



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Thursday, October 3, 2013

1:30 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:30 p.m.

### PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

### ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Absent	
Rick Masson	Vice Chairman	Present	
Steven Wishnia	Chairman	Present	
Darrell T. Cobbins	Board Member	Late	1:33 PM

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Alonzo Weaver, Vice President, Engineering and Operations, was not present.

### APPROVALS:

**Motion To:** Approve Minutes of Meeting of September 18, 2013.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Darrell T. Cobbins, Board Member
<b>SECONDER:</b>	Rick Masson, Vice Chairman
<b>AYES:</b>	Rick Masson, Steven Wishnia, Darrell T. Cobbins
<b>ABSENT:</b>	Derwin Sisnett

### CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 17, 2013 Items 8 through 18 and Item 23. (See Minute File No. 1369)

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

Bill Hawkins, 4000 Clearpool Circle, addressed the Board regarding the recommendation being made to eliminate the Cigna POS Plan. He stated this should be discussed in union negotiations prior to being brought before the Board. Von Goodloe stated this has been discussed with Rick Thompson in his office at previous meetings.

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 203)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 12)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Darrell T. Cobbins, Board Member
<b>AYES:</b>	Rick Masson, Steven Wishnia, Darrell T. Cobbins
<b>ABSENT:</b>	Derwin Sisnett

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a contract to Williams Equipment and Supply Company, Inc., for a diesel-powered portable 750 CFM air compressor, in the amount of \$62,410.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 1 to Contract No. 11539, Mobile Document Shredding Services, with Vital Records Control, Incorporated, in the funded amount of \$23,520.00. (This change is to renew the contract for the first of four annual renewal terms covering the period January 4, 2014 to January 3, 2015 in the funded amount of \$23,520.00, which reflects an adjustment in stops. In addition, the renewal does not reflect an increase from the previous term.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution awarding contract to Sherman Dixie Concrete Industries, Inc., for the purchase of control cable duct system, in the amount of \$198,839.30. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Trench Limited c/o Jeanes Enterprises, Inc., for the purchase of current-limiting reactors, in the amount of \$150,344.44. The current-limiting reactors will be used to replace old equipment at Southgate Substation No. 1. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving payment of an invoice from Shelby County Government for MLGW's contribution, to the Pictometry renewal contract, for the Shelby County photography project, in the amount of \$ 29,517.57. This amount is the first of two annual payments to be made for a total of \$59,035.14. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

6. Resolution approving an extension of Purchase Order number 138713 with OfficeMax for office supplies and toners until January 30, 2014 or until a new contract has been executed. This extension is being requested to allow time for the Purchasing Department to re-bid, after which a new sixty month contract will be recommended forward. The bids recently received to replace this contract will be rejected. The current contract with OfficeMax for office supplies expires on October 30, 2013. (Jozelle Booker)
7. Resolution setting forth all persons authorized to sign and/or countersign on Division and Pension System bank accounts. (This adds the name of Derrick Suggs, to sign on certain bank accounts, due to the retirement of Mary Helen Lovett, whose name has been removed. This also authorizes Richard Finnie to sign or countersign on the Memphis Weekend Academy Operating Account. This supersedes the Resolution approved on June 6, 2013.) (Dana Jeanes)
8. Resolution approving the ratification of the issuance of Purchase Order Numbers 149022 in the amount of \$32,524.00 and 149024 in the amount of \$47,524.00 to Wagner Smith Equipment Company, for the rental of equipment for a three month period, in the total amount of \$80,048.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding thirty-six month blanket contracts, for decorative concrete standards and brackets, to SALCO, Inc., in the amount of \$120,500.00 and StressCrete, Inc., in the amount of \$777,600.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 2 to Contract No. 11508 Utility Payment Centers, to FirstTech, in the funded amount of \$254,058.00. (This change renews the contract for the second of four renewal terms covering the period November 15, 2013 to November 14, 2014 with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

11. Resolution approving the September 30, 2013 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

**HUMAN RESOURCES DIVISION**

(None)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

(None)

**REQUEST TO "ADD ON" TO CONSENT AGENDA WITH SAME DAY MINUTES:****Item No. 12**

Resolution approving rejection of proposals received up to 4:00 p.m., August 6, 2013, for furnishing MLGW with a sixty month contract for office supplies. The bids are being rejected to allow time to revise the bid requirements and re-solicit bids. (Jozelle Booker)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Darrell T. Cobbins, Board Member
<b>AYES:</b>	Rick Masson, Steven Wishnia, Darrell T. Cobbins
<b>ABSENT:</b>	Derwin Sisnett

**PRESIDENT'S BRIEFING (Continued):**

2. Rutha Griffin presented HR Policy 21-09, Employment of MLGW Retirees, to the Board. The Policy will be voted on by the Board at the next Board Meeting.

3. Margie Borrum-Smith presented the recommended revisions for the 2014 Customer Care Policy, EG&W Service Policy, Incentive Policy, and Schedule of Charges to the Board. There was discussion regarding the revision of the deposit and the recommendation to install separate water meters for condominiums in future meter conversions and new construction.

4. Jerry R. Collins, Jr. presented the 2014 Preliminary Budget to the Board. The Board will vote on the Budget at the next Board Meeting. President Collins asked the Board Members to forward questions in advance, upon their review of the Budget, prior to the Board Meeting on October 17. The Budget is expected to go to City Council Committee on November 5 and for City Council vote on November 19.

## 5. Other

Jerry R. Collins, Jr. discussed HR Policy 21-01, Employment of Relatives. There was a complaint from a MLGW employee, at a prior Board Meeting, and a request to reconsider the policy. It was decided that the policy should remain as it currently is, and be reconsidered in six to nine months.

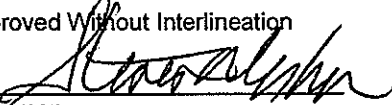
**COMMITTEE REPORTS:**

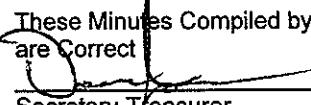
(None)

**ADJOURNMENT :**

There being no further business, the meeting was adjourned at 2:23 p.m.

SEE MINUTE FILE NO. 1370.

Approved Without Interlineation  
  
Chairman

These Minutes Compiled by Undersigned and  
are Correct  
  
Secretary-Treasurer