



Board Meeting

~ Preliminary Agenda ~

Wednesday, December 4, 2019

8:30 AM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairwoman McCullough

PLEDGE OF ALLEGIANCE: Chairwoman McCullough

SAFETY BRIEFING: J. T. Young

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of November 20, 2019.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 19, 2019, Items 20 through 26.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. E Source - Customer Experience Implementation Roadmap - Shellee Williams
2. Review of Consent Agenda - J. T. Young
3. Fourth Quarter, 2019 Compliance Report - Allan Long
4. Third Quarter, 2019 Healthcare Report - Loretta Poindexter

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 7)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution awarding a purchase order under Contract No. 12127, MicroFocus 2020 Software Maintenance Renewal to Thomas Consultants, Incorporated, in the funded amount of \$521,893.04. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

2. Resolution approving Change No. 5 to Contract No. 11752, Software License and Services Agreement with Hansen Technologies, in the funded amount of \$49,617.61. (This change is to ratify and renew the current contract for annual maintenance, license and support services for the period covering January 1, 2020 through December 31, 2020. This renewal reflects a 1.81% increase from the previous renewal fees based on the Consumer Pricing Index (CPI). MLGW is requesting continuous maintenance of this software, which can only be provided by Hansen Technologies.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

(None)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding a blanket order (strategic alliance) for substation batteries and chargers to Saft America, Inc., in an amount not-to-exceed \$1,900,000.00 for a sixty-month period with two optional single-year renewable terms. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

INNOVATION & BUSINESS ANALYTICS

4. Resolution awarding Contract No. 12141, Customer Experience (CX) Implementation Roadmap to E Source, LLC, in the funded not-to-exceed amount of \$103,400.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

5. Resolution approving Change No. 2 to Contract No. 12016, Armored Car Service with Brinks, Incorporated (formerly Dunbar Armored, Incorporated), in the funded amount of \$31,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering February 16, 2020 through February 15, 2021. This renewal reflects an increase of 2.5% in rates for Armored Car Services due to escalating labor expenses, insurance premiums, and business expenses.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

SVP, COO

(None)

SHARED SERVICES

6. Resolution approving Change No. 3 to Contract No. 11855, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$151,293.84. (This change is to renew the current contract for the third of four annual renewal terms for the period covering March 2, 2020 through March 1, 2021, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 2 to Contract No. 11996, Operator Qualification Training with Veriforce, LLC, in the funded amount of \$29,700.00. (This change is to renew annual software maintenance, licenses, and support services for the period covering February 14, 2020 through February 13, 2021, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

5. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Audit Committee - Room 511
Immediately Following 8:30 a.m. Board Meeting

Human Resources Committee - Room 507
Immediately Following the Audit Committee Meeting