being firm for the first and second twelve (12) month period with a 3% maximum escalation/ de-escalation for each of the remaining three (3) years based on the volatility of seven (7) indices as reported in the Bureau of Labor Statistics (BLS). Delivery 20-22 weeks after receipt of order; terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a ~~regular-special~~ meeting held on 6th day of June, 2018, at which a quorum was present.

 Secretary-Treasurer

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 21, 2023**

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a one-year option to renew blanket Purchase Order number 7032368 to Mitsubishi Electric Power Products, Inc. and Purchase Order number 7035342 to Siemens Energy, Inc. for high voltage power circuit breakers.

The high voltage power circuit breakers are needed to comply with new government regulations, to replace old equipment, and to have inventory for emergency repairs. The quantities will be based on actual need for high voltage power circuit breakers.

On June 6, 2018, the Board of Light, Gas and Water Commissioners approved a five-year purchase alliance for high voltage power circuit breakers with the option to renew for two additional single year terms. This request is to exercise the first-year renewal with no increase in funds.

The remaining balance left on the blanket purchase orders of \$ 3,654,183.00 is sufficient for the first option to extend for one year. This extension covers the period of July 12, 2023, to July 12, 2024. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, amendment to extend Purchase Order number 7032368 with Mitsubishi Electric Power Products, Inc. and Purchase Order number 7035342 with Siemens Energy, Inc. for the first option to renew for one year is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular - special meeting held on 21st day of June 2023, at which a quorum was present.

  
**SVP, CFO & CAO Secretary - Treasurer**

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**May 15, 2024**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a one-year option to renew purchase order number 7032368 to Mitsubishi Electric Power Products, Inc. and purchase order number 7035342 to Siemens Energy, Inc. for high voltage power circuit breakers.

The high voltage power circuit breakers are needed to comply with new government regulations, to replace old equipment, and to have inventory for emergency repairs. The quantities will be based on the actual need for high voltage power circuit breakers.

On June 6, 2018, the Board of Light, Gas and Water Commissioners approved a five-year purchase alliance for high voltage power circuit breakers with the option to renew for two additional single year terms.

On June 21, 2023, the Board of Light, Gas and Water Commissioners approved the first, one-year option to renew the strategic alliance purchase order for high voltage power circuit breakers. This request is to exercise the second one-year renewal with no increase in funds.

The remaining balance left on the purchase orders of \$2,568,549.00 is sufficient for the second option to extend for one year. This extension covers the period from July 12, 2024 to July 11, 2025. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, amendment to extend purchase order number 7032368 with Mitsubishi Electric Power Products, Inc. and purchase order number 7035342 with Siemens Energy, Inc. for the second option to extend for one year is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true  
copy of a resolution adopted by the Board of Light,  
Gas and Water Commissioners at a regular meeting  
held on 15th day of May,  
2024, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## RESOLUTION SUMMARY

1. **Short Title Description** – Power Transformers to Amend Purchase Order #7033750
2. **Requesting Funding** – An Additional Amount Not to Exceed \$8,500,000.00
3. **Award Duration** – December 19, 2024 to December 18, 2025
4. **Type of Bid** – To Amend Purchase Order Number 7033750
5. **Awarded To** – Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc.
6. **Plain Language Description** – The power transformers are needed for master plan capital expansion projects and to replace electrical components that have reached end-of-life at various substation facilities.
7. **Impact** – The additional funding will cover the purchase of four types of power transformers.
  - Substation 5, 23-12.47 kV, 10 MVA, Single Phase
  - Substation 5, 23-12.47 kV, 10 MVA, Single Phase
  - Substation 42, 161-12.47 kV, 37.5 MVA, Load Tap Changer
  - Substation 51, 161-23 kV, 36 MVA, System Spare



**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners to amend Purchase Order Number 7033750 to Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. for power transformers for an additional amount not to exceed \$8,500,000.00.

On November 19, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for power transformers with the option to renew for two additional one-year terms. On October 4, 2023, the Board of Light, Gas and Water Commissioners approved the first, twelve-month extension. On August 7, 2024, the Board of Light, Gas and Water Commissioners approved the second, twelve-month extension with no increase in funds. Due to the newly implemented tariffs, pricing for the power transformers has increased. Additional funds are needed to place additional orders for the duration of the contract.

Additional funds, in a not to exceed amount of \$8,500,000.00, are requested to amend Purchase Order Number 7033750. The expiration date for this contract is December 18, 2025. The new contract value is \$61,291,595.00. All existing terms and conditions will remain the same. This amendment complies with all applicable laws and policies.

The 2025 budgeted amount for Substation – Substation Transmission Engineering is \$25,157,372.00; the amount spent year-to-date is \$8,190,269.22; leaving a balance available of

\$16,967,102.78; of which \$8,500,000.00 will be spent on this purchase in subsequent budget years as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis, Purchase Order Number 7033750 with Prolec – GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. be amended as outlined in the foregoing preamble.

## RESOLUTION

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 04, 2025, approved the amendment of Purchase Order Number 7033750 to Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. for power transformers and is now recommending to the Council of the City of Memphis that it approves said amendment; and

**WHEREAS**, on November 19, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for power transformers with the option to renew for two additional one-year terms. On October 4, 2023, the Board of Light, Gas and Water Commissioners approved the first, twelve-month extension. On August 7, 2024, the Board of Light, Gas and Water Commissioners approved the second, twelve-month extension with no increase in funds. Due to the newly implemented tariffs, pricing for the power transformers has increased. Additional funds are needed to place additional orders for the duration of the contract; and

**WHEREAS**, additional funds, in a not to exceed amount of \$8,500,000.00, are requested to amend Purchase Order Number 7033750. The expiration date for this contract is December 18, 2025. The new contract value is \$61,291,595.00. All existing terms and conditions will remain the same. This amendment complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the amendment of Purchase Order Number 7033750 with Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. for power transformers in an additional amount not to exceed \$8,500,000.00 chargeable to subsequent budget years as approved.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Quinton Clark  
 Specialist: Annie Mathis

Board Meeting Date: 6/4/2025  
 Purchase Order Number: 7033750  
 Purchase Commodity: Power Transformers  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Substation and Transmission Engineering / Mike Waldrop / 901-528-4562 / mwaldrop@mlgw.org	
<b>Scope:</b> Contract _____ Purchase _____ Other <u>X</u>	The scope of this request is to amend Purchase Order Number 7033750 for power transformers.	
<b>Explanation of the Contract or Purchase Action.</b> (Contract, Purchase, invoice payments, land purchase, dues, other)	To amend Purchase Order 7033750 for power transformers with Prolec-GE Waukesha, Inc. formerly SPX Transformer Solutions, Inc. by increasing the current purchase order for an additional amount not to exceed \$8,500,000.00 for the remaining contract period.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The power transformers will be installed at MLGW's substation facilities within Memphis and Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract, Purchase, invoice payments, land purchase, dues, other)	The power transformers are needed to replace existing electrical infrastructure that has reached end-of-life and for Master Plan Capital Expansion Projects.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFP, RFQ) N/A		<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) No

## BUDGET:

Amount Requested	<b>Total</b>	<b>In 2025 Budget Year</b>	<b>After Budget Year</b>
	\$ 8,500,000.00	\$ -	\$ 8,500,000.00
2025 Budget*	\$ 25,157,372.00		
Amount Spent Year-to-Date	\$ 10,174,636.81		
2025 Budget Balance Available		\$ 14,982,735.19	
Budget Balance After Award		\$ 14,982,735.19	

\*Please indicate category (O&M or Capital).

☐ O&M

☒ Capital

Project

Expenditure Organization

Expenditure Type

Task

Substation

0560110 Substation Transmission Engineering

eAM Contracted Svcs

Electric

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
			\$ -

APPROVED:

*Jalyama Bibb*

05.23.2025

Budget & Financial Planning

Date

Rev. 11/01/2018

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**INTEROFFICE MEMORANDUM**

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**TO:** ANNIE MATHIS

**FROM:** MIKE WALDROP

**SUBJECT:** RECOMMENDATION TO INCREASE THE NOT TO EXCEED AMOUNT BY \$8,500,000.00.

**PROLEC-GE WAUKESHA ALLIANCE PO 7033750**

**DATE:** 04/14/25

**CC:** W. ELLIS, R. ORSBY, J. MOSTELLER, C. MITCHELL

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Due to recent unit increases due to possible tariffs we request raising the not to exceed amount by \$8,500,000.00. This will allow us to order the last (4) planned transformer purchases on the current expiring Power Transformer Alliance.

<b>2025 Board Resolution for Last (4) Power Transformers Reserved Slots/Purchase Orders</b>					
Number	Slot	Rating [kV]	MVA	Budgetary Unit Cost	Unit
1	06/10/26	23-12.47	10/13.33/16.67	\$ 1,003,542.00	Unit TBD
2	07/28/26	23-12.47	10/13.33/16.67	\$ 1,003,542.00	Unit TBD
3	07/31/26	161-12.47	37.5	\$ 3,240,841.00	Unit 40
4	09/01/26	161-23	36/48/60	\$ 2,010,000.00	Unit 45
				<b>\$ 7,257,925.00</b>	

<b>Add for 15% Contingency</b>	<b>\$ 1,088,688.75</b>
--------------------------------	------------------------

<b>TOTAL</b>	<b>\$ 8,346,613.75</b>
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<b>USE Not To Exceed</b>	<b>\$ 8,500,000.00</b>
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Please contact me at 901-528-4562 if you need further information.

2025 Board Resolution for Last (4) Power Transformers Reserved Slots/Purchase Orders							
Number	Slot	Rating [kV]	MVA	Budgetary Unit Cost	Manufacturing Plant	Notes	Unit
1	06/10/26	23-12.47	10/13.33/16.67	\$ 1,003,542.00	Goldsboro, NC	SUB 5 single phase	Unit TBD
2	07/28/26	23-12.47	10/13.33/16.67	\$ 1,003,542.00	Goldsboro, NC	SUB 5 single phase	Unit TBD
3	07/31/26	161-12.47	37.5	\$ 3,240,841.00	Waukesha, WI	SUB 42 Load Tap Changer	Unit 40
4	09/01/26	161-23	36/48/60	\$ 2,010,000.00	Waukesha, WI	SUB 51 Spare	Unit 45
				<b>\$ 7,257,925.00</b>			

Add for 15% Contingency	\$ 1,088,688.75
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<b>TOTAL</b>	<b>\$ 8,346,613.75</b>
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<b>USE Not-To-Exceed</b>	<b>\$ 8,500,000.00</b>
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P.M.

**RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of November 19, 2018 approved a strategic alliance for a sixty (60) month period for power transformers and is now recommending to the Council of the City of Memphis that it approve said purchase contingent upon approval of the MLGW 2019 fiscal year budget and subsequent budgets as approved; and

**WHEREAS**, the alliance covers the purchase of power transformers for new requirements, replacements, and system spares. This alliance is based upon the master plan for future development of MLGW's electrical system and any equipment failures that may occur. During the length of this contract, quantities will be driven based on actual need for power transformers; and

**WHEREAS**, bids were opened on May 23, 2018. Notice to Bidders was advertised. Eleven (11) bids were solicited and six (6) bids were received with the most responsive and best complying bidders being the firms of SPX Transformer Solutions, Inc. and Delta Star, Inc. These awards comply with all applicable laws and policies; and

H16-ML6V

Now **THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved to purchase power transformers from SPX Transformer Solutions, Inc. and Delta Star, Inc. in the sum of \$10,000,000.00 chargeable to the MLGW 2019 fiscal year budget contingent upon approval and the remaining balance of \$40,000,000.00 chargeable to subsequent budget years as approved.

I hereby certify that the foregoing is a true copy  
and document was adopted, approved by the  
Council of the City of Memphis in regular  
session on...

Date

DEC 04 2018



*Valerie C. Sipes*

Deputy Comptroller-Council Records

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**November 19, 2018**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards strategic alliance purchase orders to SPX Transformer Solutions, Inc. and Delta Star, Inc. for power transformers in an amount not to exceed \$50,000,000.00 for a sixty (60) month period with the option to renew two (2) additional single year terms.

The alliance covers the purchase of power transformers for new requirements, replacements, and system spares. This alliance is based upon the master plan for future development of MLGW's electrical system and any equipment failures that may occur. During the length of this contract, quantities will be driven based on the actual need for power transformers.

Bids were opened on May 23, 2018. Notice to Bidders was advertised. Eleven (11) bids were solicited and six (6) bids were received with the most responsive and best complying bidders being the firms of SPX Transformer Solutions, Inc. and Delta Star, Inc. These awards comply with all applicable laws and policies.

Contingent upon approval of the 2019 fiscal year budget, the budgeted amount for Electric Substations/Electric Substations Circuit Breakers Replacement is \$16,265,000.00; of which \$10,000,000.00 will be spent on these purchase orders in 2019; leaving a balance of \$6,265,000.00 after award; the remaining \$40,000,000.00 will be spent from subsequent budget years as approved; and

**NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:**

THAT, subject to the consent and approval of the Council of the City of Memphis, award of a sixty (60) month purchase orders to SPX Transformer Solutions, Inc. and Delta Star, Inc., is approved for furnishing any combination of the following:

Strategic alliance purchase order for a sixty (60) month period for providing power transformers as released by MLGW as follows:

15 – Three-Phase Power Transformer, DETC; 161000GrdY/92950-23000Y/13280 volts, 36000 kVA self-cooled, 48000 kVA forced-air cooled, 60000 kVA forced-air cooled with 55°C temperature rise, and 40320 kVA self-cooled, 53760 kVA forced air cooled, 67200 kVA forced-air cooled with 65°C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet “W” dated January 2, 2018;

3 – Three-Phase Power Transformer, LTC; 161000GrdY/92950-23000Y/13280 volts, 36000 kVA self-cooled, 48000 kVA forced-air cooled, 60000 kVA forced-air cooled with 55°C temperature rise, and 40320 kVA self-cooled, 53760 kVA forced-air cooled, 67200 kVA forced-air cooled with 65°C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet “WT” dated January 2, 2018;

14 – Three-Phase Power Transformer, DETC; 115000GrdY/66395-12470Y/7200 volts, 25000 kVA self-cooled, 33333 kVA forced-air cooled, 41667 kVA forced-air cooled with 55°C temperature rise, and 28000 kVA self-cooled, 37333 kVA forced-air cooled, 46667 kVA forced-air cooled with 65°C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet “U” dated January 2, 2018;

5 – Three-Phase Power Transformer, DETC; 161000GrdY/92950-12470Y/7200 volts, 25000 kVA self-cooled, 33333 kVA forced-air cooled, 41667 kVA forced-air cooled with temperature rise, and 28000 kVA self-cooled, 37333 kVA forced-air cooled, 46667 kVA forced-air cooled with 65°C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet “V” dated January 2, 2018;

4 – Three-Phase Autotransformer, DETC; 161000GrdY/92950-115000GrdY/66395 - 13200 volts, 90000 kVA self-cooled, 120000 kVA forced-air cooled, 150000 kVA forced-air cooled with 55 °C temperature rise, and 100800 kVA self-cooled, 134400 kVA forced-air cooled, 168000 kVA forced-air cooled with 65 °C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet “X” dated January 2, 2018;

4 – Three-Phase Power Transformer, DETC; 23000Y/13280-12470Y/7200 volts, 15000 kVA self-cooled, 20000 kVA forced-air cooled, 25000 kVA forced-air cooled with 55°C temperature rise, and 16800 kVA self-cooled, 22400 kVA forced-air cooled, 28000 kVA forced-air cooled with 65°C temperature rise; in accordance with Memphis Light, Gas and Water Division Specification and Data Sheet "T" dated January 2, 2018;

Totaling an estimated not-to-exceed amount of \$50,000,000.00; Delivery of the transformer and all accessories shall be FOB designated location in Shelby County, Tennessee. Shipment by truck and trailer is preferred. At location designated by MLGW, the manufacturer shall unload the transformer and accessories from truck and trailer with a crane and place the transformer on a permanent or temporary foundation provided by MLGW for final assembly, processing, and testing by MLGW. If due to size of the transformer, rail shipment to local rail siding is required, the manufacturer shall unload the transformer with a crane from the rail car at the rail siding and transfer the transformer to a truck and trailer for delivery and unloading at designated location as above. Acceptance of the transformer by MLGW shall be provided only after review of data on shipping impact recorder, complete internal and external inspection, and complete acceptance testing by the MLGW Transformer Shop, transportation prepaid; delivery as negotiated and agreed upon between the parties, terms net 30 days; and further,

MLGW will issue individual purchase orders with each release on this alliance over the 60-month contract period.

This award includes a 25% adder for escalation and contingencies in the amount of \$9,901,334.00. This approval authorizes staff to purchase additional items of this group of materials and/or items that are not in this group but were included in the bid solicitation provided that MLGW, SPX Transformer Solutions, Inc. and Delta Star, Inc. agree to the cost. This authority is needed to allow for unplanned work due to failures or to changes in the work plan over the next five years. However, the list above is presently the best projection of power transformer needs for the five year period, and if changes are required that could result in the total award value exceeding the amount approved, a request to amend the contract will be presented at that time.

The total award for both contracts for a sixty (60) month period is not to exceed \$50,000,000.00.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular - special meeting held on 19th day of November, 2018, at which a quorum was present.

*Rodney Cleek*  
Acting Secretary - Treasurer

**RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of October 4, 2023 approved extension of blanket purchase order number 7033750 to Prolec-GE Waukesha, Inc. (formerly SPX Transformer Solutions, Inc.) and purchase order number 7033752 to Delta Star, Inc. for power transformers and is now recommending to the Council of the City of Memphis that it approves said extension; and

**WHEREAS**, the power transformers are needed for master plan capital expansion projects and for replacement of electrical infrastructure that has reached end-of-life at various substation facilities. During the length of this agreement, quantities will be based on actual need for power transformers; and

**WHEREAS**, on November 19, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for power transformers with the option to renew for two additional one-year terms. This request is to exercise the first one-year renewal with additional funds in the amount not to exceed \$25,000,000.00 to cover this extension. This extension covers the period from December 19, 2023 to December 18, 2024. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies; and

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the extension of blanket purchase order number 7033750 to Prolec-GE Waukesha, Inc. and purchase order number 7033752 to Delta Star, Inc. in the additional amount not to exceed \$25,000,000.00 chargeable to subsequent budget year as approved.

I hereby certify that the foregoing is a true copy and document was adopted, approved by the Council of the City of Memphis in regular session on

Date OCT 24 2023

Valerie C. Snipes  
Deputy Comptroller-Council Records

A.M.

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**October 4, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a one-year option to renew blanket purchase order number 7033750 to Prolec-GE Waukesha, Inc. (formerly SPX Transformer Solutions, Inc.) and purchase order number 7033752 to Delta Star, Inc. for power transformers for an additional amount not to exceed \$25,000,000.00.

The power transformers are needed for master plan capital expansion projects and for replacement of electrical infrastructure that has reached end-of-life at various substation facilities. During the length of this agreement, quantities will be based on actual need for power transformers.

On November 19, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for power transformers with the option to renew for two additional one-year terms. This request is to exercise the first one-year renewal with additional funds in the amount not to exceed \$25,000,000.00 to cover this extension. This extension covers the period from December 19, 2023 to December 18, 2024. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

The 2023 budgeted amount for Substation Construction and Maintenance is \$21,022,000.00; the amount spent to date is \$8,791,081.35; leaving a balance available of \$12,230,918.65 after award; of which \$25,000,000.00 will be spent in subsequent budget year as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, amendment to extend blanket purchase order number 7033750 to Prolec-GE Waukesha, Inc. and purchase order number 7033752 to Delta Star, Inc. for the first option to renew for one year is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular - special meeting held on 4th day of October 2023, at which a quorum was present.

  
SVP, CFO & CAO Secretary - Treasurer

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**August 7, 2024**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a second, one-year option to renew purchase order number 7033750 to Prolec-GE Waukesha, Inc. (formerly SPX Transformer Solutions, Inc.) and purchase order number 7033752 to Delta Star, Inc. for power transformers.

The power transformers are needed for master plan capital expansion projects and for replacement of electrical infrastructure that has reached end-of-life at various substation facilities. During the length of this agreement, quantities will be based on actual need for power transformers.

On November 19, 2018, the Board of Light, Gas and Water Commissioners approved a sixty-month strategic alliance for power transformers with the option to renew for two additional one-year terms. On October 4, 2023, the Board of Light, Gas and Water Commissioners approved the first, one-year renewal. This request is to exercise the second, one-year renewal with no increase in funds.

The remaining amount of \$26,460,205.00 is sufficient for the second option to extend for one year. This extension covers the period of December 19, 2024, to December 18, 2025. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, amendment to extend Purchase Order Number 7033750 with Prolec-GE Waukesha, Inc. and Purchase Order Number 7033752 with Delta Star, Inc. for the second option to renew for one-year is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 16 day of August, 2024, at which a quorum was present.

  
SVP, CFO & CAO Secretary - Treasurer

## **RESOLUTION SUMMARY**

- 1. Short Title Description – Contract No. 12576 - MPLS Network Support Services**
- 2. Funded amount: \$533,615.36**
- 3. Award Duration: 5-year support contract**
- 4. Type of Bid: Sole Source**
- 5. Awarded to: Mobile Communications America, Inc.**
- 6. Plain Language Description: This contract is to provide MPLS network support services in the form of phone, software, firmware support, and upgrade services.**
- 7. Impact: The MPLS network needs support services to ensure network issues can be resolved promptly, and software and firmware upgrades are made for up-to-date security patches.**

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas, and Water Commissioners the award of Contract No. 12576, MPLS Network Support Services to Mobile Communications America, Inc. in the funded not-to-exceed amount of \$533,615.36.

The project scope is to provide maintenance and support services for MLGW's MPLS Network.

Mobile Communications America, Inc. will provide MPLS network support services in the form of phone, software, firmware support and upgrade notification devices at various MLGW locations. The MPLS network needs support services to ensure network issues can be resolved promptly, and software and firmware upgrades are done for up-to-date security patches. The term of this contract is five (5) years from the date of the Notice to Proceed in the amount of \$533,615.36. MLGW is requesting approval of this sole source award, which can only be provided by Mobile Communications America, Inc. This sole source award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12576, MPLS Network Support Services to Mobile Communications America, Inc., in the funded not-to-exceed amount of \$533,615.36, as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Award.

## RESOLUTION

WHEREAS, the Board of Light, Gas, and Water Commissioners in their meeting of June 4, 2025 awarded Contract No. 12576, MPLS Network Support Services to Mobile Communications America, Inc., in the funded not-to-exceed amount of \$533,615.36, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to provide maintenance and support services for MLGW's MPLS Network; and

WHEREAS, Mobile Communications America, Inc., will provide MPLS network support services in the form of phone, software, firmware support, and upgrade notification devices at various MLGW locations. The MPLS network needs support services to ensure network issues can be resolved promptly, and software and firmware upgrades are done for up-to-date security patches. The term of this contract is five (5) years from the date of the Notice to Proceed in the amount of \$533,615.36. MLGW is requesting approval of this sole source award, which can only be provided by Mobile Communications America, Inc. This sole source award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12576, MPLS Network Support Services to Mobile Communications America, Inc. in the funded not-to-exceed amount of \$533,615.36 as approved.

# MEMPHIS LIGHT, GAS & WATER DIVISION INTERDEPARTMENTAL

**TO:** Board of Commissioners **DATE:** 6/4/2025  
**FROM:** Randy Orsby  
**SUBJECT:** Contract No. 12576, MPLS Network Support Services

The Contracts Management Department received a request to enter into a sole source agreement from the Telecommunications Engineering Department with an outline of work to Mobile Communications America, Inc., as a sole source provider, to provide maintenance and support services for MLGW's MPLS Network.

Mobile Communications America, Inc., will provide MPLS network support services in the form of phone, software, firmware support, and upgrade notification devices at various MLGW locations. The MPLS network needs support services to ensure network issues can be resolved promptly, and software and firmware upgrades are done for up-to-date security patches. The term of this contract is five (5) years from the date of the Notice to Proceed in the amount of \$533,615.36.

<b>Provider</b>	<b>Total Agreement Amount</b>	<b>Local Bidding Preference and Presence Comments</b>
Mobile Communications America Inc. 135 North Church Street Mooresville, NC 28117	\$533,615.36	N/A

MLGW, through its sole source process, will enter into an agreement with Mobile Communications America, Inc., as a sole source provider, to provide maintenance and support services for MLGW's MPLS Network under Contract No. 12576, MPLS Network Support Services in the funded not-to-exceed amount of \$533,615.36.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Quinton Clark

Specialist: Shanikka Tate

Board Meeting Date: 6/4/2025  
 Requisition Number: 12576  
 Purchase Commodity: \_\_\_\_\_  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Telecommunications Engineering / Sam Kahel / 901-528-4653 / Hkahel@mlgw.org	
<b>Scope:</b> Contract <input checked="" type="checkbox"/> Purchase _____ Other _____	The project scope is to provide maintenance and support services for MLGW's MPLS Network.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	This is an award.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The work will take place at various MLGW sites within Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	The need exists to provide phone support and firmware upgrade services for MLGW's MPLS system.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFQ or RFP) <b>Sole Source</b>		<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) <b>No, there is no Supplier Diversity goal assigned to this contract.</b>

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

Total	In 2025 Budget Year	After Budget Year
\$ 533,615.36	\$ 104,221.44	\$ 429,393.92
\$ 1,921,180.00		
\$ 336,558.35	\$ 1,584,621.65	
	\$ 1,480,400.21	

\*Please indicate category (O&amp;M or Capital).

☒ O&M☐ Capital

Project

Expenditure Organization

Expenditure Type

Task

Telecommun Engr R2024

0560160 Telecommunications Engineering

Outside Fees

Admin Expense

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
			\$ -

APPROVED:

*Ronda Croft*

Budget &amp; Financial Planning

04.24.2025

Date

Rev. 11/01/2018



**MAINTENANCE RENEWAL QUOTE  
FOR  
MLGW**

MAINTENANCE SERVICES 5 YR RENEWAL						Total
	Year 1 1/15/2026- 1/14/2027	Year 2 1/15/2027- 1/14/2028	Year 3 1/15/2028- 1/14/2029	Year 4 1/15/2029- 1/14/2030	Year 5 1/15/2030- 1/14/2031	
<b>Maintenance Renewal 5 YRS for SA#247499</b> 7705 SAR-8 (91), 7705 SAR-18 (4), 7705 SAR-Hc (16), NSP (NFM-P) (1)						
RTS Gold with NSP (NFM-P)	\$ 45,612.80	\$ 46,831.36	\$ 48,081.92	\$ 49,363.20	\$ 50,682.88	\$ 240,572.16
SSP	\$ 30,481.92	\$ 30,481.92	\$ 30,481.92	\$ 30,481.92	\$ 30,481.92	\$ 152,409.60
SRS	\$ 28,126.72	\$ 28,126.72	\$ 28,126.72	\$ 28,126.72	\$ 28,126.72	\$ 140,633.60
<b>TOTAL MAINTENANCE SERVICES 5 YR RENEWAL</b>	<b>\$ 104,221.44</b>	<b>\$ 105,440.00</b>	<b>\$ 106,690.56</b>	<b>\$ 107,971.84</b>	<b>\$ 109,291.52</b>	<b>\$ 533,615.36</b>

**PURCHASE NOTES -**

- 1) All purchases and sales of goods and/or services pursuant to this Quote shall be governed by the applicable MCA Terms and Conditions; which are incorporated herein by reference and Customer accepts this Quote and agrees to be bound by all parts, including the Terms.
- 2) Prices do not include taxes or shipping/transportation which will be billed as appropriate and incurred.
- 3) Please make Purchase Orders out to:  
Mobile Communications America  
PO Box 1458, Charlotte, NC 28201
- 4) Please submit your Purchase Order to: JohnBrannon@callmc.com and your MCA Account Executive.
- 5) Please send payments to: PO Box 1458, Charlotte, NC 28201  
If payments need to be made via ACH/EFT please contact your MCA Account Executive.
- 6) Prices quoted are valid for 60 days.

MLGW  
Equipment List for  
Maintenance Renewal 5 Years

	Description of Terminal									
	Maintenance Renewal 5YRs for SA#247499									
				Year 1	Year 2	Year 3	Year 4	Year 5		
Identifier	Descriptions	Product	Qty/Software	1/15/2026- 1/14/2027	1/15/2027- 1/14/2028	1/15/2028- 1/14/2029	1/15/2029- 1/14/2030	1/15/2030- 1/14/2031	Total Extended	Comments
301013231	Technical Support Gold with NSP (NFM-P)	7705 SAR-8	91 (R23.4 r2)	39,413.76	40,465.92	41,546.24	42,654.72	43,793.92	207,874.56	SW Release must be maintained at a current software release for technical support Gold.
		7705 SAR-18	4 (R23.4 r2)	4,756.48	4,884.48	5,015.04	5,148.16	5,286.40	25,090.56	
		7705 SAR-Hc	16 (R23.4 r2)	1,442.56	1,480.96	1,520.64	1,560.32	1,602.56	7,607.04	
				45,612.80	46,831.36	48,081.92	49,363.20	50,682.88	240,572.16	
3HE05610AB	Software Subscription Plan	7705 SAR-8	91 (R23.4 r2)	27,174.40	27,174.40	27,174.40	27,174.40	27,174.40	135,872.00	Software Delivery only, no Upgrade Services included.
		7705 SAR-18	4 (R23.4 r2)	2,717.44	2,717.44	2,717.44	2,717.44	2,717.44	13,587.20	
		7705 SAR-Hc	16 (R23.4 r2)	590.08	590.08	590.08	590.08	590.08	2,950.40	
				30,481.92	30,481.92	30,481.92	30,481.92	30,481.92	152,409.60	
3HE10161AA	Software Release Subscription	NSP ( NFM-P)	1 (R24.4 )	28,126.72	28,126.72	28,126.72	28,126.72	28,126.72	140,633.60	Software Delivery only, no Upgrade Services included.
				28,126.72	28,126.72	28,126.72	28,126.72	28,126.72	140,633.60	
	Total Maintenance Renewal for SA#247499			104,221.44	105,440.00	106,690.56	107,971.84	109,291.52	533,615.36	

Note: Remote Technical Support services do NOT include software upgrade support. A Software Subscription Plan must be purchased for upgrade support. Technical Support must be included with the initiation of other maintenance services.

DocuSigned by:  
*Neil Strangosky*  
49B555271F66405...

5/19/2025



May 13, 2025

Memphis, Light, Gas & Water  
Post Office Box 430  
220 South Main Street  
Attn: Chaymae Yajjou Email: [chaymae.yajjou@mlgw.org](mailto:chaymae.yajjou@mlgw.org)  
Kolton Blann Email: [kolton.blann@mlgw.org](mailto:kolton.blann@mlgw.org)

Re: MLGW Maintenance Services – NOKIA Sole-Source

Dear Sir(s),

Nokia CARE Maintenance Support Services are exclusively offered by NOKIA and thru its authorized reseller in this case MCA/Lightspeed Technologies. MCA/Lightspeed has been a trusted partner with MLGW and NOKIA for many years and maintains a project (deal) registered status with MLGW in support of sales with MLGW.

Please let me know if you have any additional questions

Thank You for your business.

Sincerely,

A handwritten signature in black ink that reads "Robert Ascolese".

Rob Ascolese  
Partner Sales Director  
NOKIA  
[Robert.Ascolese@Nokia.com](mailto:Robert.Ascolese@Nokia.com)  
Telephone: (732) 673-3996

DocuSigned by:

Neil Strangosky

49B555271F66405...

5/19/2025

### **RESOLUTION SUMMARY**

- 1. Short title description – Contract No. 12183 - Synergi Gas Modeling Software Renewal**
- 2. Funded Amount - \$44,971.98**
- 3. Award Duration – One (1) year renewal for continuous maintenance (August 1, 2025 through July 31, 2026)**
- 4. Type of Bid – Sole Source**
- 5. Awarded to – DNV – GL Noble Denton USA, LLC.**
- 6. Plain Language Description – This contract is to provide software and training for gas system planning.**
- 7. Impact – This contract is to provide the software required to analyze existing and proposed gas loads within MLGW's gas system. It aids in determining the effects of new gas demands and in making recommendations for optimal performance within the natural gas system.**

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

---

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 7 to Contract No. 12183, Synergi Gas Modeling Software Renewal with DNV-GL Noble Denton USA, LLC to renew the current contract in the funded amount of \$44,971.98.

The project scope is to allow DNV-GL Noble Denton USA, LLC, as a sole source provider to provide Synergi Gas Modeling software maintenance and support services to include the following licenses: Synergi Gas Steady State (2); Customer Management Module (1); Facilities Management Module (1); Unsteady State Module (1); and Model Builder Module (1). Synergi software is utilized by the Gas Engineering Department to identify, predict, and target operational challenges to ensure the daily efficiency of gas distribution and transmission networks. The contract award was selected based on the Sole Source procurement process.

This change is to renew maintenance and support services for the period covering August 1, 2025 through July 31, 2026 in the funded amount of \$44,971.98, which reflects a 14% increase in cost from the previous term. The increase is due to maintenance and technical support needed for enhancing the software, which includes engineering analysis, graphical user interface upgrades, technical support staffed by engineers and specialists, online help and documentation, rigorous testing, and robust security enhancements. MLGW is requesting continuous maintenance, which can only be performed by DNV-GL Noble Denton USA, LLC. This Sole Source renewal complies with all applicable laws and policies. The new contract value is \$326,854.45.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 7 to Contract No. 12183, Synergi Gas Modeling Software Renewal with DNV-GL Noble Denton USA, LLC to renew the current contract in the funded amount of \$44,971.98, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal.

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 approved Change No. 7 to Contract No. 12183, Synergi Gas Modeling Software Renewal with DNV-GL Noble Denton USA, LLC to renew the current contract in the funded amount of \$44,971.98, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to allow DNV-GL Noble Denton USA, LLC, as a sole source provider to provide Synergi Gas Modeling software maintenance and support services to include the following licenses: Synergi Gas Steady State (2); Customer Management Module (1); Facilities Management Module (1); Unsteady State Module (1); and Model Builder Module (1). Synergi software is utilized by the Gas Engineering Department to identify, predict, and target operational challenges to ensure the daily efficiency of gas distribution and transmission networks. The contract award was selected based on the Sole Source procurement process; and

WHEREAS, this change is to renew maintenance and support services for the period covering August 1, 2025 through July 31, 2026 in the funded amount of \$44,971.98, which reflects a 14% increase in cost from the previous term. The increase is due to maintenance and technical support needed for enhancing the software, which includes engineering analysis, graphical user interface upgrades, technical support staffed by engineers and specialists, online help and documentation, rigorous testing, and robust security enhancements. MLGW is requesting continuous maintenance, which can only be performed by DNV-GL Noble Denton USA, LLC. This Sole Source renewal complies with all applicable laws and policies. The new contract value is \$326,854.45; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 7 to Contract No. 12183, Synergi Gas Modeling Software Renewal with DNV-GL Noble Denton USA, LLC to renew the current contract in the funded amount of \$44,971.98 as approved.

## CONTRACT CHANGE FORM

MEMPHIS LIGHT, GAS, AND WATER DIVISION  
CITY OF MEMPHIS  
CONTRACT NUMBER 12183

CONTRACT CHANGE NO. 7  
DATE OF CHANGE JUNE 4, 2025  
SHEET 1 OF 5

TO: MS. JULIE BROWN

DNV-GL NOBLE DENTON USA, LLC

1400 RAVELLO DR.

KATY, TX 77449

YOU ARE ADVISED THAT THE MEMPHIS LIGHT, GAS AND WATER DIVISION, CITY OF MEMPHIS, MEMPHIS, TENNESSEE HEREBY AUTHORIZES THE FOLLOWING CHANGE IN REGARDS TO THE ABOVE CONTRACT NUMBER. CONTRACTOR AGREES TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF SAID CONTRACT AND PREVIOUS CHANGES.

THE PROJECT SCOPE IS TO ALLOW DNV-GL NOBLE DENTON USA, LLC, AS A SOLE SOURCE PROVIDER TO PROVIDE SYNERGI GAS MODELING SOFTWARE MAINTENANCE AND SUPPORT SERVICES TO INCLUDE THE FOLLOWING LICENSES: SYNERGI GAS STEADY STATE (2); CUSTOMER MANAGEMENT MODULE (1); FACILITIES MANAGEMENT MODULE (1); UNSTEADY STATE MODULE (1); AND MODEL BUILDER MODULE (1). SYNERGI SOFTWARE IS UTILIZED BY THE GAS ENGINEERING DEPARTMENT TO IDENTIFY, PREDICT, AND TARGET OPERATIONAL CHALLENGES TO ENSURE THE DAILY EFFICIENCY OF GAS DISTRIBUTION AND TRANSMISSION NETWORKS. THE CONTRACT AWARD WAS SELECTED BASED ON THE SOLE SOURCE PROCUREMENT PROCESS.

THIS CHANGE IS TO RENEW MAINTENANCE AND SUPPORT SERVICES FOR THE PERIOD COVERING AUGUST 1, 2025 THROUGH JULY 31, 2026 IN THE FUNDED AMOUNT OF \$44,971.98, WHICH REFLECTS A 14% INCREASE IN COST FROM THE PREVIOUS TERM. THE INCREASE IS DUE TO MAINTENANCE AND TECHNICAL SUPPORT NEEDED FOR ENHANCING THE SOFTWARE, WHICH INCLUDES ENGINEERING ANALYSIS, GRAPHICAL USER INTERFACE UPGRADES, TECHNICAL SUPPORT STAFFED BY ENGINEERS AND SPECIALISTS, ONLINE HELP AND DOCUMENTATION, RIGOROUS TESTING, AND ROBUST SECURITY ENHANCEMENTS. MLGW IS REQUESTING CONTINUOUS MAINTENANCE, WHICH CAN ONLY BE PERFORMED BY DNV-GL NOBLE DENTON USA, LLC. THIS SOLE SOURCE RENEWAL COMPLIES WITH ALL APPLICABLE LAWS AND POLICIES. THE NEW CONTRACT VALUE IS \$326,854.45.

CHANGE IN CONTRACT PRICE:

CONTRACT AMOUNT	\$ 281,882.47
CHANGE AMOUNT	\$ <u>44,971.98</u> - CHANGE NO. <u>7</u>
TOTAL CONTRACT AMOUNT	\$ 326,854.45

APPROVED BY THE BOARD OF LIGHT, GAS AND WATER COMMISSIONERS

\_\_\_\_\_  
APPROVED BY THE PRESIDENT

\_\_\_\_\_  
DATE

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Chandrika Rosser  
 Specialist: Jessica Payne

Board Meeting Date: 6/4/2025  
 Contract Number: 12183  
 Purchase Commodity: \_\_\_\_\_  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Gas Engineering / Keisha Williams / (901) 320-1530 / kwilliams@mlgw.org	
<b>Scope:</b> Contract <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Other <input type="checkbox"/>	The project scope is to allow DNV-GL Noble Denton USA, LLC, as a sole source provider to provide Synergi Gas Modeling software maintenance and support services to include the following licenses: Synergi Gas Steady State (2); Customer Management Module (1); Facilities Management Module (1); Unsteady State Module (1); and Model Builder Module (1).	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	This change is to renew an existing software purchase order for maintenance and support services for the period covering August 1, 2025 through July 31, 2026.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The work will take place on MLGW's Gas Engineering personal computers.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	The need exists to maintain and train for existing Synergi Gas Software, as well as, include New Model Builder Module to automate current processs (manual) of capturing GIS and CIS data for maintenance of the existing Synergi Gas Model.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid or RFP) <u>Sole Source</u>	<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) <u>No, there is no Supplier Diversity participation on this contract.</u>	

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
\$	44,971.98	\$ -	\$ 44,971.98
\$	60,000.00		
\$	-	\$ 60,000.00	
		\$ 60,000.00	

\*Please indicate category (O&amp;M or Capital).

☒ O&M☐ Capital

Project Gas Engineering R2024  
 Expenditure Organization 0570410 Gas Engineering  
 Expenditure Type Purchase PC Software  
 Task Admin Expense

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

APPROVED:

Jalyana Gibbs

04.17.2025

Date

Budget &amp; Financial Planning

Rev. 11/01/2018



## AUTHORIZATION TO INVOICE

Memphis Light, Gas & Water Division  
1060 Tupelo Building #8  
Memphis 38108-2423  
USA

DNV USA Inc.  
Digital Solutions  
1400 Ravello Drive  
Katy 77449-5164  
TX, USA

<b>Date:</b>	<b>DNV reference no.:</b>	<b>Quote Period:</b>
2025-04-09	Q-130045_1502-81459_2025	2025-08-01 to 2026-07-31

E-mail: kwilliams@mlgw.org

**Payment terms: 30 days**

---

**Customer reference:**

---

**Invoice submission:**

i.e. general AP mailbox, portal...

**Sales tax exempt:**

(If Yes, please provide copy of certificate)

☐ Yes

☐ No

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**Ship to address:**

Contact name:

Contact e-mail:

Street address:

City, ST, ZIP:

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**Bill to address:**

Contact name:

Contact e-mail:

Street address:

City, ST, ZIP:

---

**Licensed software maintenance and support:**

Product	Qty	Lic. type	Price
Synergi Gas Steady State Module	2	N	10 985.92
Synergi GasFacilities Management Module (FMM)	1	N	6 815.30
Synergi Gas Customer Management Module (CMM)	1	N	6 815.30
Synergi Gas Model Builder	1	N	9 028.28
Synergi Gas Unsteady State Module (USM)	1	N	11 327.18

**Total Due (USD)**

**\$ 44 971.98**



Page 2 of 2

Customer authorized signature

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DNV USA, Inc  
1400 Ravello Drive  
Katy 77449  
TX, USA

**Subject: Synergi Gas Annual Maintenance Fee Increase**

Thank you for being a valued member of DNV's Synergi Gas User Community. It is our privilege to provide you with tools to support complex model building, network planning and operations. For over 50 years, we have been enhancing and evolving our commercial off the shelf offerings with high fidelity engineering analysis, an intuitive graphical user interface, world class technical support staffed by engineers and specialists, complete on-line help and documentation, rigorous testing and robust security.

Continuing our development path, we are excited to announce the upcoming release of **Synergi Hydraulics**, which represents a generational shift in our offerings. Synergi Hydraulics raises the bar on system planning and brings with it a host of benefits that we believe will greatly enhance your experience with our product:

- **Greater performance:** Our new software leverages state-of-the-art programming methods like parallelization to deliver improved solution performance.
- **Improved model Building and maintenance:** Our upcoming release includes an upgrade to the latest ESRI tools to provide you with the most advanced mapping and spatial analysis capabilities as you migrate to **ESRI Utility Network**.
- **Cross-product ease of use:** Synergi Hydraulics is designed so that the legacy products of Synergi Gas, Synergi Liquid, and Synergi Pipeline Simulator will work more closely together making analysis of the same system easier across programs.
- **Enhanced security:** Using third party scans and verifications to proactively identify potential threats, we work to ensure that your data is always safe and secure.
- **Investment in UX:** We have made significant investments in improving the user interface and user experience to make our software more intuitive and user-friendly.
- **New training offerings:** Unlimited on-line, on-demand training is now available to onboard new users and provide refresher training for experienced users.
- **Upgraded User Portal:** Including AI-augmented search functionality to optimize your self- service options including license management, subscriptions, downloads, software support, and more.

**Annual Maintenance Fee Increase (effective October 1, 2024):** Please note that the annual maintenance fee for Synergi Hydraulics will increase from 22% to 25%. This 3% uplift will be applied to new license fees and will effectively result in a 14% increase over your previous year's renewal fee. The new maintenance fees will fuel investment in the software infrastructure, analysis capabilities and support services to provide you with the best possible experience. While the increase associated with this uplift will be reflected in your upcoming renewal, no increases associated with CPI will be applied during this annual renewal cycle.



DNV USA, Inc  
1400 Ravello Drive  
Katy 77449  
TX, USA

We are confident that these new features and enhancements will provide you with even greater value to your operations. If you have any questions, please do not hesitate to contact your local support team. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Hemingway".

Kevin Hemingway

Product Manager, Digital Solutions

DocuSigned by:  
A handwritten signature in black ink, appearing to read "Virgil Deanes".  
38075A0F3D64490... 4/17/2025

DocuSigned by:  
A handwritten signature in black ink, appearing to read "Carol Whelchel".  
20BB5FDA3226438... 4/17/2025

DocuSigned by:  
A handwritten signature in black ink, appearing to read "Keisha Williams".  
9F1AC33FC8484C8... 4/17/2025



QUOTE FOR ANNUAL MAINTENANCE AND SUPPORT

(This is not an invoice)

Memphis Light, Gas & Water Division  
1060 Tupelo Building #8  
Memphis 38108-2423  
USA

DNV USA Inc.  
Digital Solutions  
1400 Ravello Drive  
Katy 77449-5164  
TX, USA

Date: 2025-04-09      Quote no.: Q-130045\_1502-81459\_2025

E-mail: kwilliams@mlgw.org

Payment terms: 30 days

Licensed software maintenance and support:

Product	Qty	Lic. type*	Price
Synergi Gas Steady State Module	2	N	10 985.92
Synergi GasFacilities Management Module (FMM)	1	N	6 815.30
Synergi Gas Customer Management Module (CMM)	1	N	6 815.30
Synergi Gas Model Builder	1	N	9 028.28
Synergi Gas Unsteady State Module (USM)	1	N	11 327.18

Term: 2025-08-01 to 2026-07-31

Total Due (USD)\*\* \$ 44 971.98

\* N = Network, S = Standalone, D = Dongle, C = Cloud application/service, A = Azure Virtual Machine (remote access)  
\*\* Total due includes annual increase in accordance with contract terms and conditions. It does not include any Taxes, if your organization is exempt from Sales Tax, please provide us with Sales Tax Exempt Certificate.

Please note: Annual Maintenance Fee Increase (effective October 1, 2024): The annual maintenance fee for Synergi Hydraulics will increase from 22% to 25%. This 3% uplift will be applied to new license fees and will effectively result in a 14% increase over your previous year's renewal fee. While the increase associated with this uplift is reflected in your renewal, no annual increases of 5% in accordance with contract terms and conditions will be applied during this annual renewal cycle.

DNV hereby gives notice that it objects to and rejects any terms or conditions contained in any of Customer's purchase orders or any other document which has been or may in the future be supplied by the Customer to DNV which are in addition to, different from, inconsistent with or attempt to vary any of the terms or conditions of the mutually agreed to, existing and executed Agreement between the parties.

Please provide a P.O. number or similar to **dsnorthamerica@dnv.com** with a bill to address, ship to address (physical addresses), and email address to send invoice electronically.

Julie Brown  
Sales Manager; Pipeline Solutions  
April 9, 2025

DocuSigned by:  
Virgil Deanes 4/17/2025  
38075A0F3D64490...

DocuSigned by:  
Carol Whelchel 4/17/2025  
20BB5FDA3226438...

DocuSigned by:  
keisha Williams 4/17/2025  
9F1AC33FC8484C8...

Contractor: DNV-GL Noble Denton USA, LLC  
6/4/2025  
Contract Number: 12183

	Actions	Date	Amount
Original Award 01.24.2018			\$78,366.00
Change Order No. 1	This change was to ratify and renew maintenance and support services for the period covering August 1, 2020 through July 31, 2021 in the amount of \$26,853.41. In addition, this change is to purchase additional licenses in the amount of \$30,659.00. The total funded amount of this ratification, renewal, and change is \$57,512.41.	4/3/2019	\$57,512.41
Change Order No. 2	This change was to ratify and renew the current contract for maintenance and support services for the period covering August 1, 2021 through July 31, 2022 in the funded amount of \$27,524.76, with a 2.5% increase in rates from the previous term.	8/18/2021	\$27,524.76
Change Order No. 3	This change was to ratify and renew maintenance and support services for the Model Builder Module for the period covering September 21, 2021 through September 20, 2022 in the funded amount of \$6,913.63, with a 2.5% increase in rates from the previous term.	9/1/2021	\$6,913.63
Change Order No. 4	This change was to renew maintenance and support services for the period covering August 1, 2022 through July 31, 2023 in the funded amount of \$34,545.84, with a 3.9% Consumer Price Index (CPI) increase in rates from the previous term. There was an overall increase of 0.31% from the previous renewal due to the pro-rated rates to co-term the end date for the Synergi Gas Module Builder product. The term will end July 31, 2023 for this software.	6/21/2022	\$34,545.84
Change Order No. 5	This change was to renew maintenance and support services for the period covering August 1, 2023 through July 31, 2024 in the funded amount of \$37,570.74.	7/14/2023	\$37,570.74
Change Order No. 6	This change was to ratify and renew maintenance and support services for the period covering August 1, 2024 through July 31, 2025 in the funded amount of \$39,449.09, which reflect a 5% increase in rates from the previous term. The increase is due to maintenance and technical support needed for enhancing the software, which include engineering analysis, graphical user interface upgrades, technical support staffed by engineers and specialists, on-line help and documentation, rigorous testing, and robust security enhancements.	10/2/2024	\$39,449.09
Current Contract Balance			\$281,882.47
Amount Paid to Date as of 05.08.2025			\$281,882.30
Current Contract Balance			\$0.17
Change Order No. 7	<i>This change is to renew maintenance and support services for the period covering August 1, 2025 through July 31, 2026 in the funded amount of \$44,971.98, which reflects a 14% increase in cost from the previous term. The increase is due to maintenance and technical support needed for enhancing the software, which includes engineering analysis, graphical user interface upgrades, technical support staffed by engineers and specialists, online help and documentation, rigorous testing, and robust security enhancements. MLGW is requesting continuous maintenance, which can only be performed by DNV-GL Noble Denton USA, LLC.</i>	6/4/2025	\$44,971.98
Available Balance			\$44,972.15
Cumulative Contract Value			\$326,854.45

### **RESOLUTION SUMMARY**

- 1. Short title description – Contract No. 12269 - Bore Between Union Extended and Flicker (Emergency)**
- 2. Funded Amount – \$424,334.95**
- 3. Award Duration – One (1) year**
- 4. Type of Bid – Emergency Award Ratification**
- 5. Awarded to – Owens Irrigation, Inc. dba Owens Construction Services of TN**
- 6. Plain Language Description – This contract is to replace a broken main underneath the CSX railroad tracks between Union Extended and Flicker Street. The work will involve boring in new main underneath CSX and UP's railroad tracks and tying back into existing main on either side, which will involve a second bore under half of Union Extended.**
- 7. Impact – Fire flow in the surrounding area has been severely impacted since this main broke and this job will help restore it to appropriate levels.**

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it ratify the emergency award of Contract No. 12269, Bore Between Union Extended and Flicker (Emergency) with Owens Irrigation, Inc. dba Owens Construction Services of TN in the funded not-to-exceed amount of \$424,334.95.

The project scope is to replace a broken main underneath the CSX railroad tracks between Union Extended and Flicker Street. The work will involve boring in new main underneath CSX and UP's railroad tracks and tying back into existing main on either side, which will involve a second bore under half of Union Extended.

This request is to ratify the emergency award to Owens Irrigation, Inc. dba Owens Construction Services of TN in the amount of \$424,334.95. The emergency award ratification is needed due to the change in fire flow south of the railroad tracks since the main underneath the tracks has been shut off. This Contract is for a term of one (1) year from the date of the Notice to Proceed. This ratification of the emergency award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the ratification of the emergency award of Contract No. 12269, Bore Between Union Extended and Flicker (Emergency) with Owens Irrigation, Inc. dba Owens Construction Services of TN in the funded not-to-exceed amount of \$424,334.95, as outlined in the above preamble, is approved; and further,

THAT, the President, or his designated representative is authorized to execute the Ratification of the Emergency Award.

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 ratified the emergency award of Contract No. 12269, Bore Between Union Extended and Flicker (Emergency) to Owens Irrigation, Inc. dba Owens Construction Services of TN in the funded not-to-exceed amount of \$424,334.95, and is now recommending to the Council of the City of Memphis that it approve said ratification of the emergency award as approved; and

WHEREAS, the project scope is to replace a broken main underneath the CSX railroad tracks between Union Extended and Flicker Street. The work will involve boring in new main underneath CSX and UP's railroad tracks and tying back into existing main on either side, which will involve a second bore under half of Union Extended; and

WHEREAS, this request is to ratify the emergency award to Owens Irrigation, Inc. dba Owens Construction Services of TN in the amount of \$424,334.95. The emergency award ratification is needed due to the change in fire flow south of the railroad tracks since the main underneath the tracks has been shut off. This Contract is for a term of one (1) year from the date of the Notice to Proceed. This ratification of the emergency award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved the ratification of the emergency award of Contract No. 12269, Bore Between Union Extended and Flicker (Emergency) to Owens Irrigation, Inc. dba Owens Construction Services of TN in the funded not-to-exceed amount of \$424,334.95 as approved.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Chandrika Winston-Rosser  
 Specialist: Tausha Kelly

Board Meeting Date: 6/4/2025  
 Contract Number: 12269  
 Purchase Commodity: \_\_\_\_\_  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	570510 / Water Engineering / Aaron Smith / (901)528-4258 / aesmith@mlgw.org	
<b>Scope:</b> Contract <input checked="" type="checkbox"/> Purchase _____ Other _____	The project scope is to replace replace a broken main underneath the CSX railroad tracks between Union Extended and Flicker Street. The work will involve boring in new main underneath CSX & UP's railroad tracks and tying back into existing main on either side, which will involve a second bore under half of Union Extended.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	This is to ratify the emergency award, made necessary due to the reduced fire flow in the area in the proximity of the main break.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The work will take place at the jobsite near 2638 Union Extended.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	The need exists to regain adequate fire flow in the surrounding neighborhoods.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid or RFP) <b>Emergency Award Ratification</b>	<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) <b>There is no Supplier Diversity participation on this contract.</b>	

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
\$	424,334.95	\$ 424,334.95	\$ -
\$	2,168,783.00		
\$	96,605.00	\$ 2,072,178.00	
		\$ 1,647,843.05	

\*Please indicate category (O&amp;M or Capital).

☐ O&M☒ Capital

Project

Expenditure Organization

Expenditure Type

Task

New Water Main

0570510 Water Engineering

eAM Contracted Svcs, Material, Equipment

WO255392

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

APPROVED:

*Ronda Croft*

Budget &amp; Financial Planning

05.16.2025

Date

Rev. 11/01/2018

OWENS IRRIGATION, INC. DBA

**OWENS CONSTRUCTION SERVICES** of TN**BORING DIVISION**

2155 HILLSHIRE CIRCLE MEMPHIS, TN 38133

901-380-1171 901-380-9835 Fax

CERTIFIED WBE/DBE/SBE/LSB/LOSB/TDOT

March 25, 2025

Attn: Aaron Smith

901-528-4258

[aesmith@mlgw.org](mailto:aesmith@mlgw.org)

RE: EMERGENCY BORE BETWEEN UNION EXTENDED &amp; FLICKER

Good afternoon Aaron,

Our price for the current design/routing/method of installation of the 12" D.I. pipe, change of direction fittings, saw cutting, concrete removal, excavation, haul off, bores, tie-ins, backfill & concrete pour back is \$424,334.95

We appreciate your business.

  
Penny Owens

Owens Construction Services

901-380-1171

[owensoffice@aol.com](mailto:owensoffice@aol.com) 5-27-25

## RESOLUTION SUMMARY

1. **Short Title Description** – Half-Ton Pickup Trucks
2. **Requested Funding** – \$785,332.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Family Ford DBA Hardy Family Ford
6. **Plain Language Description** – To purchase twenty half-ton pickup trucks that will be used by crews to maintain the electric, gas, and water systems.
7. **Impact** – The half-ton pickup trucks will replace existing half-ton pickup trucks that will be retired from service.



**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for half-ton pickup trucks to Family Ford DBA Hardy Family Ford in the amount of \$785,332.00.

The half-ton pickup trucks will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. These vehicles will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs.

Bids were opened on April 2, 2025. Notice to Bidders was advertised. Eight bids were solicited, and three bids were received with the lowest and best complying bidder being the firm of Family Ford DBA Hardy Family Ford. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Transportation – Vehicle Acquisition and Training is \$9,228,000.00; the amount spent year-to-date is \$2,531,786.84; leaving a balance available of \$6,696,213.16; of which \$785,332.00 will be spent on this purchase in 2025; leaving a balance available of \$5,910,881.16 after award; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis,

awards a purchase order to Family Ford DBA Hardy Family Ford is approved for furnishing:

11 – Latest model full size regular cab, two-wheel drive, long wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0074;

3 – Latest model full size extended cab, two-wheel drive, half-ton pickups, all in accordance with Division Specification No. TECP-25-0078;

4 – Latest model full size regular cab, four-wheel drive, short wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0079;

2 – Latest model full size crew cab, two-wheel drive, short wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0080;

Totaling \$785,332.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm; delivery in 13-17 weeks; terms net 30 days.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 approved the purchase of half-ton pickup trucks and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, the half-ton pickup trucks will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. These vehicles will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs; and

**WHEREAS**, bids were opened on April 2, 2025. Notice to Bidders was advertised. Eight bids were solicited, and three bids were received with the lowest and best complying bidder being the firm of Family Ford DBA Hardy Family Ford. This award complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the purchase of twenty half-ton pickup trucks from Family Ford DBA Hardy Family Ford in the amount of \$785,332.00 chargeable to the MLGW 2025 fiscal year budget.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Von Goodloe  
 Specialist: Donna Adams

Board Meeting Date: 6/4/2025  
 Requisition Number: 5137453  
 Purchase Commodity: Half-Ton Pickup Trucks  
 Other (Non-Procurement Items):

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Transportation Area No. 364210 / Caleb Crowder / 901-320-1474 / ccrowder@mlgw.org	
<b>Scope:</b> Contract _____ Purchase <u>X</u> _____ Other _____	A purchase order will be issued to procure half-ton pickup trucks.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase twenty half-ton pickup trucks.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	Division vehicles / equipment used by crews to complete work in and around Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase approved budget items to provide equipment for crews to complete job assignments. Replacements are evaluated based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the area's needs.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFQ or RFP) RFQ		<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) No

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
\$	785,332.00	\$ 785,332.00	\$ -
\$	9,228,000.00		
\$	2,531,786.84	\$ 6,696,213.16	
		\$ 5,910,881.16	

\*Please indicate category (O&amp;M or Capital).

☐ O&M☒ Capital

Project

Expenditure Organization

Expenditure Type

Task

CA-Transportation

0364210 Vehicle Acquisition and Training

Pwr-Transportation Equipment

CA-Elec Trans Eqt \$423,585.00

CA-Water Trans Eqt \$77,462.00

CA-Gas Comm Trans Eqt \$284,285.00

Comments:

Expenditure Type	Budget	Actual	Available
\$	-	\$ -	\$ -
\$	-	\$ -	\$ -
		\$ -	\$ -

APPROVED:

Ronda Craft

Budget &amp; Financial Planning

05.06.2025

Date

Rev. 11/01/2018

BID ON HALF-TON PICKUP TRUCKS										
FOR BOARD MEETING OF JUNE 4, 2025		BIDS OPENED ON APRIL 2, 2025								
		BASE UNIT: EACH								
BIDDERS	ITEM QUANTITY	Line 1 11	Line 2 3	Line 3 4	Line 4 2	Total	Local Bidding Preference	Local Bidding Presence	Terms	Delivery
COMPLYING BIDDERS	DESCRIPTION	PICKUP, 1/2 TON, LWB, E85	PICKUP, 1/2 TON, EXT CAB, SWB	PICKUP, 1/2 TON, 4X4, SWB	PICKUP, 1/2 TON, CREW CAB, SWB					
<b>Family Ford DBA Hardy Family Ford</b> Dallas, GA		\$37,775.00	\$39,687.00	\$41,784.00	\$41,805.00	\$785,332.00	N/A	N/A	Net 30	13-17 Weeks
<b>Chuck Hutton Chevrolet Company</b> Memphis, TN <i>Lines 1-3</i>		\$43,813.69	\$46,631.81	N/A	\$47,930.69	\$717,707.40	N/A	N/A	Net 30	23 Weeks
NON-COMPLYING BIDDERS										
<b>Chuck Hutton Chevrolet Company</b> Memphis, TN		N/A	N/A	\$47,324.19	N/A	\$189,296.76	N/A	N/A	Net 30	23 Weeks
Chuck Hutton Chevrolet Company was non-complying for item three due to their failure to meet MLGW's specifications; the item quoted didn't comply with the specifications for the length of the pickup bed. <i>Line 3</i>										
<b>American Vet Works, Inc.</b> Northport, NY		\$47,525.00	\$50,765.00	\$49,855.00	\$53,790.00	\$982,070.00	N/A	N/A	Net 10	22-44 Weeks
American Vet Works, Inc. was non-complying due to their failure to meet MLGW's specifications; the specifications required the bidder to have a full service sales and service facility.										
<b>RECOMMEND AWARD AS FOLLOWS:</b> Family Ford DBA Hardy Family Ford .....						\$785,332.00				

MEMPHIS LIGHT, GAS AND WATER DIVISION  
INTERDEPARTMENTAL COMMUNICATION

**TO:** Donna Adams  
**FROM:** Caleb Crowder  
**DATE:** April 24, 2025  
**SUBJECT:** Half-Ton Pickup Trucks Recommendation

---

**REQ #5137453 RFQ #1800001**

**ITEM #1 - SPECIFICATION NO. TPU-25-0074- Total Cost: \$415,525.00**

**Eleven (11)** latest model full size regular cab, 2WD, long wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0074.

The lowest bid was submitted by Family Ford DBA Hardy Family Ford supplying a Ford F150 regular cab at a price of \$37,775.00 each (Total Cost \$415,525.00). This bid has a non-compliance for internet-based training. The Transportation Department accepts this non-compliance.

The 2<sup>nd</sup> lowest bid was submitted by Chuck Hutton Chevrolet Company supplying a Chevrolet Silverado 1500 regular cab at a price of \$43,813.69 each (Total Cost \$481,950.59). This bid meets all specifications.

The 3<sup>rd</sup> lowest bid was submitted by American Vet Works, Inc. supplying a Chevrolet Silverado 1500 regular cab at a price of \$47,525.00 each (Total Cost \$522,775.00). This bid has a non-compliance for the supplier not being a full-service sales and service facility.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Family Ford DBA Hardy Family Ford in the amount of \$415,525.00.

(Continued on next page)

**ITEM #2 - SPECIFICATION NO. TECP-25-0078- Total Cost: \$119,061.00**

**Three (3)** latest model full size extended cab, 2WD, half-ton pickups, all in accordance with Division Specification No. TECP-25-0078.

The lowest bid was submitted by Family Ford DBA Hardy Family Ford supplying a Ford F150 extended cab at a price of \$39,687.00 each (Total Cost \$119,061.00). This bid has a non-compliance for internet-based training. The Transportation Department accepts this non-compliance.

The 2<sup>nd</sup> lowest bid was submitted by Chuck Hutton Chevrolet Company supplying a Chevrolet Silverado 1500 double cab at a price of \$46,631.81 each (Total Cost \$139,895.43). This bid meets all specifications.

The 3<sup>rd</sup> lowest bid was submitted by American Vet Works, Inc. supplying a Chevrolet Silverado 1500 double cab at a price of \$50,765.00 each (Total Cost \$152,295.00). This bid has a non-compliance for the supplier not being a full-service sales and service facility.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Family Ford DBA Hardy Family Ford in the amount of \$119,061.00.

**ITEM #3 - SPECIFICATION NO. TPU-25-0079 - Total Cost: \$167,136.00**

**Four (4)** latest model full size regular cab, 4WD, short wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0079.

The lowest bid was submitted by Family Ford DBA Hardy Family Ford supplying a Ford F150 regular cab 4WD at a price of \$41,784.00 each (Total Cost \$167,136.00). This bid has a non-compliance for internet-based training and insufficient GVWR. The Transportation Department accepts these non-compliances.

The 2<sup>nd</sup> lowest bid was submitted by Chuck Hutton Chevrolet Company supplying a Chevrolet Silverado 1500 regular cab 4WD at a price of \$47,324.19 each (Total Cost \$189,296.76). This bid has a non-compliance for length of pickup bed.

The 3<sup>rd</sup> lowest bid was submitted by American Vet Works, Inc. supplying a Chevrolet Silverado 1500 regular cab 4WD at a price of \$49,855 each (Total Cost \$199,420.00). This bid has a non-compliance for the supplier not being a full-service sales and service facility.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Family Ford DBA Hardy Family Ford in the amount of \$167,136.00.

(Continued on next page)

**ITEM #4 - SPECIFICATION NO. TPU-25-0080- Total Cost: \$83,610.00**

**Two (2)** latest model full size crew cab, 2WD, short wheelbase, half-ton pickups, all in accordance with Division Specification No. TPU-25-0080.

The lowest bid was submitted by Family Ford DBA Hardy Family Ford supplying a Ford F150 crew cab at a price of \$41,805.00 each (Total Cost \$83,610.00). This bid has a non-compliance for internet-based training. The Transportation Department accepts this non-compliance.

The 2<sup>nd</sup> lowest bid was submitted by Chuck Hutton Chevrolet Company supplying a Chevrolet Silverado 1500 crew cab at a price of \$47,930.69 each (Total Cost \$95,861.38). This bid meets all specifications.

The 3<sup>rd</sup> lowest bid was submitted by American Vet Works, Inc. supplying a Chevrolet Silverado 1500 crew cab at a price of \$53,790.00 each (Total Cost \$107,580.00). This bid has a non-compliance for the supplier not being a full-service sales and service facility.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Family Ford DBA Hardy Family Ford in the amount of \$83,610.00.

Family Ford DBA Hardy Family Ford was awarded a total of \$785,332.00 for Items 1 through 4.



Caleb Crowder  
Acting Vehicle Acquisition and Training Supervisor  
Transportation and Fleet Services  
Memphis Light Gas & Water Division

## AWARD RECOMMENDATION

**To:** Caleb Crowder

**From:** **Procurement Contracts Specialist II:** Donna Adams

**Date:** 5/2/2025

**Requisition #:** 5137453 **Bid on:** Half-Ton Pickup Trucks

Attached are bid(s) for items requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

### 1. PROCUREMENT COMMENTS:

### 2. RECOMMENDATION:

A. Which bid(s) do you recommend? Please see attached Recommendation Letter

B. Does this meet specifications as per your request and/or as advertised?

YES ☒  
NO ☐

If No, is the variance considered: MINOR ☐ or MAJOR ☐

Explain:

C. Is the recommendation the lowest bid received? YES ☒ NO ☐

If no, list the bids that are low; but which you believe **DO NOT** meet specifications and list reasons why each does not meet specifications. Please attach a memo of explanation to this form, if necessary. If recommendation is based on local bidding preference, supplier diversity policy application, or earliest delivery based on need, please include in your recommendation.

(attach an additional sheet if further comment or explanation is required)

**PRINT NAME** Caleb Crowder  
Area Supervisor or designee

**SIGNATURE** Donna Adams  
Procurement Contracts Specialist II

**SIGNATURE** Caleb Crowder

**DATE** 5/5/2025

**DATE** 5/2/2025

**PHONE** 901-320-1474

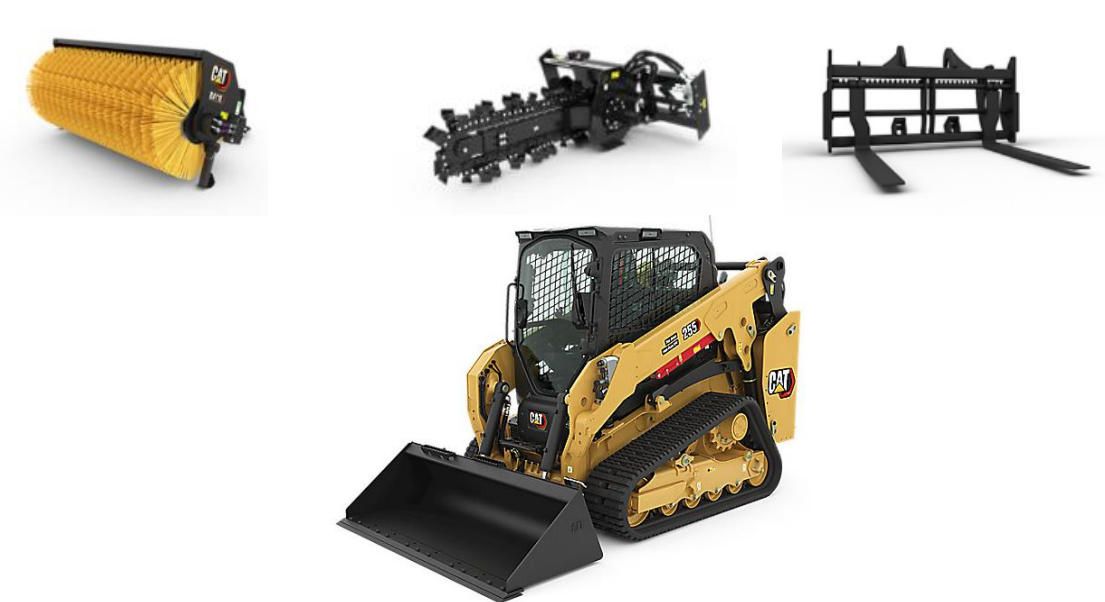
### 3. PROCUREMENT ACTION/RECOMMENDATION(S): (Purchasing to complete)

This award complies with all applicable laws and policies.

Revised 5/17/10

## RESOLUTION SUMMARY

1. **Short Title Description** – Compact Track Loaders with Attachments
2. **Requested Funding** - \$177,600.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Thompson Machinery Commerce Corp.
6. **Plain Language Description** – To purchase two compact track loaders with attachments to be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions.
7. **Impact** – The compact track loaders with attachments will replace existing equipment that will be retired from service.



**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

---

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for compact track loaders with attachments to Thompson Machinery Commerce Corp. in the amount of \$177,600.00.

The compact track loaders with attachments will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. The equipment will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs.

Bids were opened on April 2, 2025. Notice to Bidders was advertised. Four bids were solicited, and four bids were received with the best complying and most responsive bidder being the firm of Thompson Machinery Commerce Corp. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Transportation – Vehicle Acquisition and Training is \$7,558,000.00; the amount spent year-to-date is \$1,575,766.06; leaving a balance available of \$5,982,233.94; of which \$177,600.00 will be spent on this purchase in 2025; leaving a balance available of \$5,804,633.94 after award; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis,

awards a purchase order to Thompson Machinery Commerce Corp. is approved for furnishing:

1 – Latest model compact track loader equipped with hydraulically operated front loader bucket, pallet forks, and trencher, all in accordance with Division Specification No. TCTL-25-0420;

1 – Latest model compact track loader equipped with hydraulically operated front loader bucket, pallet forks, and angle broom, all in accordance with Division Specification No. TCTL-25-0420;

Totaling \$177,600.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm; delivery in nine weeks; terms net 30 days.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 approved the purchase of compact track loaders with attachments and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, the compact track loaders with attachments will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. The equipment will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs; and

**WHEREAS**, bids were opened on April 2, 2025. Notice to Bidders was advertised. Four bids were solicited, and four bids were received with the best complying and most responsive bidder being the firm of Thompson Machinery Commerce Corp. This award complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the purchase of compact track loaders with attachments from Thompson Machinery Commerce Corp. in the amount of \$177,600.00 chargeable to the MLGW 2025 fiscal year budget.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Von Goodloe  
Specialist: Donna Adams

Board Meeting Date: 6/4/2025  
Requisition Number: 5136383  
Purchase Commodity: Compact Track Loaders with Attachments  
Other (Non-Procurement Items):

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Transportation Area No. 364210 / Caleb Crowder / 901-320-1474 / ccrowder@mlgw.org	
<b>Scope:</b> Contract _____ Purchase <u>X</u> _____ Other _____	A purchase order will be issued to procure compact track loaders with attachments.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase two compact track loaders with attachments.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	Division vehicles / equipment used by crews to complete work in and around Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase approved budget items to provide equipment for crews to complete job assignments. Replacements are evaluated based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the area's needs.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFQ or RFP) RFQ	<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) No	

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
Amount Requested	\$ 177,600.00	\$ 177,600.00	\$ -
2025 Budget*	\$ 7,558,000.00		
Amount Spent Year-to-Date	\$ 1,575,766.06		
2025 Budget Balance Available		\$ 5,982,233.94	
Budget Balance After Award		\$ 5,804,633.94	

\*Please indicate category (O&amp;M or Capital).

☐ O&M☒ Capital

Project

Expenditure Organization

Expenditure Type

Task

CA-Transportation

0364210 Vehicle Acquisition and Training

Pwr-Power Operated Equipment

CA-Elec Power Oper Eqt 177,600.00

## Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

APPROVED:

*Ronda Croft*

05.02.2025

Budget &amp; Financial Planning

Date

BID ON COMPACT TRACK LOADERS WITH ATTACHMENTS								
FOR BOARD MEETING OF JUNE 4, 2025								
		BIDS OPENED ON APRIL 2, 2025						
		BASE UNIT: EACH						
BIDDERS	ITEM QUANTITY	Line 1 1	Line 2 1	Total	Local Bidding Preference	Local Bidding Presence	Terms	Delivery
COMPLYING BIDDER	DESCRIPTION	Front Loader, Track Skid Steer 100HP w/attachments	Front Loader, Track Skid Steer 100HP w/attachments					
Thompson Machinery Commerce Corp. Memphis, TN		\$87,000.00	\$90,600.00	\$177,600.00	N/A	N/A	Net 30	9 Weeks
NON-COMPLYING BIDDERS								
First Choice Farm & Lawn Eads, TN		\$78,756.07	\$76,797.82	\$155,553.89	N/A	N/A	Net 15	6 Weeks
First Choice Farm & Lawn was non-complying due to their failure to meet MLGW's specifications; the item quoted has insufficient hydraulic pressure and lift cylinder force.								
Williams Equipment and Supply Company Memphis, TN		\$79,869.92	\$78,193.99	\$158,063.91	N/A	N/A	Net 30	9 Weeks
Williams Equipment and Supply Company was non-complying due to their failure to meet MLGW's specifications; the item quoted has insufficient lift cylinder force.								
Stribling Equipment, LLC Memphis, TN		\$82,707.00	\$83,281.00	\$165,988.00	N/A	N/A	Net 30	9 Weeks
Stribling Equipment, LLC was non-complying due to their failure to meet MLGW's specifications; the item quoted has insufficient alternator output, doesn't have a torsion suspension system, and doesn't have a hydraulically actuated side shift trencher attachment.								
RECOMMEND AWARD AS FOLLOWS: Thompson Machinery Commerce Corp.....				\$177,600.00				

MEMPHIS LIGHT, GAS AND WATER DIVISION  
INTERDEPARTMENTAL COMMUNICATION.

**TO:** Donna Adams  
**FROM:** Caleb Crowder  
**DATE:** April 22, 2025  
**SUBJECT:** Compact Track Loaders with Attachments Recommendation

---

**REQ #5136383 RFQ #1799996**

**ITEM #1 – SPECIFICATION NO. TCTL-25-0420 – Total Cost: \$87,000.00**

**One (1)** latest model compact track loader equipped with hydraulically operated front loader bucket, pallet forks, and trencher, all in accordance with Division Specification No. TCTL-25-0420.

The lowest bid was submitted by First Choice Farm & Lawn supplying a Kubota SVL75-3HFWVCC at a price of \$78,756.07. This bid has non-compliances for insufficient hydraulic pressure and lift cylinder force.

The 2<sup>nd</sup> lowest bid was submitted by Williams Equipment and Supply Company supplying a Bobcat T66 at a price of \$79,869.92. This bid has a non-compliance for insufficient lift cylinder force.

The 3<sup>rd</sup> lowest bid was submitted by Stribling Equipment, LLC supplying a John Deere 325G at a price of \$82,707.00. This bid has non-compliances for insufficient alternator output, no torsion suspension system, and no hydraulically actuated side shift trencher attachment.

The 4<sup>th</sup> lowest bid was submitted by Thompson Machinery Commerce Corp. supplying a CAT 255 at a price of \$87,000.00. This bid meets all specifications.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Thompson Machinery Commerce Corp. in the amount of \$87,000.00.

(Continued on next page)

**ITEM #2 - SPECIFICATION NO. TCTL-25-0420 – Total Cost: \$90,600.00**

**One (1)** latest model compact track loader equipped with hydraulically operated front loader bucket, pallet forks, and angle broom, all in accordance with Division Specification No. TCTL-25- 0420.

The lowest bid was submitted by First Choice Farm & Lawn supplying a Kubota SVL75-3HFWCC at a price of \$76,797.82. This bid has non-compliances for insufficient hydraulic pressure and lift cylinder force.

The 2<sup>nd</sup> lowest bid was submitted by Williams Equipment and Supply Company supplying a Bobcat T66 at a price of \$78,193.99. This bid has a non-compliance for insufficient lift cylinder force.

The 3<sup>rd</sup> lowest bid was submitted by Stribling Equipment, LLC supplying a John Deere 325G at a price of \$83,281.00. This bid has non-compliances for insufficient alternator output and no torsion suspension system.

The 4<sup>th</sup> lowest bid was submitted by Thompson Machinery Commerce Corp. supplying a CAT 255 at a price of \$90,600.00. This bid meets all specifications.

After careful evaluation of this bid, the Transportation Department recommends the award be made to Thompson Machinery Commerce Corp. in the amount of \$90,600.00.

Thompson Machinery Commerce Corp. was awarded a total of \$177,600.00 for Items 1 and 2.



Caleb Crowder  
Acting Vehicle Acquisition and Training Supervisor  
Transportation and Fleet Services  
Memphis Light Gas & Water Division

# AWARD RECOMMENDATION

7.d

**To:** Caleb Crowder

**From:** **Procurement Contracts Specialist II:** Donna Adams

**Date:** 4/22/2025

**Requisition #:** 5136383 **Bid on:** Compact Track Loaders with Attachments

Attached are bid(s) for items requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

## 1. PROCUREMENT COMMENTS:

## 2. RECOMMENDATION:

A. Which bid(s) do you recommend? Please see attached Recommendation Letter.

B. Does this meet specifications as per your request and/or as advertised? YES ☒ NO ☐

If no, is the variance considered: MINOR ☐ or MAJOR ☐

Explain:

C. Is the recommendation the lowest bid received? YES ☐ NO ☒

If no, list the bids that are low; but which you believe **DO NOT** meet specifications and list reasons why each does not meet specifications. Please attach a memo of explanation to this form, if necessary. If recommendation is based on local bidding preference, supplier diversity policy application, or earliest delivery based on need, please include in your recommendation.

Item #1	Quoted Price	Comments
First Choice Farm & Lawn	\$78,756.07	Insufficient hydraulic pressure and lift cylinder force.
Williams Equipment and Supply Company	\$79,869.92	Insufficient lift cylinder force.
Stribling Equipment, LLC	\$82,707.00	Insufficient alternator output, no torsion suspension system, and no hydraulically operated side shift trencher attachment.

Item #2	Quoted Price	Comments
First Choice Farm & Lawn	\$76,797.82	Insufficient hydraulic pressure and lift cylinder force.
Williams Equipment and Supply Company	\$78,193.99	Insufficient lift cylinder force.
Stribling Equipment, LLC	\$83,281.00	Insufficient alternator output and no torsion suspension system.

(attach an additional sheet if further comment or explanation is required)

**PRINT NAME** Caleb Crowder  
Area Supervisor or designee

**SIGNATURE** Donna Adams  
Procurement Contracts Specialist II

**SIGNATURE** Caleb Crowder

**DATE** 4/23/2025

**DATE** 4/22/2025 **PHONE** 901-320-1474

## 3. PROCUREMENT ACTION/RECOMMENDATION(S): (Purchasing to complete)

This award complies with all applicable laws and policies.

## RESOLUTION SUMMARY

1. **Short Title Description** – Concrete Mixer Trucks
2. **Requested Funding** - \$443,638.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Utilizing Sourcewell Contract Number 032824-MAK
5. **Awarded To** – Tri-State Truck Center Inc.
6. **Plain Language Description** – To purchase two concrete mixer trucks to be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions.
7. **Impact** – The concrete mixer trucks will replace existing concrete mixer trucks that will be retired from service.



**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**June 4, 2025**

---

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for concrete mixer trucks to Tri-State Truck Center, Inc. in the amount of \$443,638.00

The concrete mixer trucks will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. These vehicles will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs.

A bid was opened on April 3, 2025 for concrete mixer trucks. In accordance with Tennessee Code Annotated §12-3-1205, Cooperative Purchasing Agreements; MLGW is allowed to make purchases through cooperative purchasing agreements for the procurement of any goods, supplies, or equipment with one or more other governmental entities outside of this state to the extent the laws of the other state permit the joint purchasing authority. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Transportation – Vehicle Acquisition and Training is \$3,463,000.00; the amount spent year-to-date is \$486,394.81; leaving a balance available of \$2,976,605.19; of which \$443,638.00 will be spent on this purchase in 2025; leaving a balance available of \$2,532,967.19 after award; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to Tri-State Truck Center, Inc. is approved for furnishing:

2 – Latest model tandem 6 X 4 cab and chassis having approximately 66,000-pounds GVW rating, complete with 10.5 cubic yard concrete mixer, all in accordance with Division Specification No. TVT-25-5100;

Totaling \$443,638.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm; delivery in 24 weeks; terms net 30 days.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 approved the purchase of concrete mixer trucks and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, the concrete mixer trucks will be used by Division crews to maintain the electric, gas, and water systems and for various customer service functions. These vehicles will replace existing equipment that will be retired from service based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the Division's needs; and

**WHEREAS**, a bid was opened on April 3, 2025 for concrete mixer trucks. In accordance with Tennessee Code Annotated §12-3-1205, Cooperative Purchasing Agreements; MLGW is allowed to make purchases through cooperative purchasing agreements for the procurement of any goods, supplies, or equipment with one or more other governmental entities outside of this state to the extent the laws of the other state permit the joint purchasing authority. This award complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the purchase of two concrete mixer trucks from Tri-State Truck Center, Inc. in the amount of \$443,638.00 chargeable to the MLGW 2025 fiscal year budget.

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Von Goodloe  
 Specialist: Donna Adams

Board Meeting Date: 6/4/2025  
 Requisition Number: 5136265  
 Purchase Commodity: Concrete Mixer Trucks  
 Other (Non-Procurement Items):

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	Transportation Area No. 364210 / Caleb Crowder / 901-320-1474 / ccrowder@mlgw.org	
<b>Scope:</b> Contract _____ Purchase <u>X</u> _____ Other _____	A purchase order will be issued to procure concrete mixer trucks.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase two concrete mixer trucks.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	Division vehicles / equipment used by crews to complete work in and around Shelby County, Tennessee.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	To purchase approved budget items to provide equipment for crews to complete job assignments. Replacements are evaluated based on age, actual operational usage, projected usage, repair cost and frequency, parts availability, and effectiveness to meet the area's needs.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid, RFQ, or RFP) Utilizing Sourcewell Contract Number 032824-MAK	<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) No	

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

	Total	In 2025 Budget Year	After Budget Year
Amount Requested	\$ 443,638.00	\$ 443,638.00	\$ -
2025 Budget*	\$ 3,463,000.00		
Amount Spent Year-to-Date	\$ 486,394.81		
2025 Budget Balance Available		\$ 2,976,605.19	
Budget Balance After Award		\$ 2,532,967.19	

\*Please indicate category (O&amp;M or Capital).

☐ O&M☒ Capital

Project CA-Transportation  
 Expenditure Organization 0364210 Vehicle Acquisition and Training  
 Expenditure Type Pwr-Transportation Equipment  
 Task CA-Gas Comm Trans Eqt \$443,638.00

## Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

APPROVED:

Ronda Croft

05.02.2025

Date

Budget &amp; Financial Planning

Rev. 11/01/2018

BID ON CONCRETE MIXER TRUCKS							
FOR BOARD MEETING OF JUNE 4, 2025							
		BIDS OPENED ON APRIL 3, 2025					
		BASE UNIT: EACH					
BIDDER	ITEM QUANTITY	Line 1 2	Total	Local Bidding Preference	Local Bidding Presence	Terms	Delivery
COMPLYING BIDDER	DESCRIPTION	TRK-CONCRETE MIXER, 10 YD.					
Tri-State Truck Center Inc.		\$221,819.00	\$443,638.00	N/A	N/A	Net 30	24 Weeks
Memphis, TN							
RECOMMEND AWARD AS FOLLOWS: Tri-State Truck Center Inc..... \$443,638.00							
*NOTE: This award is utilizing a Sourcewell Contract.							

MEMPHIS LIGHT, GAS AND WATER DIVISION  
INTERDEPARTMENTAL COMMUNICATION.

**TO:** Donna Adams  
**FROM:** Caleb Crowder  
**DATE:** April 22, 2025  
**SUBJECT:** Concrete Mixer Trucks Recommendation

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**REQ#5136265 RFQ#1799997**

**SPECIFICATION NO. TVT-25-5100 – Total Cost: \$443,638.00**

**Two (2)** latest model tandem 6 X 4 cab and chassis having approximately 66,000-pound GVW rating, complete with 10.5 cubic yard concrete mixer, all in accordance with Division Specification No. TVT-25-5100.

We will utilize Sourcewell Contract #032824-MAK for purchase. Tri-State Truck Center Inc. will supply a Mack Granite 64BR with Beck mixer at a price of \$221,819.00 each (Total Cost \$443,638.00). This bid meets all specifications.

After careful evaluation of this bid, The Transportation Department recommends the award be made to Tri-State Truck Center Inc. for the total amount of \$443,638.00.



Caleb Crowder  
Acting Vehicle Acquisition and Training Supervisor  
Transportation and Fleet Services  
Memphis Light Gas & Water Division

032824-MAK

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

### 3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

032824-MAK

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

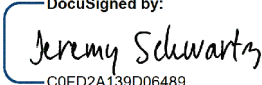
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

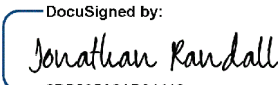
## 22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Mack Trucks, Inc.

DocuSigned by:  
  
C0FD2A139D06489...  
By: \_\_\_\_\_  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 7/24/2024 | 7:22 AM CDT

DocuSigned by:  
  
6DB295A6AB04410...  
By: \_\_\_\_\_  
Jonathan Randall  
Title: President Mack Trucks North America  
Date: 7/24/2024 | 3:08 AM CDT

**Table 11: Pricing and Delivery**

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
57	Describe your pricing model (e.g., line-item discounts or product-category discounts).  Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Mack Trucks offers custom built Class 6-8 chassis using the Mack Sales System (MSS) tool to quote and order. Mack Dealers use the MSS tool to create a buildable specification that meets customer's detailed requirements.  Sourcewell Member pricing will be based on a discount from Total List Price, also shown as the Total Vehicle Price, in the Mack Sales System (MSS) Dealer Sales Calc. Total List Price includes Model List, Options, and Customer Adaptations. Sourcewell Member discounts from Total List Price will be broken out by model based on the attached schedule (See: Sourcewell Member Mack Pricing Matrix). Extended Warranties, and Maintenance Contracts are non-discountable items.  Canadian Chassis are priced in USD and are subject to exchange rate at time of order or conversion to Sold status. Mack Trucks publishes a Foreign Exchange Letter semi-monthly. The letter provides dealers with the CAD-USD exchange rate that is applicable for Sold orders booked during the stated period.  Discounts are exclusive to Sourcewell members and discount percentages have been increased over our existing contract. In the case of the MD Electric model, Sourcewell is the only customer receiving any type of discount on this model. Mack Trucks reserves the right to make further concessions on a case-by-case basis.  Additionally as part of our contract we impose profit limits on the chassis for our dealers, which further protects Sourcewell customers and ensures they are getting competitive pricing.  Attachments: "Sourcewell Member Mack Pricing Matrix.pdf" "Sourcewell Mack Proposal Example.pdf" "Sourcewell Mack Model List.pdf" "Customer Quote Template Example.pdf"
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Sourcewell Member pricing will be based on a discount from Total List Price, also shown as the Total Vehicle Price, in the Mack Sales System (MSS) Dealer Sales Calc. Total List Price includes Model List, Options, and Customer Adaptations. Sourcewell Member discounts from Total List Price will be broken out by model based on the attached schedule (See: Sourcewell Member Mack Pricing Matrix). Extended Warranties, and Maintenance Contracts are non-discountable items. Mack Trucks offers a discount percentage range from 1.00% to 39.14% for Sourcewell Members depending on model. Discounts on battery electric models are lower because they include a mandatory service contract and warranty that comes with every truck that is not optional like on diesel models. In the case of the MD Electric, Sourcewell is the exclusive customer getting a discount, where all other retail quotes get 0% off the price.  Mack Trucks reserves the right to make further concessions on a case-by-case basis.
59	Describe any quantity or volume discounts or rebate programs that you offer.	The pricing provided in the proposal reflects total potential volume under the Sourcewell contract. Mack Trucks reserves the right to make further concessions on a case-by-case basis.
60	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Sourced Goods or Services are supplied at Dealer Cost plus 5% to Sourcewell Members. Mack dealers can solicit offers from sub- contractors for Sourced Goods and Services needed to meet the specific Sourcewell member's need. Dealers are encouraged to use suppliers with Sourcewell contracts where possible.  Sourced Goods and Services include, but are not limited to: specialized bodies (e.g., dumps, mixers, cranes, refuse, pump, utility, etc.), locally added equipment (e.g., pintle hook, auxiliary axles, fairings, logistics devices, etc.), extended warranty packages, and training.
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response.  This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Federal, State, and local taxes, fees, title, tag, permits, or other miscellaneous requirements are not included.  The body company or dealer who takes delivery of the chassis may impose an un-decking fee. If required, these handling charges should be disclosed in the quote.  Surcharges may apply depending on market conditions. Mack Trucks will honor previous pricing until a new price/product form is submitted and approved, at which point a new matrix will be supplied to dealers and existing orders will be price protected but open quotes will need updated/quoted.
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	An equalized freight charge of \$2,650 is included in every invoice and this covers the cost of freight from either Mack factory to the first destination on the contiguous US or Canada. If additional moves are needed on a vessel to the final destination, equalized freight will cover to the port and it is the responsibility of the dealer to cover the booking of the vessel, cost, and required paperwork along with transportation at the receiving port. In addition to equalized freight, each chassis is permitted one move to an approved modification center prior to the final destination; currently approved modification centers are Customer Adaptation Center at LVO or TransEdge Truck Center in Allentown, PA and this roundtrip move is an additional \$150 to equalized freight. An exception is CNG tractors are permitted a move to TransEdge in Schuylkill Haven, PA for a round trip shuttle fee of \$1,400 to have CNG tanks installed.  Any additional freight fees incurred above the \$2,650 equalized freight charge can be charged to the Sourcewell Member as a sourced good at Dealer Cost plus 5%.
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	All Customs documentation is provided for chassis delivering to Canada. Equalized freight will cover deliveries to the contiguous US and Canada and does not include Alaska, Hawaii, and Puerto Rico. Equalized freight covers delivering these chassis to the port of choice with the dealer being responsible to cover the booking of the vessel, cost, and required paperwork along with transportation at the receiving port.
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Each delivery destination has a contractual delivery timeframe from factory finish to the final destination depending on mileage from Macungie, PA. Drivers are only allowed to drive a maximum of 500 miles or 8 hours/day. The timeframes range from 2 – 14 business days and does not include holidays or weekends.  Trucks are transported in a variety of ways, including being driven as singles, doubles, or deck-sets of 3 trucks piggybacked on a lead truck to ensure delivery in the most efficient way possible.

**Table 12: Pricing Offered**

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	d. other than what the Proposer typically offers (please describe).	This pricing is exclusive to Sourcewell members. Discount percentages have been increased over our current contract.

## AWARD RECOMMENDATION

**To:** Caleb Crowder

**From:** **Procurement Contracts Specialist II:** Donna Adams

**Date:** 4/22/2025

**Requisition #:** 5136265 **Bid on:** Concrete Mixer Trucks

Attached are bid(s) for items requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

### 1. PROCUREMENT COMMENTS:

### 2. RECOMMENDATION:

A. Which bid(s) do you recommend? Please see attached Recommendation Letter.

B. Does this meet specifications as per your request and/or as advertised?

YES ☒  
NO ☐

If No, is the variance considered: MINOR ☐ or MAJOR ☐

Explain:

C. Is the recommendation the lowest bid received? YES ☒ NO ☐

If no, list the bids that are low; but which you believe **DO NOT** meet specifications and list reasons why each does not meet specifications. Please attach a memo of explanation to this form, if necessary. If recommendation is based on local bidding preference, supplier diversity policy application, or earliest delivery based on need, please include in your recommendation.

(attach an additional sheet if further comment or explanation is required)

**PRINT NAME** Caleb Crowder  
Area Supervisor or designee

**SIGNATURE** Donna Adams  
Procurement Contracts Specialist II

**SIGNATURE** Caleb Crowder

**DATE** 4/23/2025

**DATE** 4/22/2025

**PHONE** 901-320-1474

### 3. PROCUREMENT ACTION/RECOMMENDATION(S): (Purchasing to complete)

This award complies with all applicable laws and policies.

Revised 5/17/10

## **RESOLUTION SUMMARY**

- 1. Short title description – Contract No. 12368 - Mobile Sweeping Cleaning**
- 2. Funded Amount - \$82,545.56**
- 3. Award Duration – Third of four (4) annual renewals (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – Sealed Bid**
- 5. Awarded to – Best Floor Care Maintenance**
- 6. Plain Language Description – To furnish supervision, labor, material, transportation, equipment, tools, fuel and mobile sweeping equipment (Street sweeper truck, blowers, brooms, etc.) necessary to remove all trash (ex. paper, bottles, cans, leaves, cigarettes, etc.) and debris from the street, parking lot curbs, drains (storm water, street drains, etc.) driveways, streets, parking areas, parking lots, sheds and garages at the MLGW facilities.**
- 7. Impact – This contract will ensure that MLGW's properties are properly maintained for safety and beautification and to protect the environment.**

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**June 4, 2025**

---

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12368, Mobile Sweeping Cleaning with BFCM Floor Services, LLC to renew the current contract in the funded amount of \$82,545.56.

The project scope is to furnish all supervision, labor, materials, transportation, equipment, tools, fuel, and mobile sweeping equipment (street sweeper truck, blowers, brooms, etc.) necessary to remove all trash (ex, paper, bottles, cans, leaves, cigarettes, etc.) and debris from the street, parking lot curbs, drains (storm water, street drains, etc.), driveways, streets, parking areas, parking lots, sheds and garages at the MLGW facilities listed in the Specifications. The contract award was selected based on the lowest and best bid using the Sealed Bid process.

This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering January 1, 2026 through December 31, 2026 in the amount of \$77,545.56, with no increase from the previous term. Additionally, MLGW is requesting contingency funds in the amount of \$5,000.00 for any unforeseen circumstances that may occur. The total amount of this renewal request is \$82,545.56. This renewal complies with all applicable laws and policies. The new contract value is \$257,224.66.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12368, Mobile Sweeping Cleaning with BFCM Floor Services, LLC to renew the current contract in the funded amount of \$82,545.56, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal.

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 4, 2025 approved Change No. 3 to Contract No. 12368, Mobile Sweeping Cleaning with BFCM Floor Services, LLC to renew the current contract in the funded amount of \$82,545.56, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to furnish all supervision, labor, materials, transportation, equipment, tools, fuel, and mobile sweeping equipment (street sweeper truck, blowers, brooms, etc.) necessary to remove all trash (ex, paper, bottles, cans, leaves, cigarettes, etc.) and debris from the street, parking lot curbs, drains (storm water, street drains, etc.), driveways, streets, parking areas, parking lots, sheds and garages at the MLGW facilities listed in the Specifications. The contract award was selected based on the lowest and best bid using the Sealed Bid process; and

WHEREAS, this change is to renew the current contract for the third of four (4) annual renewal terms for the period covering January 1, 2026 through December 31, 2026 in the amount of \$77,545.56, with no increase from the previous term. Additionally, MLGW is requesting contingency funds in the amount of \$5,000.00 for any unforeseen circumstances that may occur. The total amount of this renewal request is \$82,545.56. This renewal complies with all applicable laws and policies. The new contract value is \$257,224.66; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12368, Mobile Sweeping Cleaning with BFCM Floor Services, LLC to renew the current contract in the funded amount of \$82,545.56 as approved.

## CONTRACT CHANGE FORM

MEMPHIS LIGHT, GAS, AND WATER DIVISION  
CITY OF MEMPHIS  
CONTRACT NUMBER 12368

CONTRACT CHANGE NO. 3  
DATE OF CHANGE JUNE 4, 2025  
SHEET 1 OF 2

TO: MR. JAMES BISHOP

BFCM FLOOR SERVICES, LLC

8661 BECKENHAM DRIVE

CORODORA, TN 38018

YOU ARE ADVISED THAT THE MEMPHIS LIGHT, GAS AND WATER DIVISION, CITY OF MEMPHIS, MEMPHIS, TENNESSEE HEREBY AUTHORIZES THE FOLLOWING CHANGE IN REGARD TO THE ABOVE CONTRACT NUMBER. THE CONTRACTOR AGREES TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF SAID CONTRACT AND PREVIOUS CHANGES.

THE PROJECT SCOPE IS TO FURNISH ALL SUPERVISION, LABOR, MATERIALS, TRANSPORTATION, EQUIPMENT, TOOLS, FUEL, AND MOBILE SWEEPING EQUIPMENT (STREET SWEEPER TRUCK, BLOWERS, BROOMS, ETC.) NECESSARY TO REMOVE ALL TRASH (EX, PAPER, BOTTLES, CANS, LEAVES, CIGARETTES, ETC.) AND DEBRIS FROM THE STREET, PARKING LOT CURBS, DRAINS (STORM WATER, STREET DRAINS, ETC.), DRIVEWAYS, STREETS, PARKING AREAS, PARKING LOTS, SHEDS AND GARAGES AT THE MLGW FACILITIES LISTED IN THE SPECIFICATIONS. THE CONTRACT AWARD WAS SELECTED BASED ON THE LOWEST AND BEST BID USING THE SEALED BID PROCESS.

THIS CHANGE IS TO RENEW THE CURRENT CONTRACT FOR THE THIRD OF FOUR (4) ANNUAL RENEWAL TERMS FOR THE PERIOD COVERING JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 IN THE AMOUNT OF \$77,545.56, WITH NO INCREASE FROM THE PREVIOUS TERM. ADDITIONALLY, MLGW IS REQUESTING CONTINGENCY FUNDS IN THE AMOUNT OF \$5,000.00 FOR ANY UNFORESEEN CIRCUMSTANCES THAT MAY OCCUR. THE TOTAL AMOUNT OF THIS RENEWAL REQUEST IS \$82,545.56. THIS RENEWAL COMPLIES WITH ALL APPLICABLE LAWS AND POLICIES. THE NEW CONTRACT VALUE IS \$257,224.66.

**CHANGE IN CONTRACT PRICE:**

Contract Amount	\$ 174,679.10
Change Amount	\$ <u>82,545.56</u> - Change No. 3
Total Contract Amount	\$ 257,224.66

APPROVED BY THE BOARD OF LIGHT, GAS AND WATER COMMISSIONERS

\_\_\_\_\_  
APPROVED BY THE PRESIDENT

\_\_\_\_\_  
DATE



March 13, 2025

Memphis Light, Gas & Water Division  
MLGW Building Services & Grounds  
1060 Tupelo Street  
Memphis, TN 38108

**RE: Contract Number 12368 – Mobile Sweeping Cleaning - Y26**

BFCM Floor Services, LLC is exercising its option to request renewal of Contract 12368 for the term of one year (January 1, 2026 – December 31, 2026). The agreed annual renewal request without an increase remains within the not-to-exceed amount of \$77,545.56.

Thank you for allowing BFCM to provide this service, and we are looking forward to another productive year.

Respectfully,

A handwritten signature in black ink that reads 'James Bishop'.

James Bishop, President/CEO

/JB

C: Contract Management

DocuSigned by:

A handwritten signature in black ink that reads 'Charles Barnes'.

9E89D753B5FE44E...

Charles D. Barnes II

3/14/2025

Date

Building Services and Grounds Manager  
Memphis Light, Gas & Water Division

## BOARD RESOLUTION TRANSMITTAL

Expenditure Org Executive: Dr. Von Goodloe  
 Specialist: TaShay Yates

Board Meeting Date: 6/4/2025  
 Contract Number: 12368  
 Purchase Commodity: \_\_\_\_\_  
 Other (Non-Procurement Items): \_\_\_\_\_

<b>Responsible Group</b> (Requesting Area/ Contact Person) (Telephone number/email address)	363300 / Building Services and Grounds / Andrew Stanley / 901-590-5135 / astanley@mlgw.org	
<b>Scope:</b> Contract <u>X</u> _____ Purchase _____ Other _____	The project scope is to furnish all supervision, labor, materials, transportation, equipment, tools, fuel, and mobile sweeping equipment (street sweeper truck, blowers, brooms, etc.) necessary to remove all trash (ex, paper, bottles, cans, leaves, cigarettes, etc.) and debris from the street, parking lot curbs, drains (storm water, street drains, etc.), driveways, streets, parking areas, parking lots, sheds and garages at the MLGW facilities listed in the Specifications.	
<b>Explanation of Action.</b> (Contract/Purchase invoice payments, land purchase, dues, other)	This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering January 1, 2026 through December 31, 2026.	
<b>Where will the work take place?</b> (MLGW facility or jobsite, etc.)	The work will take place at various MLGW locations.	
<b>Why the need exists?</b> (Contract/Purchase invoice payments, land purchase, dues, other)	The need exists to provide mobile sweeping services.	
<b>Are there any anticipated vendor issues?</b> (If so, please explain)	No	
<b>Are there any contract services, labor or IBEW issues?</b> If yes, has cost comparison been provided to IBEW? Date Provided?	No	
<b>Is there a Budget deficit? If yes, please explain why. Identify in the Budget section below the area, charge code and amount which will absorb the shortfall.</b>	No	
<b>If applicable, how was the recommendation determined?</b> (Bid or RFP) <u>Sealed Bid</u>	<b>Does this item include Supplier Diversity?</b> (Yes or No) (If yes, please explain) <u>No, there is no Supplier Diversity participation on this contract.</u>	

## BUDGET:

Amount Requested

2025 Budget\*

Amount Spent Year-to-Date

2025 Budget Balance Available

Budget Balance After Award

Total	In 2025 Budget Year	After Budget Year
\$ 82,545.56	\$ -	\$82,545.56
\$ 2,406,000.00		
\$ 806,594.29	\$ 1,599,405.71	
	\$ 1,599,405.71	

\*Please indicate category (O&amp;M or Capital).

☒ O&M☐ Capital

Project

Expenditure Organization

Expenditure Type

Task

Bldg Svcs Grounds R2024

0363300 Managers Office Building Services Grounds

Contracted Svc - Other

Admin expense

Comments:

Expenditure Type	Budget	Actual	Available
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
			\$ -

APPROVED:

Ronda Croft

05.13.2025

Date

Budget &amp; Financial Planning

Rev. 11/01/2018

Contractor:

BFCM Floor Services, LLC

6/4/2025

Contract Number: 12368

Actions		Date	Amount
Original Award 12.01.2022			\$77,545.56
Change Order No. 1	This change was to renew the current contract for the first of four (4) annual renewal terms for the period covering January 1, 2024 through December 31, 2024 in the funded amount of \$77,545.56; of which \$44,574.56 was absorbed in the contract value.	12/12/2023	\$32,971.00
Change Order No. 2	This change was to renew the current contract for the second of four (4) annual renewal terms for the period covering January 1, 2025 through December 31, 2025 in the amount of \$77,545.56, with no increase from the previous term; of which \$23,383.02 will be absorbed in the current contract value. Therefore, the requested amount of this renewal is \$54,162.54. Additionally, MLGW is requesting contingency funds in the amount of \$10,000.00 for any unforeseen circumstances that may occur. The total amount of this renewal request is \$64,162.54.	9/4/2024	\$64,162.54
Current Contract Amount			\$174,679.10
Amount Paid to Date as of 05.08.25			\$94,495.10
Current Contract Balance			\$80,184.00
Change Order No. 3	<i>This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering January 1, 2026 through December 31, 2026 in the amount of \$77,545.56, with no increase from the previous term. Additionally, MLGW is requesting contingency funds in the amount of \$5,000.00 for any unforeseen circumstances that may occur. The total amount of this renewal request is \$82,545.56.</i>	6/4/2025	\$82,545.56
Available Balance			\$162,729.56
Cumulative Contract Value			\$257,224.66
The Building Services and Grounds Department will utilize the current contract balance of \$80,184.00 to pay outstanding invoices for work performed during the current term. The remaining balance will partially fund the third renewal term.			