



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Thursday, June 5, 2014

1:30 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Masson

The meeting was called to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Masson

The Pledge of Allegiance was recited.

ROLL CALL:

Jerry R. Collins, Jr.

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Vice Chairman	Present	
Rick Masson	Chairman	Present	
Steven Wishnia	Board Member	Late	1:34 AM
Darrell T. Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer.

APPROVALS:

Motion To: Approve Minutes of the Meeting of May 15, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Derwin Sisnett, Vice Chairman
SECONDER:	Darrell T. Cobbins, Board Member
AYES:	Derwin Sisnett, Rick Masson, Darrell T. Cobbins
ABSENT:	Steven Wishnia

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 20, 2014, Items 15 through 25.

PRESENTATIONS:

Recognition of Pace Ward - TVA Scholarship Winner - Jerry R. Collins, Jr. acknowledged the TVA \$4,000 scholarship winner for 2014-2015, and stated Pace Ward would represent MLGW well. He wished him the best in his future endeavors. He

also congratulated his father, Mark Ward, employee of MLGW (Safety & Technical Training).

GENERAL STATEMENTS FROM THE PUBLIC:

1. Mr. Ray Herndon, 2925 Woofington Lane, Germantown, TN 38138, addressed the Board asking for a hearing regarding his suspension as an employee of MLGW, due to a claim filed involving a MLGW contractor and damage to a sewer line on the KTG Transmission Line Project. He stated he gave his testimony to the Claims Department, and when the contractor contacted him directly, he responded with a letter to the contractor. He voiced his concern of not being involved in an unethical or illegal act. He stated he has accepted another position and turned his notice in two months in advance to give MLGW time to replace him. He will be moving to another state in July and wishes to have a hearing held in a timely fashion. He referenced HR Policy 24-01. Chairman Masson referred his request to the HR Committee, asking the HR Committee to contact Mr. Herndon to arrange the hearing.

2. Mr. Ken Leadford, 2218 Glen Alden Drive, addressed the Board on behalf of his father Mr. Paul Leadford, regarding rental property located at 3710 Hermitage. Mr. Leadford provided documents to the Board which included a photo of the water meter taken from the public street which demonstrated the water meter location and accessibility. He discussed the details of billing problems he had been trying to get resolved since November, 2013 and various employees he has communicated with. He stated he had hired an attorney who had spoken with MLGW attorney, Todd Williams. Clint Richardson was at the meeting, and asked Mr. Ken Leadford and Mr. Paul Leadford to go with him to attempt to resolve the problem.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 18)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Derwin Sisnett, Vice Chairman
AYES:	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11679, MLGW Gas Transmission Right-of-Way Mowing to Bean & Prince Contractors, Incorporated, in the funded amount of \$202,512.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 2 to Contract No. 11355, Line Clearance to Bean & Prince Contractors, Incorporated to increase the current contract in the funded amount

of \$1,000,000.00. (This change is due to emergency storm restoration efforts which resulted in the utilizing of additional resources. The additional funds will allow MLGW to continue planned, unplanned cycle trimming and potential storm restoration efforts needed through the end of the term which will remain through January 24, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

3. Resolution approving the rejection of the bid, for Contract No. 11692, Collection Services for Tertiary Collection Agencies. (Jozelle Booker)
4. Resolution approving the rejection of the bid, for Contract No. 11684, Collection Services for Tertiary Collection Agencies. (Jozelle Booker)
5. Resolution approving the rejection of the bid, for Contract No. 11585, Collection Services for Secondary Collection Agencies. (Jozelle Booker)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding Contract No. 11668, Wireless Communication Services and Devices to AT&T Mobility, in the funded amount of \$864,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding sixty month blanket contracts to Howard Industries, Inc. in the amount of \$11,019,023.79, Universal Scaffolding and Equipment, LLC in the amount of \$2,138,559.62, ERMCO c/o Utility Sales Agency in the amount of \$2,225,475.50 and CG Power Systems USA, Inc. in the amount of \$2,353,583.51 for the purchase of distribution transformers, totaling \$17,736,642.42. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 1 to Contract No. 11400, Internet Service Provider, with TW Telecom, in the funded amount of \$22,200.00. (This change is to renew the current contract for the first of two renewal terms covering the period August 15, 2014 through August 14, 2015 in the funded amount of \$21,900.00 with no increase in rates from the previous year. The additional amount of \$300.00 is requested to cover any potential late fees.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 3 to Contract No. 11460, Aerator Maintenance, with R.P. Services, Incorporated, in the funded amount of \$216,428.43. (This change is to renew the current contract for the third of four renewal terms covering the period August 1, 2014 through July 31, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

10. Resolution awarding contract to Brugg Cables, LLC, for fiber optic ground wire, in the funded amount of \$280,838.49. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding contract to T. R. Miller Mill Company Inc., for southern yellow pine poles, in the funded amount of \$1,016,052.60. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

12. Resolution awarding Contract No. 11678, Riskmaster Replacement, to Legal Files Software, Incorporated, in the funded amount of \$63,474.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

13. Resolution awarding contract to Graybar Electric, for video equipment, in the funded amount of \$111,491.05. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving the following positions: Position No. 00698, Utility Worker 2; Position No. 01375, Utility Worker 2; Position No. 05068, Intern Student; Position No. 05142, Co-Op Student; Position No. 05838, Payroll Service Representative 2; Position No. 05981, Co-Op Student; Position No. 05982, Intern Student; and Position No. 05983, Intern Student. (Jerry R. Collins, Jr.)

INFORMATION SERVICES DIVISION

15. Resolution approving Change No. 7 to Contract No. 9547, IBM Maintenance, with International Business Machines, in the funded amount of \$247,668.95. (This change is to renew the current contract for annual software, maintenance, and support for IBM products: WebSphere MQ (Message Queue) z/OS, Enterprise COBOL z/OS (Operating System for IBM's zSeries 900 Servers), z/OS Base, z/OS DFSORT and WebSphere MQ processors. This renewal is for the period covering July 1, 2014 through June 30, 2015. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by IBM. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving Change No. 3 to Contract No. 11362, Electronic Forms Routing, with BP Logix, with no increase in contract value. (This change is to extend the current contract for the test server licenses through June 30, 2015. The test server license, maintenance and support services were included in the bid and award of this contract but are now just being provided. The term of the other maintenance and support services provided by this contract ends on December 28, 2014. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by BP Logix. (Jozelle Booker)

17. Resolution awarding contract to Venture Technologies, for Security Foundation Hardware Infrastructure Replacement, in the funded amount of \$57,432.60. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
18. Resolution approving Change No. 3 to Contract No. 11090, Serena Master License Agreement, with Serena Software, Incorporated, in the funded amount of \$151,429.05. (This change is to renew the current contract for annual software, maintenance, and support services for the period covering July 29, 2014 through July 28, 2017 with no increase in rates from the previous term in the funded amount of \$103,606.05. In addition, this change is to purchase 10 additional licenses for the Serena ChangeMan Tracker product which includes software, maintenance and support services in the funded amount of \$47,823.00 for the period covering July 29, 2014 through July 28, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

REGULAR AGENDA

(Items 19 through 21)

Items 19, 20, and 21 - Request to DELETE ITEMS previously as TABLED from MLGW Board Meeting dated November 21, 2013. Reference Items 3 through 5 above approved on Consent Agenda today.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Derwin Sisnett, Vice Chairman
SECONDER:	Steven Wishnia, Commissioner
AYES:	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

19. Resolution awarding Contract No. 11585, Collection Services - Secondary Collection Agencies to Professional Recovery Consultants (PRC), in the funded amount of \$2,000,000.00.
20. Resolution awarding Contract No. 11684, Collection Services - Tertiary Collection Agencies to The Affiliated Group, in the funded amount of \$500,000.00.
21. Resolution awarding Contract No. 11692, Collection Services - Tertiary Collection Agencies to Aargon Agency, in the funded amount of \$500,000.00.

PRESIDENT'S BRIEFING (Continued):

2. Corporate Scorecard - 1st Quarter 2014 - Valerie McKinney reviewed statistics of interest and discussed the key points of her presentation.
3. Other - Jerry R. Collins, Jr.


COMMITTEE REPORTS:

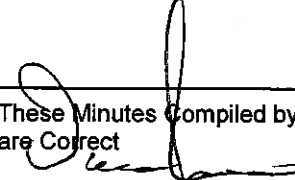
1. Supplier Diversity Committee – Vice-Chairman Derwin Sisnett stated the last meeting was held on May 22 and he stated Renise Holliday would give the first quarter report.
2. Supplier Diversity Update - 1st Quarter 2014 - Renise Holliday discussed the details of the annual supplier diversity performance broken down according to specific categories. She reported the total spend by business and industry classifications. She provided additional information related to fueling the local economy and increasing visibility through social media. Commissioner Cobbins requested a VP breakdown on the next report and Jozelle Booker stated that can be provided to the Commissioners. Commissioner Cobbins stated MLGW deserves applause for the efforts they are making in this area and encouraged them to keep up the good work. President Collins complimented Ms. Booker and Ms. Holliday and stated they are doing a great job in setting the bar high for others in their efforts.

ADJOURNMENT

The meeting was adjourned at 2:32 p.m.

(See Minute File No. 1378)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer