



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, December 2, 2015

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:02 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Rick Masson	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer.

APPROVALS:

Motion To: Approve Minutes of the Meeting of November 18, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Sisnett, Cobbins, Wishnia, McCullough, Masson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 17, 2015, Items 16 through 42 and Item 53. (See Minute File No. 1395.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

1. Larry Heathcott, 6210 Dovecote Lane, declined to speak.
2. Kim Heathcott, 6210 Dovecote Lane, declined to speak.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 14)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Darrell T. Cobbins, Vice Chairman
SECONDER:	Carlee McCullough, Board Member
AYES:	Sisnett, Cobbins, Wishnia, McCullough, Masson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 3 to Contract No. 11545, Weld Testing and Inspection Services, with American Industrial Testing, LLC, in the funded amount of \$10,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period of January 1, 2016 through December 31, 2016. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11825, Right-of-Way Mowing, to Bean & Prince Contractors, Incorporated, in the funded amount of \$249,600.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 4 to Contract No. 11491, System Furniture, with Staples, in the funded amount of \$284,361.00. (This change is to renew the current contract for the fourth and final renewal term covering the period January 23, 2016 to January 22, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding Contract No. 11786, Electric Substations Roofing, to B-Four Plie, Incorporated, in the funded amount of \$273,173.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. 11787, MLGW University Re-Roofing, to B-Four Plie, Incorporated, in the funded amount of \$534,773.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

6. Resolution approving Change No. 1 to Contract No. 11731, Professional Engineering Services, with Fisher & Arnold, Incorporated, with approved rates, not-to-exceed \$650,000.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 23, 2016 through January 22, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a contract to DNV GL for a twenty-four month period, for Synergee software maintenance, in the amount of \$73,108.46. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 2 to Contract No. 11675, Professional Engineering Services for the Water Engineering and Operations Department, with SSR, with no increase in the contract value. (Jozelle Booker)

FINANCE DIVISION

9. Resolution approving Change No. 4 to Contract No. 11370, Electronic Bill Presentment and Payment Services, with Fidelity National Information Services, Incorporated (FIS), in the funded amount of \$1,608,000.00. (This change is to extend the current contract for an additional two year term for the period covering February 2, 2016 through February 1, 2018.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a thirty-six month contract to Brighter Days and Nites, Inc., for decorative concrete standards, in the amount of \$1,232,634.40. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION**Motion To:** APPROVE SAME DAY MINUTES FOR ITEM NO. 11

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Darrell T. Cobbins, Vice Chairman
AYES:	Sisnett, Cobbins, Wishnia, McCullough, Masson

11. Resolution approving revised MLGW Human Resources Policy #22-01, Tuition Assistance. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

12. Resolution approving Change No. 3 to Contract No. 11543, Environmental Abatement Services, with General Construction Services, Incorporated, in the funded amount of \$5,750,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period January 1, 2016 through December 31, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving a four month extension of Purchase Order number 146938, for utility bill paper, with Standard Register Company. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

REQUEST TO "ADD ON" ITEM NO. 14 TO CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carlee McCullough, Board Member
SECONDER:	Rick Masson, Board Member
AYES:	Sisnett, Cobbins, Wishnia, McCullough, Masson

14. Resolution to modify the sales revenue budget for the Electric Division and to approve rate schedule changes to Electric Rate Schedules RS (Residential) and GSA1 (Small General Services). (Jerry Collins/Dana Jeanes)

PRESIDENT'S BRIEFING (Continued):

2. Health & Medical Benefits Report- Third Quarter, 2015 - Charles Perry reported the statistics of the Health Report. He stated based on the trend in claims to date, it is anticipated the spend is \$14.3 million less in 2015 than under the previous agreement. MLGW's drug costs are now trending 14.93% higher in 2015 compared to 2014. He also reviewed the ten year premium history, enrollment history, and medical claims paid from 2011 to 2015.

3. Corporate Scorecard - Third Quarter, 2015 - Kevin Watkins presented the third quarter score card report reviewing the various indexes and comparisons throughout the quarters. He noted that the perception, reliability, and employee indexes are all at a 100% score.

4. Customer Service Policies - Clint Richardson pointed out the policy format was changed to hopefully make it easier for employees to read it. He reviewed the requested changes to the Customer Care Policy, Electric Gas & Water Service Policy, Schedule of Charges, and Incentive Policies for Housing and Development. The Commissioners were given the opportunity to ask questions. Vice-Chairman Cobbins asked how a "development" is determined. Mr. Richardson explained.

5. Other - Jerry R. Collins, Jr.

After the committee reports were given, President Collins showed everyone the new MLGW commercial regarding texting and payment alerts.

COMMITTEE REPORTS:

Supplier Diversity Update - Third Quarter, 2015 - Renise Holliday stated the spend performance is the best since the implementation of the program. She reviewed various reasons for the success of the program. After the presentation, Jozelle Booker presented the APEX Corporation of the Year Award to President Collins and Commissioner McCullough. This is the fifth year that MLGW has received the APEX Corporation of the Year.

Human Resources Committee Report - Vice-Chairman Darrell Cobbins stated in November the Committee heard the Grievance Report. He stated it has stalled due to various reasons, but anticipates it to pick back up. He stated in November the Committee heard the Diversity Report and the Safety Report. The proposed changes to the Tuition Policy were also heard.

In December the Committee heard the Healthcare and Benefits Report and HR Policy 22-22 pertaining to time off for death in the family and co-workers. This item will be presented at the next Board Meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:58 p.m.

(See Minute File No. 1396.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer