



**MLGW**

**Address Verification for Lots in Residential Subdivisions**

Please fill out all known fields to allow us to provide you with the most accurate information. To obtain a copy of an official Address Assignment Drawing for a subdivision or apartment complex please contact our Public Records Dept. at 528-4478.

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Person requesting: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

<u>Lot #</u>	<u>Address</u>	<u>Street Name-Include Suffix*</u>	<u>Subdivision Name-Incl. Phase/Sect., etc.</u>
<i>Example Below:</i> 42		N. Second St	Highland Heights S/D Ph 2 Sec B
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**NOTE:**  
**If a house is being constructed on a corner lot, an address will be assigned for each street. The address will be determined by the direction in which the house is facing, NOT the location of the driveway or mailbox. To avoid additional fees by MLGW and code enforcement agencies, permits must be obtained using the correct address.**

**MLGW can not release addresses for developments or properties that have NOT been approved by the appropriate local planning department and MLGW Address Assignment.**

\*Suffix-Av, Cv, Dr, Rd, St, etc.

Verified by: \_\_\_\_\_  
(MGLW Address Assignment Representative)

Date: \_\_\_\_\_

Complete form and FAX to 901-729-8605 or EMAIL to [address.assignment@mlgw.org](mailto:address.assignment@mlgw.org)  
MLG&W-Land & Mapping (Address Assignment) Office-901-729-8620  
Memphis Light Gas and Water--P.O. Box 430--Memphis, TN--38101