



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, October 21, 2015

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Vice-Chairman Cobbins

The meeting was called to order at 1:02 p.m.

PLEDGE OF ALLEGIANCE:

Vice-Chairman Cobbins

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Absent	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Absent	
Rick Masson	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; and Lashell Vaughn, Vice President and Chief Technology Officer. Von W. Goodloe, Vice President, Human Resources did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of October 7, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Rick Masson, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Rick Masson
ABSENT:	Derwin Sisnett, Carlee McCullough

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated October 6, 2015, Items 17 through 24. (See Minute File No. 1393)

GENERAL STATEMENTS FROM THE PUBLIC:

1) John Jones, 3284 Stella Street, is an employee of MLGW working in the Gas Distribution Department. He stated he is here to speak on behalf of the entire department and to voice his concern regarding an injury a couple of weeks ago and the fact there should be no more

fatalities due to safety negligence. He stated a grievance has been filed and they have a lot of questions and are looking for answers, but none have been provided. President Collins stated an investigation is underway and safety concerns are on the forefront. President Collins assured Mr. Jones that Craig Powers will make sure answers are provided to the Gas Distribution Department.

2) Aretha Brown Russell, 3793 Fern Hollow #308, completed a card, but did not address the Board.

3) Chet Kibble, Sr., 3229 Lakeview, addressed the Board regarding the last meeting and collaboration with MLGW regarding fluoride and environmental concerns.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 93)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 25)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Masson, Board Member
SECONDER:	Steven Wishnia, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Rick Masson
ABSENT:	Derwin Sisnett, Carlee McCuillough

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving a request for an unpaid leave of absence for Eric Blackmon for a maximum period of seven days, effective September 10, 2015 - September 18, 2015. (Nick Newman)
2. Resolution granting MLGW the authority to purchase fuel from Petroleum Traders, via a combined fuel contract solicited and executed by the City of Memphis, on behalf of Memphis Light, Gas and Water Division and the City of Memphis. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving rejection of the bids received up to 2:00 PM on September 8, 2015 for Contract No. 11734, Gas Construction. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Summit Truck Group, for the purchase of hydraulic truck cranes, in the amount of \$480,265.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

5. Resolution awarding Contract No. 11841, Professional Engineering Services for Central Support Services, to CCS Group, Incorporated, based on approved rates, in the funded amount not-to-exceed \$50,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding Contract No. 11840, Professional Engineering Services for Central Support Services, to Thompson Engineers, Incorporated, based on approved rates, in the funded amount not-to-exceed \$75,000.00.(Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding Contract No. 11562, Professional Design Services for Central Support Services, to Smith Seckman Reid, Incorporated (SSR), based on approved rates, in the funded amount not-to-exceed \$100,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding Contract No. 11560, Professional Design Services for Fabrication and Repair Shop Design, to The Crump Firm, Incorporated, based on approved rates, in the funded amount not-to-exceed \$1,300,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change Order No. 2 to Contract No. 11640, Line Clearance, with ABC Professional Tree Services, in the funded amount of \$2,940,080.20. (This change is needed to replenish contract funds used to maintain the trim cycle during the absence of the other line contract.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

10. Resolution approving Contract No. 11844, Interlocal Agreement between Memphis Light, Gas and Water Division of the City of Memphis, Tennessee and the Shelby County Government on behalf of the Town of Collierville, Tennessee for Sewer Billing services in Shelby County, Tennessee for addresses located in the Cotton Creek Area, which includes the subdivisions of Kirkland Estates, Cotton Creek and Fox Hollow Farms (Phases I and II) in Shelby County, Tennessee. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

MOTION TO DELETE ITEM NO. 11 FROM THE CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Masson, Board Member
SECONDER:	Steven Wishnia, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Rick Masson
ABSENT:	Derwin Sisnett, Carlee McCullough

11. **ITEM No. 11 DELETED** - Resolution requesting renewal of Contract No. 11843, Interlocal Agreement between Memphis Light, Gas and Water Division and the City of Memphis for Storm Water Fee billing services in the unincorporated areas of Shelby County, Tennessee. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

12. Resolution approving Change No. 1 to Contract No. 11609, Maintenance of MLGW Voice Network Services, with Black Box Network Services, in the funded amount of \$31,400.00. (This change is to add the PBX Operator's Console to this contract, which provides maintenance and support services for MLGW's voice network. The maintenance and support services for the PBX Console with Black Box provided under Contract No. 11442 will end on December 31,

2015. This change is needed to align the PBX Console's support and maintenance services through December 31, 2019.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution amending the unit prices in Purchase Order Number 151010 to Howard Industries, Inc., for distribution transformers, with no increase in the contract value. (Jozelle Booker)
 14. Resolution approving Change No. 2 to Contract No. 11483, 10 MBPS Metro Ethernet for MLGW Capleville Plant, with AT&T, in the funded amount of \$10,800.00. (This change is to renew the current contract for annual software maintenance, license, and support services for the second and final renewal term covering the period December 1, 2015 through November 30, 2016, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 15. Resolution awarding a contract to GE Grid Solutions, LLC, for remote terminal units, in the amount of \$602,133.58. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 16. Resolution approving Change No. 12 to Contract No. 10332, ABB Software Maintenance, with ABB Power Training and Development Company, Incorporated, in the funded amount of \$1,000,484.00. (This change is to renew annual software maintenance, licenses, and support services for the NM/DMS Software covering the period January 1, 2015 through December 31, 2019 in the funded amounts of \$230,422.00 for 2015, \$186,835.00 for 2016, \$190,572.00 for 2017, \$194,384.00 for 2018, and \$198,271.00 for 2019. MLGW has neither received services from ABB nor paid for services provided by ABB during this calendar year. This renewal includes the addition of DMS, SCADA, and ICCP software components for better monitoring and analysis of the downtown network and a one-time license fee for the TIBCO licenses and maintenance fees for the NM/DMS upgrade previously provided under Contract No. 11625. By taking advantage of the five-year defined fixed cost, MLGW receives a \$100,000.00 savings for this renewal term.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 17. Resolution amending the unit prices in Purchase Order Number 149289 to Howard Industries, Inc., and to Purchase Order Number 149294 to ERMCO c/o Utility Sales Agency, for single-phase pole type distribution transformers, with no increase in the contract value. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

18. Resolution approving the Budgets for the Electric, Gas and Water Divisions for the 2016 operation and maintenance expenses and the 2016 capital expenditures, and to approve revisions to the Electric, Gas and Water Rate Schedules. The resolution also petitions the Memphis City Council to convene as a rate making body in a public hearing on December 1, 2015, and authorizes the President to publish a public notice of the intention of MLGW to seek approval from the Memphis City Council of the electric, gas and water rate revisions. (Jerry R. Collins, Jr.) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution approving Change No. 3 to Contract No. 11293, Procurement Card Provider, with First Tennessee Bank, with no annual fee. (MLGW is in the process of implementing a new Enterprise Resource Management solution for its financial and work management applications. MLGW would like to extend the current contract for an additional one year term covering the period January 1, 2016 through December 31, 2016. The procurement functionality has not yet been tested and MLGW would like to extend the current contract until that functionality has been implemented and tested.) (Jozelle Booker)

GENERAL COUNSEL DIVISION

20. Resolution awarding Contract No. 11777, Third Party Administrator for Workers' Compensation, to Brentwood Services Administrators, Incorporated, in the funded amount of \$125,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution approving the September 30, 2015 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

HUMAN RESOURCES DIVISION

22. Resolution approving an annual salary in the amount of \$108,555.20, for an Attorney 3 position. (Jerry R. Collins, Jr./Von Goodloe) (REQUIRES CITY COUNCIL APPROVAL)
23. Resolution approving Position No. 06055 - Planning Engineer 1. (Jerry R. Collins, Jr./Von Goodloe) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

24. Resolution awarding a contract to Thomas Consultants, Inc., for computer hardware, in the amount of \$128,296.80. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
25. Resolution awarding a contract to Venture Technologies, for wireless network expansion, in the amount of \$54,547.30. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

REGULAR AGENDA

(Item 26)

RESULT:	ADOPTED (2 TO 1)
MOVER:	Rick Masson, Board Member
SECONDER:	Steven Wishnia, Board Member
AYES:	Steven Wishnia, Rick Masson
NAYS:	Darrell T. Cobbins, Board Member
ABSENT:	Derwin Sisnett, Carlee McCullough

26. PREVIOUSLY TABLED AT THE MLGW BOARD OF COMMISSIONER'S MEETING ON SEPTEMBER 16, 2015 - Resolution approving the award of Contract No. 11794, Security Services, to Dynamic Security, Incorporated, in the funded amount of \$2,487,929.72. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESENTATIONS:

United Way Presentation - Doanes/Ford-Boothe - Derrick Dones discussed this year's campaign and thanked everyone for their past contributions. He discussed various activities planned to raise money. He introduced Stephanie Butler who explained the various causes for giving and the benefits they provide to the community.

PRESIDENT'S BRIEFING (Continued):

2. Other - Jerry R. Collins, Jr.

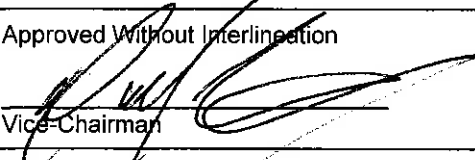
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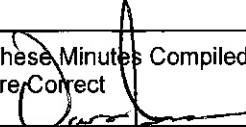
(None)

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:32 p.m.

(See Minute File No. 1394)

Approved Without Interlineation

Vice-Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer