



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, January 23, 2019

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

J. T. Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice-Chair	Present	
Leon Dickson	Board Member	Present	
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Cliff DeBerry, VP Design, Construction & Delivery; Christopher Bieber, VP, Innovation & Business Analytics; Von Goodloe, VP, Shared Services; Lashell Vaughn, VP & CIO; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer; Roland McElrath, Controller; and Lesa Walton, Chief Internal Auditing Officer. Nick Newman, VP, Engineering & Operations did not attend the meeting.

Advisory Board Members:

Dwain Kicklighter - Present
Kevin Young - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of January 7, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Vice-Chair
SECONDER:	Steven Wishnia, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated January 8, 2019, Items 5 through 14. (See Minute File No. 1432.)

PRESENTATIONS:
(None)**GENERAL STATEMENTS FROM THE PUBLIC:**

1) Stephanie Shaw-Keller addressed the Board expressing concern of fecal waste being released into the Mississippi River. Chairwoman McCullough asked if she has talked with anyone at the City. Commissioner Graves explained that MLGW only does the billing and she would need to speak to someone in the Public Works Dept. at the City. Chairwoman McCullough advised Ms. Shaw-Keller that we would provide her with the telephone number to the City of Memphis Public Works Department.

2) James Williams, Jr. with Christ Baptist, 1615 Roosevelt, 38127, asked to be heard regarding a smart meter problem. He stated that both HVAC units have burned up due to a one phase meter being installed instead of a three phase meter. He stated this was discovered when the cover of the meter was opened. They have no heat or air and a claim has been filed. He provided a letter from Tiger Paws Services, LLC explaining their findings of the phase one meter and what is needed from MLGW in order for them to continue to provide repairs. Mr. Williams is requesting that MLGW replace the units. President Young explained the difference between single phase and three phase meters. General Counsel Cheryl Patterson gave Mr. Williams her card. She stated she will look into it his claim and she will contact him. The Commissioners asked for a follow-up report on the findings.

3) Naseen Sharif-Mitchell, 7560 Elpine Gray, Arlington, TN 38002, addressed the Board regarding her employment with MLGW and an injury sustained on the job. She distributed a packet of documents which included her version of various incidents related to her injury. She described examples of what she considered to be harassment and discrimination. She stated she is about to lose her home and she needs to return to work. She has filed numerous grievances and also noted she was not allowed to attend the safety meetings due to them being held on her days off. She also explained how a rooster attacked her at the time of her injury. The rooster belongs to an owner of property near the MLGW site. She stated she has spoken with employees in Human Resources and believes she has been treated unfairly. Dr. Von Goodloe addressed the Board from the podium stating this case is broad. He noted that a full investigation of the medical piece of her situation has been completed and she should receive a letter from HR very soon. Eric Conway responded from the audience that it has already been sent and Ms. Sharif-Mitchell responded she has received it. Chairwoman McCullough asked about the rooster on MLGW property and stated that needs to be dealt with. Dr.

Goodloe responded by stating that issue has been resolved. After discussion among the BOC, Chairwoman McCullough requested this case be fully investigated and report details back to the Board.

PRESIDENT'S BRIEFING:**1. Review of Consent Agenda - J. T. Young**

(President's Briefing Continued on Page 11)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 6)

RESULT: APPROVED [UNANIMOUS] – DELETE ITEMS 1 AND 5
MOVER: Mitch Graves, Vice-Chair
SECONDER: Michael Pohlman, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

RESULT: APPROVED [UNANIMOUS] – ITEM 6 – ADD ON TO CONSENT AGENDA
MOVER: Mitch Graves, Vice-Chair
SECONDER: Michael Pohlman, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

RESULT: APPROVED [UNANIMOUS] – ITEMS 2, 3, 4 & 6 ADOPTED
MOVER: Mitch Graves, Vice-Chair
SECONDER: Leon Dickson, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

RESULT: APPROVED [UNANIMOUS] – ITEM 6 – SAME DAY MINUTES
MOVER: Mitch Graves, Vice-Chair
SECONDER: Steven Wishnia, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS DIVISION

1. Resolution approving Change No. 3 to Contract No. 11825, Right-of-Way Mowing with Bean & Prince Contractors, Incorporated, in the funded amount of \$280,077.60. (This change is to renew the current contract for the third of four annual renewal terms for the period covering February 3, 2019 through February 2, 2020, which reflects a 10% increase in rates from the previous renewal. The increase is due to increase costs in diesel fuel and cost of living for retaining and attracting required contractual employees.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 1 to Contract No. 11974, Cross Connection Control Survey/Inspection with Mid-South Engineering Consultants, LLC, in the funded amount of \$493,650.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering February 21, 2019 through February 20, 2020, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No.12035, Environmental Consulting and Remediation Services to BH&M Environmental Consultants, Incorporated in the funded amount not-to-exceed \$6,000,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SHARED SERVICES

4. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, December 11, 2018, for furnishing MLGW with fire hydrants. (Clifton Davis)

VP, COMMUNITY AND EXTERNAL AFFAIRS

5. Resolution awarding a purchase order to Konica Minolta Business Solutions U.S.A., Inc., for a forty-eight month rental of two black and white high speed digital press units, in the amount of \$486,722.88. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

"ADD ON" ITEM NO. 6 TO CONSENT AGENDA:

6. Resolution informing the MLGW Board of Commissioners that the City Council requested an additional multi-year rate option known as Option C, which was presented at the Council meeting on January 22, 2019. This Resolution ratifies and approves the submission of Option C to the Memphis City Council, in addition to the previously approved Options A and B. (J. T. Young) (SAME DAY MINUTES REQUESTED)

PRESIDENT'S BRIEFING (Continued):**2. Other - J. T. Young**

Bill Hawkins asked for permission to speak and noted that Mayor Lee Harris held a press conference announcing a \$19 million grant to help MLGW low income customers to pay their utility bills. Mr. Hawkins noted it will help the MLGW budget. Chairwoman McCullough stated this was a great benefit to our customers. Gale Carson spoke from the audience advising everyone that this is federal funds that we get every year. President Young indicated he didn't mention it due to that fact and clarified it does not impact our budget but is a great benefit in assisting MLGW customers.

COMMITTEE REPORTS:

(None)

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:53 p.m.

(See Minute File No. 1433.)

Approved Without Interlineation

Chairwoman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer