



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, July 10, 2019

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:06 p.m.

PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

President Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that in the event of an emergency, an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

ROLL CALL:

Dana Jeanes

| <u>Attendee Name</u> | <u>Title</u> | <u>Status</u> | <u>Arrived</u> |
|----------------------|--------------|---------------|----------------|
| Carlee McCullough | Chairwoman | Present | |
| Mitch Graves | Vice Chair | Present | |
| Leon Dickson | Board Member | Present | |
| Mike Pohlman | Board Member | Present | |
| Steve Wishnia | Board Member | Absent | |

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Von Goodloe, VP, Shared Services; Lashell Vaughn, VP & CIO; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer, Roland McElrath, Controller; and Lesa Walton, Chief Internal Auditing Officer. Nick Newman, VP, Engineering & Operations and Cliff DeBerry, VP Design, Construction & Delivery did not attend the meeting.

Advisory Board Members: Dwain Kicklighter - Present
Kevin Young - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of June 19, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mitch Graves, Vice Chair
SECONDER: Michael Pohlman, Board Member
AYES: Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT: Steven Wishnia

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated June 18, 2019, Items 9 through 11. (See Minute File No. 1438.)

PRESENTATIONS:

United Way - Best of the Best Awards - (Large Company Category - Best Team Effort and Best Campaign Climber) - Bryan Hutton & Sharon Strahan - Ms. Strahan, Co-Chair of the UW Campaign, explained that MLGW was presented with two awards at the UW Banquet held on June 18. She noted that MLGW won against large companies such as UPS and Raymond James in the Best Team Effort Award. She noted that 83% of MLGW employees participate in making contributions to UW. She explained that the Best Campaign Climber recognizes the company with the highest dollar growth over the previous period. She thanked the SLC, Management, Steering Committee and others for their support. Ms. Strahan informed the audience she would not be able to serve the remainder of the year as Co-chair, but Kevin Watkins will be taking her place.

GENERAL STATEMENTS FROM THE PUBLIC:

James Sadler, 8359 Stavager Cove, stated this is his third time to attend a MLGW Board Meeting and he is trying to get his job back. He noted he followed the Board's advice, but discovered he could not make an appeal; however, he could file a grievance. He stated he contacted IBEW and was told that no grievance had been filed although he was under the impression one had been filed. Mr. Sadler stated he has a voice mail on his mobile phone from the Union stating they would file a grievance when in fact that was not done. He is now being told he is past the time allotted to file a grievance. Chairwoman McCullough asked President Young to meet with Mr. Sadler, Dr. Goodloe and Attorney Jaye Mosby-Meachem to work through Mr. Sadler's case.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 73)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 9)

RESULT: APPROVED [UNANIMOUS] – ITEMS 1 THROUGH 9
MOVER: Michael Pohlman, Board Member
SECONDER: Mitch Graves, Vice Chair
AYES: Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT: Steven Wishnia

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution approving Change No. 2 to Contract No. 11933, IVR Replacement, with DiRAD Technologies, in the funded amount of \$211,364.50, based on agreed upon rates. (This change is to add a Safety Hotline and purchase 125 Interaction Feedback licenses, a new server for Interaction Feedback, support and professional services. The term of this contract will remain from October 6, 2017 through October 5, 2022.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

2. Resolution approving the revisions to MLGW Human Resources Policy # 26-01 (Overtime Compensation/Compensatory Time Off). (Von Goodloe)
3. Resolution approving the revisions to MLGW Human Resources Policy # 22-05 (Holidays). (Von Goodloe)
4. Resolution approving Position No. 03651 - Energy Engineer 2. (JT Young/Von Goodloe)

COMMUNITY & EXTERNAL AFFAIRS

5. Resolution approving Change No. 4 to Contract No. 11874, Courier Services with Express Courier International, Incorporated, in the funded amount of \$139,095.32. (This change is to renew and change the current contract for the third of four annual renewal terms covering the period September 6, 2019 through September 5, 2020, with no increase in rates from the previous year. This renewal reflects a change in the number of stops from 215 to 190 resulting in a decrease of \$15,298.56 due to an adjustment in budgeted contractual services.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding Contract No. 12053, Local Dial Tone Services to AT&T Business Systems, in the funded amount of \$324,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

7. Resolution approving Change No. 3 to Contract No. 11861, Substation and Transmission Engineering Services with Fisher & Arnold, Incorporated, in the funded amount, based on approved rates, not-to-exceed \$300,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period October 5, 2019 through October 4, 2020, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 3 to Contract No. 11851, Aerator Maintenance with R. P. Services, Incorporated, in the funded amount of \$200,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period August 25, 2019 through August 24, 2020 in the amount of \$281,220.12; of which \$81,220.12 will be absorbed in the current contract value.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

INNOVATION & BUSINESS ANALYTICS

(None)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SVP, COO

9. Resolution awarding Contract No. 12100, Integrated Resource Plan (IRP) to Siemens Industry, Inc., in the funded amount of \$524,213.00. (Clifton Davis) (REQUESTING SAME DAY MINUTES) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: Approve Same Day Minutes for Item No. 9

| | |
|------------------|----------------------------------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] – SAME DAY MINUTES – ITEM NO. 9 |
| MOVER: | Mitch Graves, Vice Chair |
| SECONDER: | Michael Pohlman, Board Member |
| AYES: | Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson |
| ABSENT: | Steven Wishnia |

SHARED SERVICES

(None)

VP & GENERAL COUNSEL DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Other - J. T. Young

President Young made note that it is very hot outside and we have a large number of employees that work in the heat. He reminded them to stay hydrated and safe. He thanked them for all that they do.

President Young mentioned that he meets monthly with the Mayor. The Mayor's Dashboard Report includes outage minutes. Currently we are 82% ahead of where we were last year. He acknowledged that the employees are working as hard as they can to get customers back on when the power goes out. He stated their hard work is very much appreciated.

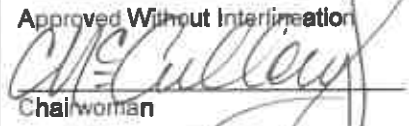
COMMITTEE REPORTS:

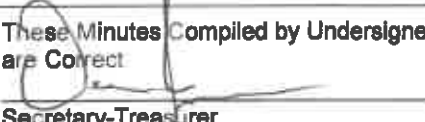
Human Resources Committee - Commissioner Leon Dickson reported the safety numbers for lost time in June were two, medical recordable injuries were ten and preventable vehicle accidents were three. The Grievance Report shows 221 active cases with 16 new, 14 resolved at all levels and 7 heard. Also, a reminder that the Safety Conference is scheduled for Friday beginning at 8:00 a.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:28 p.m.

(See Minute File No. 1439.)

Approved Without Interlineation

Chairwoman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer