



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, October 5, 2016

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Mitch Graves	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources. Lashell Vaughn, Vice President and Chief Technology Officer did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of September 21, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Graves, Sisnett, Cobbins, Wishnia, McCullough

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 20, 2016, Items 13 through 19 and Items 27 and 40. (See Minute File No. 1405.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

President Collins recognized the members of MLGW's JEPE program and their attendance at today's meeting.

(President's Briefing Continued on Page 93)

CONSENT AGENDA

(Items 1 through 10)

Motion To: Revise Item No. 10 - Remove Position No. 05711

RESULT:	ADOPTED [UNANIMOUS] AS REVISED
MOVER:	Steven Wishnia, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Graves, Sisnett, Cobbins, Wishnia, McCullough

Motion To: Approve Consent Agenda, Items 1 through 10

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Graves, Sisnett, Cobbins, Wishnia, McCullough

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11875, System Furniture, to Staples Contract & Commercial, Incorporated, operating as Business Interiors by Staples, in the funded amount of \$1,537,080.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11895, Street Light Construction for the Southwind/Windyke Annexation, to Standard Electric Company, Incorporated, in the funded amount of \$361,798.45 based on unit prices. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 2 to Contract No. 11699, Large Diameter Directional Drilling, with Memphis Road Boring Company, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the second of four (4) annual renewal terms covering the period November 10, 2016 through November 9, 2017. In addition, this renewal includes a change in the estimated quantities which reflects the following: 1) 1A-1 from 2,000 to 9,000; and 2) 1A-2 from 2,000 to 2,500. The increase in the estimated quantities reflects the volume of work projected during the renewal period. (Jozelle Booker)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

4. Resolution awarding a thirty-six month contract to Patterson Welding Service, for repair and fabrication of substation equipment, in the approximate amount of \$300,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 3 to Contract No. 11489, Customer Care Center (CCC) Telephone Service, with AT&T to ratify the continued use of services and to extend the term of the current contract in the funded amount of \$50,000.00. (The initial term of the contract was for a 36-month period from the date of the Notice to Proceed with two annual renewal options. The term of this contract ended August 15, 2016 and AT&T has continued to provide services to MLGW. Proposals were solicited and received for a new contract (11682) to replace this contract. However, contract negotiations are not complete. In addition, AT&T recently informed MLGW the equipment to be installed under the new contract will not arrive until early 2017. Therefore, this change is to ratify the continued use of the services provided under Contract 11489 since the expiration of the term and to extend the contract for six months covering the period August 16, 2016 to February 15, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving a Contract of Sale for purchase of property from Grace Church of God in Christ, for the expansion of the North Service Center, located at 982 Meagher Street. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving revisions to MLGW Human Resources Policy #23-20, Data Security. (Jerry R. Collins, Jr./Von Goodloe)
8. Resolution approving revisions to MLGW Human Resources Policy #23-26, Computer Equipment Usage. (Jerry R. Collins, Jr./Von Goodloe)
9. Resolution approving revisions to MLGW Human Resources Policy # 23-29, Internet-E-mails. (Jerry R. Collins, Jr./Von Goodloe)
10. Resolution approving the following positions: Position Nos. 01125, 01408, 01993, and 02819 all of which are for Utility Worker 2 positions; Position Nos. 01132, 01402, 01627, 01968, 02358, and 06102 all of which are for Apprentice Lineman positions; Position Nos. 01640 and 04131 both of which are Apprentice Cable Splicer positions; and Position Nos. 02647, 03392, 04930, and 06152 all of which are for Lineman positions. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

REGULAR AGENDA

(Item No. 11)

Motion To: Approve Regular Agenda, Item No. 11

RESULT: APPROVED [UNANIMOUS]
MOVER: Carlee McCullough, Board Member
SECONDER: Mitch Graves, Board Member
AYES: Graves, Sisnett, Cobbins, Wishnia, McCullough

11. Resolution approving the Budgets for the Electric, Gas and Water Divisions for the 2017 operation and maintenance expenses and the 2017 capital expenditures, and to approve revisions to select Electric Rate Schedules. The resolution also petitions the Memphis City Council to convene as a rate making body in a public hearing on November 1, 2016, and authorizes the President to publish a public notice of the intention of MLGW to seek approval from the Memphis City Council of the rate revisions. (Jerry R. Collins, Jr./Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):2. Other - Jerry R. Collins, Jr.**COMMITTEE REPORTS:**

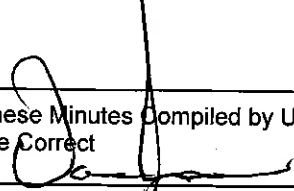
(None)

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:08 p.m.

(See Minute File No. 1406.)

Approved Without Interlineation


ChairmanThese Minutes Compiled by Undersigned and
are Correct
Secretary-Treasurer