



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, July 20, 2016

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Vice-Chairman Cobbins

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Vice-Chairman Cobbins

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Absent	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Mitch Graves	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Cheryl Patterson, Vice President and General Counsel and Alonzo Weaver, Vice President, Engineering and Operations did not attend the meeting. Charlotte Knight-Griffin served as Acting General Counsel.

APPROVALS:

Motion To: Approve Minutes of the Meeting of July 6, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carlee McCullough, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Derwin Sisnett

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 5, 2016, Items 15 through 26 and Items 33 through 37. (See Minute File No. 1402.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

President Collins welcomed our new MLGW Commissioner, Mitch Graves.

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 70)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 12 and Items 14 through 18)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Derwin Sisnett

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 3 to Contract No. 11536, Aerial Patrol of Gas Transmission Right-of-Way, with Tennessee Helicopter Services, Incorporated, in the funded amount of \$72,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period August 29, 2016 through August 28, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

2. Resolution approving payment from MLGW to the Greater Memphis Chamber per existing Contract No. 9916 in the amount of \$80,608.00 with TVA reimbursement to MLGW in the amount of \$40,304.00. This allows MLGW to leverage its money with TVA funds to reinforce local economic development efforts by attracting new companies and investment and supporting existing business growth. The effort is outlined in a scope of work that covers the period January 1, 2016 through December 31, 2016. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding Contract No. 11861, Substation and Transmission Engineering Services, to Fisher & Arnold, Incorporated in the funded amount, with approved rates, not-to-exceed \$250,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding Contract No. 11882, Mallory Pumping Station Value and Pipe Replacement, to Landmark Construction General Contractor, Incorporated, in the funded amount of \$1,408,950.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. Contract No. 11851, Aerator Maintenance, to R. P. Services, Incorporated, in the funded amount of \$265,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

6. Resolution awarding a contract to Lightspeed Technologies, Inc., for fiber optic terminal/backhaul multiplexers, in the amount of \$635,593.70. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding Contract No. 11783, Allen Wellfield Evaluation, to the University of Memphis, Center for Applied Earth Science Engineering Research (CAESER), in the funded amount of \$1,042,564.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, May 24, 2016 for furnishing MLGW with a sixty month contract for 600v ruggedized secondary underground cable. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

9. Resolution awarding Contract No. 11782, Independent Claims Adjuster Services, to Horton & Associates of Memphis, in the funded amount of \$120,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: Approve Same Day Minutes for Item No. 10

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Derwin Sisnett

10. Resolution approving the employment of the law firm Thompson Coburn, LLP, Washington, DC, on an as needed basis, at the hourly rate of \$459.00 for Partners/Members and at the hourly rate of \$390.00 for Associates. (Cheryl Patterson) (REQUIRES CITY COUNCIL APPROVAL) (SAME DAY MINUTES REQUESTED)
11. Resolution approving the employment of the law firm of McCarter English, LLP, Washington, DC, on an as needed basis, at the hourly rate of \$465.00 for Partners/Members and at the hourly rate of \$200.00 to \$320.00 for Associates. (Cheryl Patterson) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

12. Resolution approving Change No. 2 to Contract No. 11681, Department of Transportation (DOT) Drug and Alcohol Testing, with Mid-South Drug Testing, Incorporated, in the funded amount of \$45,374.02. (This change is to renew the current contract for the second of four annual renewal terms covering the period September 15, 2016 through September 14, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: Move Item No. 13 from the Consent Agenda to the Regular Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven Wishnia, Board Member
SECONDER: Mitch Graves, Board Member
AYES: Darrell T. Cobbins, Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT: Derwin Sisnett

13. Item No. 13 Moved from Consent Agenda to the Regular Agenda
14. Resolution approving Position Nos. 00870, 01462, and 04847, all of which are for Apprentice Linemen and Position No. 04408, Crew Leader Operator. (Jerry R. Collins, Jr./Von Goodloe)
15. Resolution approving Change No. 4 to Contract No. 11570, MLGW Rental Equipment Insurance Coverage, with Clay and Land Insurance Agency (formerly Mid-South Insurance Office, Incorporated), in the funded amount of \$26,500.00. (This change is to renew the current contract for the fourth and final renewal term for the period covering August 24, 2016 through August 23, 2017, with no increase in coverage from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

16. Resolution approving Change No. 6 to Contract No. 10546, Lapres Software Maintenance Agreement, with XL Print USA, LLC, in the funded amount \$9,639.00. (This change is to renew the current contract for one year for the Paris Designer and Spooler Software covering the period September 1, 2016 through August 31, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by XL Print USA, LLC.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, May 24, 2016 for furnishing MLGW with a sixty month contract for servers and accessories. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

Motion To: Add On Item No. 18 to the Consent Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven Wishnia, Board Member
SECONDER: Mitch Graves, Board Member
AYES: Darrell T. Cobbins, Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT: Derwin Sisnett

18. Item No. 18 - Add on to Consent Agenda - Resolution approving Change No. 2 to Contract No. 11634, Substation Engineering Grounding, with MESA Associates, Incorporated, in the funded amount of \$75,000.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period June 2, 2016 through May 30, 2017, with rate adjustments. This renewal reflects an overall average rate increase of 1.62% resulting from increases to four of the six classifications from June 6, 2016 through May 28, 2017. The increase of the four classifications is as a result of currently falling below the Employment Cost Index (ECI). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

REGULAR AGENDA

(Item No. 13)

Motion To: Move Item No. 13 to the Regular Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Darrell T. Cobbins, Steven Wishnia, Carlee McCullough
ABSENT:	Derwin Sisnett
RECUSED:	Mitch Graves

13. Item No. 13 - Resolution awarding Contract No. 11872, Self-Insured Healthcare, to Cigna, in the estimated funded amount of \$157,181,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Human Resources Policies - #21-02, 21-09, 23-03 and 23-11 - Brenda Reddick discussed the proposed changes to the four HR policies. She stated these would be brought to the next Board Meeting for a vote.
3. Other - Jerry R. Collins, Jr.

President Collins discussed Substation No. 68, Arlington/Lakeland Substation and the explosion. He explained that the explosion and the fire went from the breaker and transformer and carried over to the control house. Power was restored to all customers within about three and a half hours. There are two additional substations that will take up the slack while 68 is being repaired. Voltage drop is an issue due to the distance from these locations. Voltage regulators are being installed and should be complete by end of week. The residents of Lakeland and Arlington have been asked to conserve energy to avoid rolling mandatory blackouts. President Collins stated this is a very unusual circumstance to anything of this magnitude and compared it to something similar to the 500 year flood, except this is electricity and not water.


COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins stated the Committee met on the 6th of July and reviewed the policies presented today on the President's Briefing Agenda.

ADJOURNMENT:

The meeting was adjourned at 1:23 p.m. (See Minute File No. 1403.)

Approved Without Interlineation


ChairmanThese Minutes Compiled by Undersigned and
are Correct
Acting Secretary-Treasurer