



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Thursday, January 17, 2013

1:30 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:30 p.m.

### PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

### ROLL CALL:

Dana Jeanes

The Secretary-Treasurer called the roll:

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Present	
Rick Masson	Vice Chairman	Present	
Steven Wishnia	Chairman	Present	
Darrell Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer.

### APPROVALS:

**Motion To:** Approve the Minutes of Meeting of January 4, 2013.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Derwin Sisnett, Board Member
<b>SECONDER:</b>	Rick Masson, Vice Chairman
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell Cobbins

### CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated January 8, 2013, Items 14 through 18, approving items approved by the Board on December 20, 2012. (See Minute File No. 1360.)

### PRESENTATIONS:

(None)

**PRESIDENT'S BRIEFING:**Jerry R. Collins, Jr.

1. Ms. V. Lynn Evans addressed the Board, thanking the Board for allowing her to serve with them. She introduced Ms. Joyce Blackmon as her guest. She also introduced Mr. Bill Johnson, President of TVA. Mr. Johnson addressed the Board and stated he is looking forward to working with them. He also stated he is looking forward to working with Ms. Evans in her new position as a newly appointed Board Member of TVA.

2. Review of Consent Agenda – Jerry R. Collins, Jr.

(President's Briefing Continued on Page 126)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 11)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Darrell Cobbins, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell Cobbins

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving payment of 2013 annual membership dues, plus locate request tickets, to Tennessee One-Call System, Inc. in the amount of \$94,772.34. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11600, Gas Leak Survey, to Heath Consultants, Incorporated, in the funded amount of \$807,570.20. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

3. Resolution approving Change No. 1 to Contract No. 11423, Smart Meter Demonstration, with Itron Incorporated, with no increase in contract value. (This change is to correct an error in the original resolution's end date, which was written as December 31, 2011, but should have been December 31, 2012, which was the end of the three-year period (2010-2012). The contract term will end June 30, 2013.) (Jozelle Booker)
4. Resolution approving Change No. 2 to Contract No. 11423, Smart Meter Demonstration, with Itron Incorporated, in the funded amount of \$10,000.00. (This change is to increase the current contract funding in the amount of \$10,000.00, for a new contract value of \$390,300.00. Of this amount, \$5,161.00 is for services provided

outside the scope of the original contract and, therefore, the authority to pay is being requested. The remaining amount covers upcoming data services for a period not to exceed six months in 2013.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

5. Resolution approving amendment of contract between MLGW and GDS Associates, Inc. for professional consulting services to assist MLGW with preparation for NERC registration, process and procedure implementation, technical studies and evaluations, and readiness assessments. (This amendment expands the scope of work to include GDS assistance with MLGW preparation and training for the June, 2013 NERC 693 and August, 2013 NERC 706 – CIP audits, including additional onsite and one-on-one training and preparation with MLGW's Subject Matter Experts. Expenditures under the contract had been capped at \$442,000.00 through December 31, 2014. This raises the cap on expenditures by an additional \$280,000.00, for a total not to exceed \$722,000.00.) (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving the rejection of the bid, for Contract No. 11556, Variable Frequency Drive and High Service Pump Upgrades for Davis Pumping Station. (Jozelle Booker)

**FINANCE DIVISION**

(None)

**GENERAL COUNSEL DIVISION**

7. Resolution approving the December 31, 2012 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

**HUMAN RESOURCES DIVISION**

8. Resolution approving the following positions: Position No. 00330, Senior Compensation Analyst and Position No. 05476, Customer Advocacy Researcher. (Jerry R. Collins, Jr.)
9. Resolution approving revised MLGW Human Resources Policy No. 22-22, Death in Family. (Jerry R. Collins, Jr./Von Goodloe)
10. Resolution approving revised MLGW Human Resources Policy No. 22-24, Leave Transfer. (Jerry R. Collins, Jr./Von Goodloe)
11. Resolution awarding Contract No. 11574, Commercial Auto Insurance for Out-of-State Travel, with Pete Mitchell and Associates, Incorporated, in the funded amount of \$97,704.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

3. Jozelle Booker introduced Mr. J. Vincent Eagan, Principle Investigator with J.V. Eagan & Associates. He presented the findings of the MGT Comprehensive Disparity Study. Commissioner Cobbins requested the full report. Mr. Eagan confirmed he would provide the complete report the next day, following the Board Meeting.
4. Rodney Cleek and Becky Williamson presented the Smart Grid Demonstration Final Report. Commissioner Masson requested a follow up report which would include the projected annual savings from the program.
5. Other - Jerry R. Collins, Jr.

**GENERAL STATEMENTS FROM THE PUBLIC:**

1. Minister Suhkara A. Yahweh, 115 Porter Street, addressed the Board regarding his concern of fluoride in the water.


**OTHER BUSINESS:**

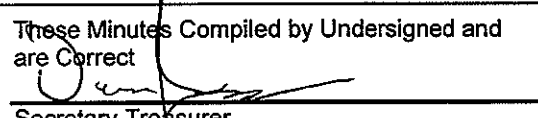
Jerry R. Collins, Jr. and Chairman Wishnia presented Ms. Evans with an engraved vase as a token of appreciation for serving on the MLGW Board of Commissioners from October, 2004 until January, 2013. Commissioners Cobbins and Masson extended their best wishes and thanked her for the service she had provided to the MLGW Board. Chairman Wishnia stated he fully agreed with them and wished her the very best at TVA. Jerry R. Collins, Jr. invited everyone to attend the Reception immediately following the Board Meeting.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 2:49 p.m.

SEE MINUTE FILE NO. 1361.

Approved Without Interlineation  
  
Chairman

These Minutes Compiled by Undersigned and  
are Correct  
  
Secretary-Treasurer