

**MEMPHIS LIGHT, GAS & WATER DIVISION  
OFFICIAL MINUTES**

**Meeting Time:** April 17, 2008 at 1:30 P.M.

**Meeting Location:** Board Room, Fifth Floor,  
Administration Building, Memphis, Tennessee



The meeting was called to order by Chairman Evans.

The Acting Secretary called the roll. The following Board Members were present: V. Lynn Evans, Chairman; William L. Taylor, Vice Chairman; Nick Clark; Rick Masson; and Darrell T. Cobbins.

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Charlotte Knight Griffin, Acting Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Armstead Ward, Vice President, Human Resources; and Linda Peppers, Vice President and Chief Technology Officer. Due to the absence of John McCullough, Vice President, CFO and Secretary-Treasurer, Dana Jeanes was Acting Secretary.

Commissioner Masson moved that after personally reading and reviewing the typed minutes of the Memphis Light, Gas and Water Board meeting held April 3, 2008, that they be recorded as the official record, seconded by Vice Chairman Taylor and unanimously carried.

The Acting Secretary acknowledged receipt of Certified Copies of City Council Documents dated February 19, 2008, approving the appointment of Darrell T. Cobbins and the reappointments of V. Lynn Evans and Rick Masson to the Board of Light, Gas and Water

Commissioners (see Minute File No. 1302), and receipt of Certified Copies of City Council Resolutions dated April 1, 2008, Items 6 through 12, approving items approved by the MLGW Board at its meeting held March 20, 2008 (see Minute File No. 1303).

The President and staff members briefed the Board on the following items: (see Minute File No. 1304 for handouts).

1. Restructure Update – Armstead Ward/Clint Richardson
2. Call Center Progress – Christopher Bieber

Danny Willoughby gave a brief discussion on trucks, vans and sedans and alternative fuel.

#### **COMMITTEE REPORTS:**

1. Human Resources Committee Report – Armstead Ward/Marcia Mason  
(Grievance Report – 1<sup>st</sup> Quarter '08)

Chairman Evans appointed Commissioner Cobbins to the Supplier Diversity Committee, and thanked Vice Chairman Taylor for his contribution to the Committee.

#### **GENERAL STATEMENTS FROM THE PUBLIC:**

1. Bill Hawkins, Asst. Business Manager, IBEW Local 1288, 4000 Clearpool Cr.,  
Memphis, TN

**The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.**

1. Resolution approving Change No. 4 to Contract No. 10580, Service Agreement, with Motorola, Inc. in the funded amount of \$50,570.88. (This renews the contract for the period March 1, 2008 to February 28, 2009.)

#### **APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

2. Resolution approving Change No. 19 to Contract No. 10780, Electric Construction and Maintenance, with Allied Electrical Contractors, Inc., with no increase in contract amount. (This extends the current contract for a three-month period, July 1, 2008 to September 30, 2008, until contract is rebid.)

#### **APPROVED**

3. Resolution approving Change No. 7 to Contract No. 10857, LNG Property/Boiler and Machinery, with Hilb, Rogal & Hobbs in the funded amount of \$230,630.00. (This renews the policy for the period June 1, 2008 to May 31, 2009.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

4. Resolution approving Change No. 7 to Contract No. 10858, All Risk Property Insurance, with Factory Mutual Insurance in the funded amount of \$767,503.00. (This renews the policy for the period June 1, 2008 to May 31, 2009.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

5. Resolution approving Change No. 7 to Contract No. 10979, Network Maintenance, with Venture Technologies, in the funded amount of \$529,349.25. (This renews the contract for the fourth renewal term, July 1, 2008 to June 30, 2009.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

6. Resolution approving Change No. 1 to Contract No. 11050, Tape Reporting Tool, with TeraCloud Corporation in the funded amount of \$35,796.00. (This changes the name from TeraCloud Corporation to Estorian, Inc. and renews annual maintenance for the period November 1, 2008 to October 31, 2010.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

7. Resolution approving Change No. 3 to Contract No. 11121, Customer Satisfaction Survey Process, with Renee Enterprises, in the funded amount of \$15,900.00. (This extends the current renewal date to December 31, 2008.)

**APPROVED**

8. Resolution approving rejection of bids received on Contract No. 11185, Environmental Consulting Services, and the contract be rebid.

**APPROVED**

9. Resolution awarding contract for three-phase power system simulator and accessories to Doble Engineering in the amount of \$49,650.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

10. Resolution awarding contract for combustible gas indicators to Tri-State Meter and Regulator Service, Inc. in the amount of \$136,000.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

11. Resolution awarding contract for trucks, vans and sedans as follows:

Gossett Motor Cars.....	\$370,036.30
Crossroads Ford.....	379,444.40
Golden Circle Ford.....	364,948.00
Total:	\$1,114,428.70

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

12. Resolution approving Amendment No. 9 to resolution approved by the Board on July 7, 2005, listing those persons authorized to sign and/or countersign Division and Pension System checks. This amendment **adds** Darrell T. Cobbins to the list of personnel authorized to sign or countersign MLGW Common Account checks (First TN – MLGW Common Account No. 00-0090239); **deletes** Rick Masson from the list and **adds** V. Lynn Evans to the list of personnel authorized to countersign but not sign Retirement and Pension General Fund checks (First TN – MLGW Retirement and Pension General Fund Account No. 00-0090328).

**APPROVED**

13. Resolution approving Position No. 01814, Foreman-Building Services and Grounds and Position No. 05236, Troubleshooter.

**APPROVED**

14. Resolution approving the March 31, 2008 Quarterly Report of the Customer Appeal Committee. (See Minute File No. 1304).

**APPROVED**

15. Resolution amending the Procurement Complaint and Appeals Process approved by the Board on October 21, 2004, to more clearly define the structure, functionality and operational procedures of the Contractor Appeal Committee, and to align the Contractor Appeal Committee with the Customer Appeal Committee.

**APPROVED**

**ROLL CALL AGENDA ITEMS**

MOTION: Commissioner Clark  
 SECOND: Commissioner Cobbins  
 AYES: Commissioner Cobbins, Commissioner Masson, Commissioner Clark,  
 Vice Chairman Taylor and Chairman Evans

**AGENDA APPROVED**

There being no further business, the meeting was adjourned.

SEE MINUTE FILE NO. 1304.

Acting Secretary