

**MLGW AutoPay DIRECT DEBIT AUTHORIZATION AGREEMENT**

(Please print using black ink)

Your Name (as shown on your bank records) \_\_\_\_\_  
Home Phone No. \_\_\_\_\_ Work Phone No. \_\_\_\_\_

Home Address: Street \_\_\_\_\_ Apt. # \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_ If you would like to receive an electronic notification of auto pay set up, payment scheduled and payment confirmation notices.

MLGW Account Number (as shown on bill) \_\_\_\_\_ My Account Access Code \_\_\_\_\_ Name on MLGW account (if different from above) \_\_\_\_\_

BANK NAME \_\_\_\_\_ ROUTING NO. \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

**\*\*\*Please attach a check or savings document marked "VOID" to this form\*\*\***

This authorization is to remain in full force and effect until Memphis Light Gas & Water has received written notification from me of its termination in such time and in such manner as to afford Memphis Light Gas & Water a reasonable opportunity to act on it.

I hereby authorize Memphis Light Gas & Water to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my  CHECKING  SAVINGS account indicated on this form and the bank named on this form to debit and/or credit the same to such account.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
**\*\*\* Signature of bank account owner required for enrollment \*\*\***

Return this completed form and VOIDED check or savings document with your next utility payment or Mail to:

**MLGW  
Cashiering Operations  
P.O. Box 388  
Memphis, TN. 38145-0388**

Due to the timing of mail and processing your request, activation may not occur before you receive your next bill. Once activated, your bill will have a message on it that states: **DO Not Pay: Your account will be drafted on or after (due date).**

If you need to change your banking information you will need to notify MLGW first by calling our Cashiering Operations area at 528-4643. You will be mailed a change form or you may obtain the change form from the WEB at MLGW.com. The form must be completed and signed. Return to the address on the form with a voided check or savings document verifying the new account number. In order to protect you, account number changes cannot be taken over the telephone.