



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, December 21, 2016

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Mitch Graves	Board Member	Present	
Leon Dickson, Sr.	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources. Lashell Vaughn, Vice President and Chief Technology Officer and Christopher Bieber, Vice President, Customer Care did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of December 7, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 6, 2016, Items 17 through 24 and Items 26 through 40. (See File No.1407.)

NEW BUSINESS

1. **Motion To:** Elect Chairman of the Board – Steven Wishnia

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mitch Graves, Board Member
SECONDER: Leon Dickson, Sr., Board Member
AYES: Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

2. **Motion To:** Elect Vice-Chair of the Board – Carlee McCullough

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mitch Graves, Board Member
SECONDER: Leon Dickson, Sr., Board Member
AYES: Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

PRESENTATIONS:
(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 121)

Motion To: Add Item Nos. 6, 7 and 8 to the Consent Agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Carlee McCullough, Board Member
SECONDER: Mitch Graves, Board Member
AYES: Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 8)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Steven Wishnia, Board Member
AYES:	Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 5 to Contract No. 11539, Mobile Document Shredding Services, with Vital Records Control, Incorporated with no increase in the contract value. (This change is to expand the scope of service to include shredding services at 5300 Willow Lake, a temporary MLGW satellite location. The service includes two (2), 96-gallon containers to be serviced twice a month at no additional cost. The current contract term will remain through January 3, 2018.) (Jozelle Booker)
2. Resolution awarding Contract No.11894, Grounds Maintenance - Well Lots, to Turf Doctors L&LM, LLC, in the funded amount of \$69,081.60. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding a contract to Harcros Chemicals Incorporated for the purchase of sodium hexametaphosphate, in the amount of \$1,398,196.80. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

4. Resolution approving the following positions: Position No. 05711, Layout Designer; Position No. 06054, Layout Designer; and Position No. 06922, Facilities Locator. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

5. Resolution approving Change No. 1 to Contract No. 11874, Courier Services, with Express Courier International, Incorporated, in the funded amount of \$6,162.22. (This change is to expand the scope to include 13 additional weekly stops at three locations in which MLGW provides pick-up and delivery services. The three locations are as follows: 5300 Willow Lake, Building 1, a MLGW temporary satellite location; Memphis City Hall; and Memphis Chamber of Commerce. The current contract term will remain through September 5, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: Approve Same Day Minutes for Items 6, 7 and 8

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Mitch Graves, Derwin Sisnett, Steven Wishnia, Carlee McCullough, Leon Dickson, Sr.

6. Resolution approving the proposed revisions to the 2017 MLGW Electric, Gas and Water Service Policy - Section 6.9, effective January 1, 2017. (Chris Bieber) (SAME DAY MINUTES REQUESTED)

7. Resolution authorizing MLGW to make an additional advance payment of the Total FY 2017 Electric Equivalency Payment to the City, the County and each incorporated municipality in Shelby County before December 31, 2016. (Dana Jeanes) (SAME DAY MINUTES REQUESTED)

8. Resolution authorizing MLGW to make an additional advance payment of the Total FY 2017 Gas Equivalency Payment to the City and to each of the six incorporated municipalities in Shelby County before December 31, 2016. (Dana Jeanes) (SAME DAY MINUTES REQUESTED)

PRESIDENT'S BRIEFING (Continued):

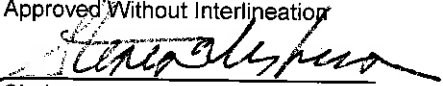
2. HR Policy #22-01 - Tuition Assistance - Rutha Griffin reviewed the proposed changes to the policy. There were no questions from the Board.
3. Other - Jerry R. Collins, Jr.

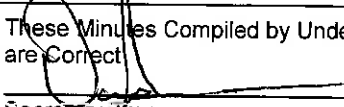
COMMITTEE REPORTS:

Human Resources Committee Report - Commissioner Mitch Graves reported at the last Committee Meeting the Members heard the details of the Health Plan. They also covered the proposed revisions to the "Tuition Policy" and the "Time Off Due to Death in the Family Policy", as it relates to stillborn births. The language will be added to the policy.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:14 p.m. (See Minute File No. 1408.)

Approved Without Interlineation  Chairman
--

These Minutes Compiled by Undersigned and are Correct  Secretary-Treasurer
