Form Revised-01/22/2014

Street Name Request Form

Please include all street names and submit with a surveyed site plan.
Missing information could result in a delay.

(Please print)

Development Name: _____   Date: _____

Development Location (City/Municipality): _____

Person requesting: _____   Phone: _____   Fax: _____

Email: _____

NOTE: Approval of street names may be subject to change upon MLGW's review of street layout on submitted plat.
To review our **Street Naming Guidelines** including information on acceptable suffixes and Pre and Post directions,
visit our web page at MLGW.com. Click on the "Builders" tab and select "Land and Mapping".

Pre Direction	Street Name Label (14 character limit)	Suffix	Post Direction	Approval Code
N,S,E,W (if applicable)	Street Name (Required)	Dr, Pl, etc. (Required)	N,S,E,W (if applicable)	(MLGW use)
Example:				
N	Houston Levee	Rd	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____
____	_____	____	____	____

APPROVAL CODES:
01-APPROVED – Street name(s) will be reserved, for this development only, for one year.
02-NOT APPROVED - Duplicate of an existing street name
03-NOT APPROVED - Phonetically sounds the same as an existing street (or too similar)
04-NOT APPROVED - Proper Name (must obtain approved from City Council or municipal planning dept.)
05-NOT APPROVED - Street Name Label over 14 characters (including spaces)
06-NOT APPROVED - Suffix being used as part of Street Name Label
07-NOT APPROVED - Missing suffix
08-NOT APPROVED - Old/New not allowed as part of street name
09-NOT APPROVED - Other (see **Street Naming Guidelines** on our website or click on the following link to locate the document)
http://www.mlgw.com/SubView.php?key=misc_landandmapping&x=2

MLGW USE ONLY:

Approved by: _____   Print Name: _____

Date: _____

Complete form and fax to 901-729-8605 or email address.assignment@mlgw.org
MLGW-Land & Mapping-Address Assignment Office Ph. 901-729-8620