



~Preliminary Agenda ~

Wednesday, September 16, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

ROLL CALL:

Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of September 2, 2015.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 1, 2015, Items 11 through 23.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 11)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 1 to Contract No. 11699, Large Diameter Directional Drilling, with Memphis Road Boring Company, Incorporated, in the funded amount of \$992,000.00. (This change is to renew the current contract for the first of four annual renewal terms covering the period November 10, 2015 through November 9, 2016, which reflects no increase in rates from the previous year. In addition, this renewal includes a change in the estimated quantity of both units. The estimated quantities reflect the volume of work projected during the renewal period.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

2. Resolution approving Change No. 1 to Contract No. 11566, Replacement of Distributed Process Control (DPC) System at the Shaw Water Pumping Station, with Allen & Hoshall, with no increase in the contract value. (This change is to extend the current contract through December 31, 2017. This extension is needed to allow time to complete the work on this project.) (Jozelle Booker)
3. Resolution awarding a contract to Sensit Technologies, for the purchase of multiple gas detectors, in the amount of \$272,680.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 2 to Contract No. 11573, Capleville LNG Optimization Study, with CHI Engineering, with no increase in the contract value. (This change is to ratify the extension of the contract for an additional four months covering the period September 5, 2015 through January 4, 2016. The project was delayed due to changes in operations at the LNG plant. This extension will allow time to complete the project.) (Jozelle Booker)

FINANCE DIVISION

5. Resolution awarding a thirty-six month contract to Ruffin and Associates, for concrete standards, in the amount of \$2,432,137.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

6. Resolution approving Contract No. 11830, Plumbing Services, to Owens Construction Services, in the funded amount of \$550,002.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

7. Resolution awarding Contract No. 11750, Flexible Spending Administrator, to WageWorks, Incorporated, in the funded amount of \$103,860.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding Contract No. 11794, Security Services, to Dynamic Security, Incorporated, in the funded amount of \$2,487,929.72. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

9. Resolution approving Change No. 6 to Contract No. 11363, Graphical User Interface Replacement Software, with Rocket Software, in the funded amount of \$11,018.20. (This change is to renew the annual subscription for LegaSuite software support for the graphical user interface solution for the period covering January 1, 2016 through December 31, 2016. In addition, this renewal includes a 1.6% increase from the previous year due to changes in the Consumer Pricing Index (CPI). MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Rocket Software.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 3 to Contract No. 9943, Graphics Reporting Software Package, with Allen Systems Group, Incorporated (ASG), in the funded amount of \$36,790.89. (This change is to renew annual software maintenance, licenses, and

support services for one year covering the period October 31, 2015 through October 30, 2016, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by ASG, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

11. Resolution approving Change No. 5 to Contract No. 10927, Perpetual Licensing Agreement, with Pitney Bowes Software, Incorporated, in the funded amount of \$160,272.00. (This change is to upgrade from the current DOC 1 version 4 to EngageOne. DOC1 version 4 has reached the end of its useful life and is being replaced with EngageOne. Change No. 4 dated November 20, 2014 reflected a request in the amount of \$100,855.00 for this upgrade; however, the Change only covered the renewal of the maintenance and support services. The documents submitted with the Change referenced MLGW's intent to upgrade to EngageOne. The EngageOne product has the same functionality as the DOC1 version 4, but with the capability for future expansion.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Human Resources Policy # 22-06 - Accommodations for Nursing Mothers - Rutha Griffin
3. Human Resources Policy #22-11 - Family Medical Leave Act - Rutha Griffin
4. Human Resources Policy #23-03 - Parking and Traffic Rules - Rutha Griffin
5. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins

Supplier Diversity Update - Second Quarter, 2015 - Renise Holliday

ADDITIONAL MEETINGS

10:30 a.m. - Pension Board Meeting - Room 511

11:30 a.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511