

MLGW

Residential Electric, Gas, & Water* Service

Application Process

1. Work Request Initiation

Builder to email or fax Application for Residential Electric, Gas, & Water Service form and plot plan to mlgwsvc@mlgw.org or fax number (901) 729-8608 at the time a Building Permit is secured from Code Enforcement Office.

2. Design

- Designer to design electric and gas services using the information on the plot plan.
- The **Builder** will indicate the location of the electric and gas utilities on the plot plan.

***NOTE:** If the utilities are stubbed out on the opposite side of the location indicated by the Builder, then the service will not be installed without approval for extra charges being applied.

3. Job Site Ready

- Builder to notify MLGW by email mlgwsvc@mlgw.org or fax (901) 385-3456 when the job site ready criteria are met.
- Construction Coordinator to contact TN-One-Call to request a locate.

JOB SITE READY CRITERIA

- Yard needs to be clean (source side) with no interference, from source to proposed meter location(s), and 15 feet radius around transformer. (See diagram 1)
- The fuel line must be installed such that the gas meter shall be located a minimum of 3' from any source of ignition and the riser shall be located a minimum of 4' from a door, window, or any opening into a building.
- The electric stub out must be installed
- The lot must be within 6" of final grade.
- All services must be installed prior to driveways and sideways being poured, if applicable. (If service is on the opposite side of the house as the driveway, then it is not a requirement that the driveway be poured after services are installed.)
- All appropriate silt fencing must be removed by the builder prior to services being installed.
- for areas served by MLGW

EXAMPLE OF SITE PLAN TO BE INCLUDED WITH APPLICATION:

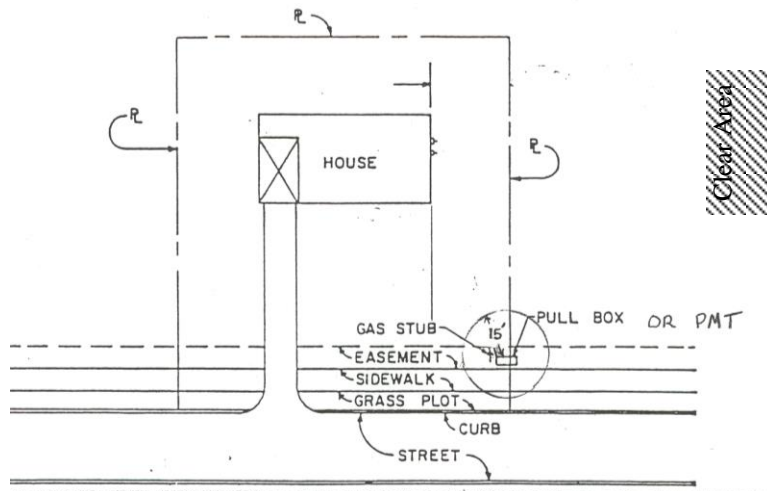


DIAGRAM 1

CONTACT INFORMATION

Service Expediter

Phone: (901) 729-8630, option 2

Construction Coordinator: Terri Jackson

Phone: (901) 385-3444

Fax: (901) 729-8608 (for plot plans & applications)

Fax: (901) 385-3456 (for "READY FOR SERVICE")

Email: mlgwsvc@mlgw.org

JOB STATUS TRACKING

Real time Job Status is available via the internet (24 hours a day, 7 days a week) at <https://wrstatus.mlgw.org/>.

Created 12/04/06
Revised 5/12/09
Revised 3/21/11
Revised 3/17/2014
Revised 8/29/2017

MLGW

Application for Residential Electric, Gas, & Water* Service

Email completed application with plat to: mlgwsvc@mlgw.org or Fax to: 901-729-8608

Builder's Name: _____ Phone: _____

Builder's Contact Name: _____ Phone: _____ Fax: _____

Subdivision Name: _____ Lot #: _____

Address: _____

Total Heated & Future Square Footage: _____

Temporary Electric Service

Temporary Service Needed (Please Check One): Yes _____ No _____

Electric Service Information:

Entrance Wire

No of Wires: _____ Wire Size: _____

Pedestal/Socket Type (Please Check One):

S1: _____ S2: _____ CT: _____ (MLGW representative will contact you)

Note: The pedestal size is determined by total connected electric load, wire size, and number of wires installed by the electrical contractor.

Pedestal Type	Single Run Wire Size Range	Parallel Run Max Wire Size
S1	#2 - #350	1/0
S2	#2 - #350	#350

CT Metering is required for wire size larger than parallel 350.

Gas Service Information:

Total Connected Gas Load: (BTU's) _____ # Tankless Water Heaters _____

Gas Delivery Pressure: (Please Check One): 1/4 # _____ 2# _____

Note: The delivery pressure is determined by total connected gas load, pipe size, and length of pipe line installed by the mechanical contractor.

Water* Service Information:

Water Service Size (Please Check One): 3/4" _____ 1" _____

* for areas served by MLGW