



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, October 19, 2016

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Absent	
Mitch Graves	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Christopher Bieber, Vice President, Customer Care; and Alonzo Weaver, Vice President, Engineering and Operations. The following staff members did not attend the meeting: Von W. Goodloe, Vice President, Human Resources; Lashell Vaughn, Vice President and Chief Technology Officer and Nick Newman, Vice President, Construction and Maintenance. Yvonne Chatman-Hendree attended the meeting due to the absence of Cheryl Patterson, Vice President and General Counsel.

APPROVALS:

Motion To: Approve Minutes of the Meeting of October 5, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Steven Wishnia, Board Member
AYES:	Mitch Graves, Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia
ABSENT:	Carlee McCullough

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated October 4, 2016, Items 17 through 27. (See Minute File No. 1405.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

1. Grayling Jones, 4846 White Oak Drive, an employee of MLGW questioned the validity and requirement of employees signing documents that they do not agree with. Commissioner Wishnia asked if Mr. Jones would elaborate more on the specific document in question. Rutha Griffin addressed the document in question (20-13 Labor Relations Bulletin) and stated the signature of the employee is only affirmation of the employee acknowledging they received the document. This particular document has been in place since 2013. She stated signing the document does not mean that the employee is agreeing with the language within the document itself. Vice-Chairman Cobbins asked if the content of other similar documents include a statement stating that the employee is only acknowledging receipt. Ms. Griffin was not able to confirm that every document includes that specific language; however, she stated all Managers are aware they are to explain that at the time of signing and hand write it on the document. Vice-Chairman Cobbins suggested that documents of this nature be reviewed and the language be added to avoid any confusion.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 97)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 12)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Darrell T. Cobbins, Vice Chairman
AYES:	Mitch Graves, Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia
ABSENT:	Carlee McCullough

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 5 for an invoice payment to Davis H. Elliot Construction Company, Incorporated, Contract No. 11576, Emergency Storm Restoration, based on agreed upon rates, in the funded amount of \$145,536.30. (This payment request is for emergency restoration work performed on MLGW's electric system to replenish funds used as a result of the June 15, 2016 storm for Invoice No. 311883. The contract term will remain through January 14, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving payment of an invoice to Scottsboro Electric Power Board for Contract No. 11709, Mutual Aid Agreement, based on agreed upon rates, in the funded amount of \$15,372.37. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution approving Change No. 5 for an invoice payment to Service Electric Company for Contract No. 11613, Emergency Storm Restoration Agreement, based on agreed upon rates, in the funded amount of \$248,850.67. (This payment request is for emergency restoration work performed on MLGW's electric system as a result of the June 15, 2016 storm for Invoice No. 46561.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Williams Equipment and Supply Company, Inc., for the purchase of a skid steer loader with hydraulic front loader, in the amount of \$58,900.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 2 to Contract No. 11797, Line Clearance Minor, with Asplundh Tree Expert Company, in the funded amount of \$3,518,034.10. (This change is to renew the current contract for the first of four annual renewal terms for the period covering December 2, 2016 through December 1, 2017, based on agreed upon rates, in the funded amount of \$3,461,663.53, which reflects a 2% rate increase from the previous year. This increase will be applied to employee wages, health insurance, and general operating costs of equipment maintenance. In addition, this change is to increase the current contract in the funded amount of \$56,370.57 to replenish funds for work performed as a result of the June 15, 2016 storm restoration efforts for a total funded amount of \$3,518,034.10.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding a contract to Welsco, Inc., for the purchase of four electric arc welders, in the amount of \$52,822.04. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a contract to Summit Truck Group, for the purchase of a cab and chassis with tank body, in the amount of \$138,998.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

8. Resolution approving the ratification and awarding, after the fact, Contract No. 11892, Fite Road Emergency Bore, to Owens Irrigation, Incorporated, d/b/a Owens Construction Services of Tennessee, in the funded amount of \$331,535.54. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

9. Resolution awarding Contract No. 11914, MLGW Utility Payment Centers, to FirsTech, Incorporated, in the funded amount of \$239,352.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

10. Resolution awarding a contract to PCM, Inc., for Veritas Backup Agent Software maintenance, in the amount of \$96,326.99. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

11. Resolution awarding a contract to Unico Technology, for Trend Micro Enterprise Security Communication & Collaboration Software maintenance and support, in the amount of \$372,200.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 6 to Contract No. 10741, Laser Disk Document Storage, with Jack Henry and Associates, Incorporated, operating as a division of Profitstars, in the funded amount of \$107,198.40. (This change is to upgrade the Spoolview software is a single source change due the current software being at its end-of-life in the funded amount of \$97,338.40. In addition, this change also includes the renewal of the upgraded software for annual software maintenance, license and support services for the period covering July 1, 2016 through June 30, 2017 in the funded amount of \$9,810.00). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. 2016 Employee Satisfaction Survey - Dickmar Tejada presented the findings of the survey to the Board Members and attendees of the meeting. He stated the MLGW employee population includes 2,536 full time employees. He explained the categories included in the survey as well as the five-point rating scale. A total of 2,055 employees responded which equates to 81% of the staff. He reported on the current findings and comparisons historically. He also reviewed the five most favorable and most unfavorable responses. He also reviewed the next steps that would be taken to address the survey responses. The results will be shared with the company as a whole and also with each VP based on their responsible division. The VP will meet with each Manager and develop an action plan to address issues and/or concerns. By January 15, each VP will have submitted their specific action plans to the MLGW University and by February 15 the action plans will be submitted to the President and MLGW University.

3. Other - Jerry R. Collins, Jr.

Vice-Chairman Cobbins asked for an update on the ACEEE study which was presented to the City Council on October 18. President Collins stated that the ACEEE did a study and based on their findings it designated Memphis as having the highest energy burden of any city in the US. He stated that Memphis and New Orleans have some of the lowest utility rates, but based on comparative salaries and lower levels of income, the energy burden findings of the study indicate it is higher compared to other cities. Another important point that President Collins made is the combined bills that MLGW customers receive, which includes additional services such as solid waste, vector fee, etc. He pointed out that the study indicated the median expense for Memphians showed \$2,700 per year; however, the most expensive year MLGW has ever had is \$2,100 per year for electricity and natural gas.

Commissioner Graves asked if there is an update on the TVA water drilling situation. President Collins responded by saying that the Sierra Club has petitioned the Shelby County Ground Water Board to not issue permits for two of the wells to TVA. The appeal hearing will be held on October 27 by the Shelby County Ground Water Board.

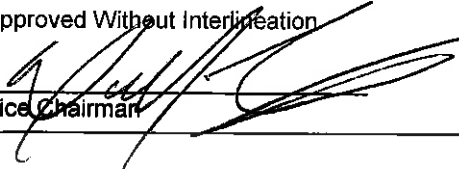
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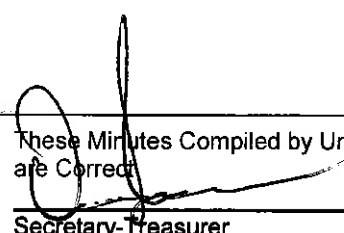
(None)

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:42 p.m.

(See Minute File No. 1406.)

Approved Without Interimination

Vice Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer