

<b>MEMPHIS LIGHT, GAS &amp; WATER DIVISION OFFICIAL MINUTES</b>	
<b>Meeting Time:</b> February 3, 2011 at 3:00 P.M.	
<b>Meeting Location:</b> Board Room, Fifth Floor, Administration Building, Memphis, Tennessee	



The meeting was called to order by Chairman Cobbins at 3:05 p.m.

The Pledge of Allegiance was recited.

The Secretary-Treasurer called the roll. The following Board Members were present: Darrell T. Cobbins, Chairman; Dedrick Brittenum, Jr., Vice Chairman; V. Lynn Evans; and Steven Wishnia. Rick Masson was not present.

The following staff members were present: Jerry R. Collins, Jr., President and CEO; John McCullough, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Elvis Morgan, Acting Vice President and Chief Technology Officer.

Councilwoman Janis Fullilove was present.

Commissioner Evans moved that after personally reading and reviewing the typed minutes of the Memphis Light, Gas and Water Board meeting held January 20, 2011, that they be recorded as the official record, seconded by Vice Chairman Brittenum and unanimously carried.

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated February 1, 2011, Items 6 through 12, which were approved by the Board at its meeting held January 6, 2011. (See Minute File No.1337).

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**COMMITTEE UPDATE:**

1. Audit Committee Update – Commissioner Evans

Commissioner Evans advised that the Committee had met and approved the 2011 Audit Plan.

**The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.**

**CONSENT AGENDA**

1. Resolution approving Contract No. 11488, EPRI Project Funding and License Agreement, with Electric Power Research Institute, Inc., a non-profit corporation, in the funded amount of \$100,000.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

2. Resolution awarding 24-month blanket contract for instrument transformers, as follows:

HD Supply Utilities.....	\$2,645.23
ABB, Inc.....	80,645.19
GEC Durham Industries.....	<u>59,986.50</u>
Total:	<u>\$143,276.92</u>

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

3. Resolution awarding 24-month blanket contract for electric meter sockets, as follows:

HD Supply Utilities.....	\$182,580.00
The Durham Company.....	<u>142,360.09</u>
Total:	<u>\$324,940.09</u>

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

4. Resolution approving Change No. 4 to Contract No. 11178, Internet Services, with Paetec Business Services, in the funded amount of \$30,000.00, for a new contract value of \$121,930.00. (This renews the contract for the fourth and final renewal term, May 7, 2011 to May 6, 2012, at a monthly cost of \$2,465.00 with no increase from the previous year).

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

5. Resolution approving an amendment to the contract between MLGW and GDS Associates, Inc. for professional consulting services to assist MLGW with preparation for NERC registration, process and procedure implementation, technical studies and evaluations, and readiness assessment. This amendment expands the scope of work and raises the cap on expenditures by an additional \$129,000.00, for a total not to exceed \$249,000.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

6. Resolution awarding contract to Waukesha Electric Systems, Inc. for nitrogen generator systems in the amount of \$58,445.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

7. Resolution approving payment of annual membership dues to the American Gas Association in the amount of \$52,555.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

8. Resolution approving the selection of Cohen & Steers, a preferred equity investment manager, to manage approximately \$32,000,000.00 for benefit of the Retirement and Pension Fund.

**ITEM #8 WAS HELD PENDING FURTHER INFORMATION**

9. Resolution approving the December 31, 2010 Quarterly Report of the Customer Appeal Committee. (See Minute File No. 1338).

**APPROVED**

10. Resolution awarding Contract No. 11456, MLGW Employee Assistance Program, to Methodist LeBonheur Healthcare in the funded amount of \$140,000.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

11. Resolution approving Change No. 5 to Contract No. 11217, Temporary Services, with Manpower, Inc. in the funded amount of \$99,265.58. (This change is due to a 20 cent increase in bill rate from the previous year due to a raise in unemployment rates which resulted in the increase of employer taxes effective January 3, 2011).

**ITEM #11 WAS DELETED**

12. Resolution approving Change No. 5 to Contract No. 11220, Temporary Services, with Kelly Services, Inc. in the funded amount of \$222,146.29. (This change is due to a 25 cent increase in bill rate from the previous year due to high unemployment rates which resulted in the increase of employer taxes effective January 3, 2011).

**ITEM #12 WAS DELETED**

13. Resolution approving Change No. 4 to Contract No. 11261, Commercial Auto Insurance, with Pete Mitchell & Associates, Inc., in the funded amount of \$104,764.00. (This change renews the contract for the third of four renewal terms, March 14, 2011 to March 13, 2012, with a 12.63% increase due to the number of insured vehicles increasing from 68 to 76).

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

14. Resolution approving Position No. 02843, Drafter II. (Jerry R. Collins, Jr.)

**APPROVED**

15. Resolution approving Change No. 3 to Contract No. 10813, Hewlett Packard Combined Support Agreement, with Hewlett Packard, Inc. in the funded amount of \$177,154.64. (This change increases the current contract amount for software maintenance, licenses and support of renewal fees).

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

16. Resolution approving Change No. 3 to Contract No. 11250, Waste Management Services, with Pollution Control Industries, with no increase in contract value. (This reflects a corporation name change from Pollution Control Industries to Tradebe Treatment and Recycling of Tennessee, LLC).

**APPROVED**

17. Resolution approving an amendment to Purchase Order No. 138554 with RJ Young Company for the rental of copy machines. This amendment adds four Cannon ImageRunner Model 3225 copy machines at 5971 Summer Trees in the amount of \$22,680.00, for a new contract value of \$243,840.00.

**APPROVED (SUBJECT TO CITY COUNCIL APPROVAL)**

**AMENDMENT OF CONSENT AGENDA:**

It was moved by Commissioner Evans, seconded by Commissioner Wishnia and unanimously carried that Items #11 and #12 be and are hereby deleted from the Consent Agenda.

It was moved by Commissioner Evans, seconded by Commissioner Wishnia and unanimously carried that Item #8 be held pending additional information.

**APPROVAL OF CONSENT AGENDA, AS AMENDED (Items 1 through 7; Items 9 and 10; and Items 13 through 17):**

**MOTION:** Commissioner Wishnia  
**SECOND:** Vice Chairman Brittenum

**ROLL CALL:**

**AYES:** Commissioner Evans  
 Commissioner Wishnia  
 Vice Chairman Brittenum  
 Chairman Cobbins

**CONSENT AGENDA APPROVED, AS AMENDED****OTHER BUSINESS:**

Vice Chairman Brittenum requested a list of all MLGW employees who received a raise in excess of 2% and their titles. President Collins advised that the Union employees received their raises on January 1, 2011, but Management employees will not receive their raises until April 1, 2011. Vice Chairman Brittenum stated he would wait until April 1, 2011.

There being no further business, the meeting was adjourned at 3:34 p.m.

SEE MINUTE FILE NO. 1338.

**APPROVED WITHOUT INTERLINEATION**

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**CHAIRMAN**

**These Minutes Compiled by  
 Undersigned and are Correct.**

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**Secretary-Treasurer**