

<p>MEMPHIS LIGHT, GAS & WATER DIVISION OFFICIAL MINUTES</p>	
<p>Meeting Time: September 1, 2011 at 3:00 P.M.</p>	
<p>Meeting Location: Board Room, Fifth Floor, Administration Building, Memphis, Tennessee</p>	



The meeting was called to order by Chairman Cobbins at 3:03 p.m.

The Pledge of Allegiance was recited.

The Acting Secretary-Treasurer called the roll. The following Board Members were present: Darrell T. Cobbins, Chairman; Dedrick Brittenum, Jr., Vice Chairman; V. Lynn Evans; and Steven Wishnia. Rick Masson was not present.

The following staff members were present: Jerry R. Collins, Jr., President & CEO; Dana Jeanes, Acting Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell M. Vaughn, Vice President and Chief Technology Officer.

Commissioner Wishnia moved that after personally reading and reviewing the typed minutes of the Memphis Light, Gas and Water Board meeting held August 18, 2011, that they be recorded as the official record, seconded by Commissioner Evans and unanimously carried.

The Acting Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated August 16, 2011, Items 14 through 24, approving items approved by the Board on July 21, 2011 (see Minute File No. 1343).

COMMITTEE REPORT:

1. Supplier Diversity Committee Report – Commissioner Evans
 - Supplier Diversity Update - Second Quarter 2011 – Renise Holliday

GENERAL STATEMENTS FROM THE PUBLIC: (None)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.

REGULAR AGENDA

1. Resolution requiring staff to prepare and submit to the Board, along with the summary of policy changes currently circulated in the Board's packet, a report which shall discuss the anticipated impact on residential customers of any proposed amendments to the Customer Care Policy Manual and the Electric, Gas and Water Service Policy Manual. (Vice Chairman Brittenum)

APPROVED

CONSENT AGENDA

2. Resolution approving Change No. 10 to Contract No. 10783, Emergency Aid Agreement, with Dillard Smith Construction, in the funded amount of \$263,505.39. (This change covers payment for work performed due to the storm of April 4, 2011).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

3. Resolution approving Change No. 7 to Contract No. 11071, Emergency Storm Restoration, with Davis H. Elliot Company, Inc., in the funded amount of \$327,625.72. (This covers payment for work performed due to the storm of April 27, 2011).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

4. Resolution approving Change No. 3 to Contract No. 11274, Emergency Aid Agreement, with Henkels and McCoy, Inc., in the funded amount of \$67,027.37. (This covers payment for work performed due to the storm of June 13, 2011).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

5. Resolution awarding contracts for forklift trucks to Shaw Materials Handling, Inc., in the amount of \$28,962.40 and RSC Equipment Rental, in the amount of \$150,848.91, for a total of \$179,811.31.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

6. Resolution approving Change No. 1 to Contract No. 11427, Audiolog Recorders Upgrade, with Carolina Recording System, Inc., in the funded amount of \$84,008.25. (This change upgrades the existing Audiolog Recorder (CCC1), adds 10 seats to apply to CCC1 and CCC2 and includes the following: (1) one concurrent license for Audiolog interaction Quality (AIQ) software; (2) IRIS 1000 Agent/1 Client Package to apply to CCC2; (3) upgrade CCC1 to Expand Max-Pro Series 3000 with Win 2003 server. All CCC1 existing channel cards and licenses will transfer to new Hard Ware (HW) Chassis; (4) 1st and 2nd Tier Maintenance fee for five (5) years, covering the period October 1, 2010 to September 30, 2015; and (5) professional services to include installation, configuration, testing, and training. This change will allow more MLGW Supervisors to concurrently assess quality of employee's interaction with customers as well as allow synchronized video recording and monitoring with audio. MLGW is requesting this change of the system, which can only be performed by Carolina Recording System, Inc.).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

7. Resolution awarding Contract No. 11496, Allen and McCord Water Production Wells, to Layne Christensen Company, in the funded amount of \$2,478,388.00.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

8. Resolution rejecting bids received for Contract No. 11497, McCord Water Production Wells - 206 Steel Liner.

APPROVED

9. Resolution awarding 36-month contract to Doble Engineering Company for software agreement and rental equipment renewal, in the amount of \$196,932.00.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

10. Resolution approving Change No. 1 to Contract No. 11292, Cashiering System Replacement, with System Innovators, in the funded amount of \$32,742.00, for a new contract value of \$257,742.00. (This renews annual software maintenance and support services for the first of four renewal terms, March 1, 2011 to February 29, 2012).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

11. Resolution awarding Contract No. 11508, Utility Payment Centers, to FirsTech, in the funded amount of \$254,058.00.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

12. Resolution approving the selection of PreserverPartners (Multi-Asset Fund) to manage approximately \$4,000,000.00 for the benefit of the Retirement and Pension Fund, as part of a reallocation.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

13. Resolution awarding Contract No. 11507, Online Legal Research, to Lexis Nexis, in the funded amount of \$47,616.00.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

14. Resolution approving Change No. 6 to Contract No. 10985, Master Lease Agreement, with SkillSoft Corporation, in the funded amount of \$783.42, for a new contract value of \$188,288.31. (This covers the purchase of additional courses for the IT course library).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

15. Resolution approving Position No. 03161, Contract Specialist II. (Jerry R. Collins, Jr.)

APPROVED

16. Resolution approving Change No. 2 to Contract No. 11050, Tape Reporting Tool, with Estorian, Inc., in the funded amount of \$30,900.00, for a new contract value of \$131,366.78. (Spacefinder, an enterprise server disk management product, was purchased under Contract No. 10276, and Tapefinder, an enterprise server tape management product, was purchased under Contract No. 11050. The vendor, Estorian Inc., informed MLGW the Spacefinder functionality was incorporated into the Tapefinder TSF product. Therefore, the Spacefinder maintenance (Contract No. 10276) will not be renewed in 2011. This will result in a 37% reduction in maintenance costs for MLGW. The vendor has agreed to no maintenance increase in 2011 and a maximum 3% increase for period covering November 1, 2011 to October 31, 2014. The overall net savings for MLGW is 34%. MLGW acquired the tape reporting software tool through the MLGW proposal solicitation process. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Estorian, Inc.).

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

17. Resolution approving a two-month extension of Purchase Order No. 135003 with R. J. Young Company for the rental of a color printing system in the amount of \$18,826.00, bringing the total award to \$401,614.00.

APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)

18. Resolution approving Position No. 06487, Customer Service Technician II and Position No. 06488, Customer Service Technician I.

APPROVED

APPROVAL OF REGULAR AGENDA (Item 1):

MOTION: Vice Chairman Brittenum
SECOND: Commissioner Evans

ROLL CALL:

AYE: Commissioner Evans
AYE: Commissioner Wishnia
AYE: Vice Chairman Brittenum
AYE: Chairman Cobbins

AMENDMENT OF CONSENT AGENDA:

It was moved by Commissioner Evans, seconded by Vice Chairman Brittenum and unanimously carried that Item 18 be and is hereby added to the Consent Agenda.

APPROVAL OF CONSENT AGENDA, AS AMENDED (Items 2 through 18):

MOTION: Commissioner Wishnia
SECOND: Vice Chairman Brittenum

ROLL CALL:

AYE: Commissioner Evans
AYE: Commissioner Wishnia
AYE: Vice Chairman Brittenum
AYE: Chairman Cobbins

CONSENT AGENDA APPROVED, AS AMENDED

APPROVAL OF SAME NIGHT MINUTES FOR ITEM 18 ONLY:

It was moved by Vice Chairman Brittenum, seconded by Commissioner Evans and unanimously carried that the minutes of Item 18 of today's agenda be and are hereby approved.

OTHER BUSINESS:

Discussion was held regarding the Ballard Plan Development Project.

It was moved by Vice Chairman Brittenum and seconded by Commissioner Evans that the issue concerning the Ballard Plan Development be placed on the Board of Light, Gas and Water Commissioners' agenda on September 15, 2011.

VOTE:

AYE: Commissioner Evans
AYE: Vice Chairman Brittenum
AYE: Chairman Cobbins
OPPOSED: Commissioner Wishnia

The Board commended the MLGW crews that were sent to New Jersey to aid in the restoration efforts.

There being no further business, the meeting was adjourned at 3:35 p.m.

SEE MINUTE FILE NO. 1345.

APPROVED WITHOUT INTERLINEATION

Chairman

**These Minutes Compiled by
Undersigned and are Correct.**

Acting Secretary-Treasurer