

**MEMPHIS LIGHT, GAS & WATER DIVISION  
OFFICIAL MINUTES**

**Meeting Time:** March 6, 2008 at 1:30 P.M.

**Meeting Location:** Board Room, Fifth Floor,  
Administration Building, Memphis, Tennessee



The meeting was called to order by Chairman Evans.

The Secretary-Treasurer called the roll. The following Board Members were present: V. Lynn Evans, Chairman; William L. Taylor, Vice Chairman; Nick Clark; Rick Masson; and Darrell T. Cobbins.

Chairman Evans welcomed Commissioner Cobbins.

The following staff members were present: Jerry R. Collins, Jr., President and CEO; John McCullough, Vice President, CFO and Secretary-Treasurer; Charlotte Knight Griffin, Acting Vice President and General Counsel; Nick Newman, Acting Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Armstead Ward, Vice President, Human Resources; and Linda Peppers, Vice President and Chief Technology Officer.

Barbara Swearengen Ware, City Council Member, was present.

Commissioner Clark moved that after personally reading and reviewing the typed minutes of the Memphis Light, Gas and Water Board meeting held February 21, 2008, that they be recorded as the official record, seconded by Commissioner Cobbins and unanimously carried.

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated February 19, 2008, Items 21 through 33, approving items approved by

the MLGW Board at its meeting held February 7, 2008 (see Minute File No. 1302); Item 39, ratifying transfer in the amount of \$15,065,197 from the MLGW Common fund to the MLGW OPEB Trust to meet 2007 funding requirements, and Item 40, amending the MLGW Retirement and Pension System to include a buy-back option for eligible employees, approved by the MLGW Board at its meeting held January 17, 2008 (see Minute File No. 1301).

The President and staff members briefed the Board on the following items: (see Minute File No. 1303 for handouts).

1. 2007 Financial Performance – Sandi Allen
2. Credit Policy/Net Pay/Smart Pay – Christopher Bieber
3. Compensation for Restructured Positions – Jerry R. Collins, Jr.

Jerry Collins introduced Nick Newman as the new Vice President, Construction and Maintenance.

**COMMITTEE REPORTS: (see Minute File No. 1303 for handout).**

1. Human Resources Committee Update – Armstead Ward/Marcia Mason

**GENERAL STATEMENTS FROM THE PUBLIC:**

1. Bernard Sherrod, 8502 Prestine Loop, Apt. #102, Memphis, TN
2. Matthew Jordan, Sr., 237 N. Bellevue, Memphis, TN
3. Leandrew Collins, 825 Randle, Memphis, TN
4. Bill Hawkins, Asst. Business Manager, IBEW Local 1288, 4000 Clearpool Cr., Memphis, TN

**The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.**

1. Resolution awarding Contract No. 11235, Long Distance Telephone Service, to AT&T in the amount of \$45,000.00. (This contract covers a 36-month period, April 1, 2008 to March 31, 2011, with an annual budgeted amount of \$15,000.00.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

2. Resolution approving Change No. 12 to Contract No. 10718, Long and Short-Term Disability, with Unum Provident with no change in contract amount. (This extends the current contract for the period April 1, 2008 through June 30, 2008.)

**APPROVED**

3. Resolution approving Change No. 5 to Contract No. 10923, Workers' Compensation Claims Administrator, with Brentwood Services with no change in contract amount. (This extends the current contract for the period July 1, 2008 through August 31, 2008.)

**APPROVED**

4. Resolution approving Change No. 3 to Contract No. 11061, Wireless Telephone Services, with AT&T Mobility (formerly Cingular Wireless), in the funded amount of \$291,850.00. (This renews the contract for the second term, April 3, 2008 to April 2, 2009.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

5. Resolution approving Change No. 2 to Contract No. 11072, MLGW Employee Assistance Program, with Methodist Healthcare, Inc. in the funded amount of \$28,500.00. (This renews the contract for the second term, April 1, 2008 through March 31, 2009.)

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

6. Resolution awarding contract for sodium hexametaphosphate to Brenntag Mid-South in the amount of \$417,375.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

7. Resolution awarding contract to DLT Solutions, Inc. for renewal of Red Hat software support in the amount of \$63,640.15.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

8. Resolution amending Purchase Order No. 125194 with Cary Oil Company, Inc. for providing fuel in the amount of \$2,000,000.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

9. Resolution rejecting bids received on January 16, 2008, for two trailer-mounted hydraulic cranes.

**APPROVED**

10. Resolution approving payment of 2008 pipeline user fee to the U. S. Department of Transportation in the amount of \$30,232.43.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

11. Resolution approving payment of 2008 membership dues to American Gas Association (AGA) in the amount of \$54,630.00

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

12. Resolution approving payment of 2008 membership dues to Tennessee Valley Public Power Association (TVPPA) in the amount of \$44,732.51.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

13. Resolution amending the MLGW Credit Policy to allow qualified residential customers to be eligible for the Net Due Date Program, as well as an option to enroll in the SmartPay Program.

**APPROVED**

14. Resolution authorizing the Division to seek written quotes from a minimum of four major financial institutions to secure a revolving line of credit, commercial paper or other short-term debt, for up to 24 months, not to exceed \$40,000,000.00, for the purpose of refinancing the Gas Division System Revenue Anticipation Notes dated July 17, 2007, due July 17, 2008.

**APPROVED**

15. Resolution authorizing the Division to seek written quotes from major financial institutions or investors to secure short-term financing, for up to 12 months, not to exceed \$100,000,000.00, for the purpose of refinancing the Electric System Subordinate Revenue Bonds, Series 2003B (Auction Rate Securities).

**APPROVED**

16. Resolution approving line-of-progression mass job reclassifications for 18 Apprentice Linemen, effective through 12/31/08.

**APPROVED**

17. Resolution approving Position No. 00198, Computer Operator Specialist I; Position No. 00198, Computer Operator Specialist II; Position No. 00211, Apprentice Mechanic; Position No. 02283, Apprentice Heavy Equipment Operator; Position No. 02413, Lead Energy Technician; Position No. 02522, Utility Worker, Transformers; Position No. 05482, Planner Coordinator; and Position No. 05711, Drafter I.

**APPROVED**

18. Resolution approving the 2008 MLGW Restructure of the following positions: Position No. 06279, Manager, Electric Substation Engineering & Operations; Position No. 06280, Manager, Residential Customer Care; Position No. 06281, Manager, Gas Engineering & Operations; Position No. 06282, Manager, Customer Metering; Position No. 06283, Manager, Water Engineering & Operations; and Position No. 06284, Manager, Customer Relations. This restructure eliminates the following two positions: Manager, Facilities and Loss Prevention and Secretary, Facilities and Loss Prevention. This resolution also informs the Board of Position No. 03336, Manager, Water Matrix (formally titled Manager, South Service Center).

**APPROVED**

19. Resolution approving release of easements to WRI Ridgeway LLC, property located on the southeast corner of Interstate 240 and Poplar Avenue, for the sum of \$1.00 each, and release of easement to Bill R. Vest, property located at 5950 Knight Arnold Road, for the sum of \$1.00.

**APPROVED**

**ROLL CALL AGENDA ITEMS**

MOTION: Commissioner Masson  
 SECOND: Commissioner Clark  
 AYES: Commissioner Clark, Commissioner Masson, Commissioner Cobbins,  
 Vice Chairman Taylor and Chairman Evans

**AGENDA APPROVED**

**ROLL CALL FOR APPROVAL OF MINUTES OF ITEM NO. 13 OF TODAY'S MEETING:**

MOTION: Vice Chairman Taylor  
 SECOND: Commissioner Clark  
 AYES: Commissioner Clark, Commissioner Masson, Commissioner Cobbins, Vice Chairman Taylor and Chairman Evans

**MINUTES OF ITEM NO. 13 OF TODAY'S MEETING APPROVED**

There being no further business, the meeting was adjourned.

SEE MINUTE FILE NO. 1303.

Secretary-Treasurer