



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Thursday, February 7, 2013

1:30 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:33 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

The Secretary-Treasurer called the roll.

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Present	
Rick Masson	Vice Chairman	Present	
Steven Wishnia	Chairman	Present	
Darrell Cobbins	Board Member	Present	1:48 PM

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Yvonne Chapman-Hendree served as Acting Vice President and General Counsel in the absence of Cheryl Patterson, Vice President and General Counsel.

APPROVALS:

Motion To: Approve the Minutes of Meeting of January 17, 2013.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Derwin Sisnett, Board Member
SECONDER:	Rick Masson, Vice Chairman
AYES:	Derwin Sisnett, Rick Masson, Steven Wishnia
ABSENT:	Darrell Cobbins

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated January 22, 2013, Items 9 through 21. (See Minute File No. 1361)

PRESENTATIONS:

1. United Way Check Presentation - Charmaine Fleming presented a check for \$655,150.16 to Mr. Bryce Haugsdahl. MLGW exceeded the goal which was set at \$644,690.00. Mr. Haugsdahl stated MLGW has consistently run an excellent campaign. He acknowledged Jerry Collins, Jr., Charmaine Fleming, Ashley Campbell, Derrick Jones, Jason Williams and David Staggs.

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 129)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Derwin Sisnett, Board Member
SECONDER:	Rick Masson, Vice Chairman
AYES:	Derwin Sisnett, Rick Masson, Steven Wishnia
ABSENT:	Darrell Cobbins

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11571, Brunswick Emergency Generator with Transfer Switch, to Barnes and Brower, Incorporated, in the funded amount of \$294,742.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11568, Netters Building Uninterruptible Power Supply (UPS) Addition & Modification, to Shelby Electric Company, in the funded amount of \$144,593.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding 36-month contract to Patterson Welding Service for repair and fabrication of substation equipment, in the approximate amount of \$390,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

4. Resolution approving Change No. 8 to Contract No. 11229, Professional Engineering Services, with Allen and Hoshall Engineers, to correct the change order number and the current contract value. (This change is to correct Change No. 6 approved by the Board on December 6, 2012, to read Change No. 7, and to amend the contract value of \$544,200.00 to read the current, correct contract value of \$559,200.00.) (Jozelle Booker)
5. Resolution approving Change No. 5 to Contract No. 11075, Community Office Paystations, with TIO Networks, in the funded amount of \$14,700.00. (This change is to add software to the current contract to support the MLGW "Share the Pennies" program. This software will allow kiosk customers to enroll in the program. The new contract amount will be \$351,434.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

6. Resolution awarding a sixty-60 month contract to NovaCopy, Inc., for rental of Wide format Copier/Scanner/Plotter devices, in the amount of \$305,344.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Plus-1 Update - Gale Jones Carson presented the new commercial for Plus 1 with Zack Randolph of the Memphis Grizzlies. She discussed various fund raising events and the details of those events. Chairman Wishnia pledged \$5,000 to the Plus-1 Program. Commissioner Masson suggested a Resolution for Zack Randolph.
3. Human Resources Policy #21-10 - Temporary Assignments - Rutha Griffin - There were no questions from the Board. The Policy will be included on the next meeting Agenda.
4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

1. Human Resources Committee Report - Commissioner Darrell Cobbins - Policy No. 21-10 was heard.
2. Audit Committee Report - Commissioner Rick Masson - The 2012 Audit Review Evaluations demonstrated the need for (a) better communications; (b) financial

training; and (c) future meetings will include a recap of the status of the training. Internal audit updates were given and the 2013 Audit Plan was approved. Financial statements from the CFO were reviewed.


OTHER BUSINESS:

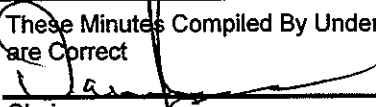
1. Chairman Wishnia thanked Nick Newman and Chris Bieber for their assistance in regard to calls he had received from customers.
2. Chairman Wishnia presented Mr. Collins with his 5-Year Service Award.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:03 p.m.

SEE MINUTE FILE NO. 1362.

Approved Without Interlineation

Chairman

These Minutes Compiled By Undersigned and
are Correct

Chairman