



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, March 16, 2016

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Darrell T. Cobbins	Vice Chairman	Late	1:03 PM
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Present	
Rick Masson	Board Member	Absent	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Christopher Bieber, Vice President, Customer Care; and Von W. Goodloe, Vice President, Human Resources. Lashell Vaughn, Vice President and Chief Technology Officer; Alonzo Weaver, Vice President, Engineering and Operations; and Nick Newman, Vice President, Construction and Maintenance did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of March 2, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Sisnett, Cobbins, Wishnia, McCullough, Masson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

There are no items to acknowledge.

PRESENTATIONS:

1. Recognition of the 2015 MLGW Conservation Art Contest Winners - Beverly Perkins presented each winner with their art framed and \$125 gift card to The Art Center. The art teachers also received a \$125 gift card to The Art Center.

The winners were:

Elementary School Winner: Peabody Elementary - Ethan Brown (5th Grade); Art Teacher - Shelley Momany

Middle School Winner: Snowden Middle - Rapali Ahir (7th Grade); Art Teacher - Hal Harmon

High School Winner: Shadarious Grandberry (10th Grade); Art Teacher - Wilda Chitman

2. Recognition of MLGW Heroes - Craig Powers discussed the crew that was present at the Board Meeting and their heroic actions that took place on December 28, 2015. A customer came out of the house and yelled that her husband was having a heart attack. The crew went in and performed CPR for 16 minutes until the paramedics arrived. Antonon Morgan, Reginald Rouser, Felix Freeman and Derrick Smith were introduced and acknowledged with framed plaques to show appreciation for their acts of kindness. Their foreman Don Ray was recognized.

GENERAL STATEMENTS FROM THE PUBLIC:

1. Christopher Harris, 1031 Peabody Avenue #6, addressed the Board. Mr. Harris stated he wanted to discuss the \$350 deposit. He does not feel the deposit is fair for low income citizens. President Collins asked Clint Richardson to assist Mr. Harris in a more private setting and discuss his personal situation with him. Chris Bieber provided some answers and addressed the deposit policy. He stated a credit score can be a circumstance for the required deposit or if the customer has left MLGW with bad debt in the past. The customer is allowed to pay the deposit over an eight month period. After the customer is no longer considered a high risk and over a certain period of time, the deposit will be refunded.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 27)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

REGULAR AGENDA

(Regular Agenda, Item No. 1)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia, Carlee McCullough
ABSENT:	Rick Masson

President Collins read the Resolution officially declaring March 18, 2016 to be Natural Gas Utility Workers' Day.

1. Resolution proclaiming March 18, 2016 as Natural Gas Utility Workers' Day. (Alonzo Weaver)

CONSENT AGENDA

(Items 1 through 8)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carlee McCullough, Board Member
SECONDER:	Darrell T. Cobbins, Vice Chairman
AYES:	Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia, Carlee McCullough
ABSENT:	Rick Masson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11779, Mobile Sweeping, to Horizon of Memphis, Incorporated, based on agreed upon rates, in the funded amount of \$53,304.36. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

2. Resolution awarding Contract No. 11793, Over-the-Phone Language Interpreter Service, to Universe Technical Translation, Incorporated, in the funded amount of \$130,020.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving the amendment of Purchase Order No. 150153 to Nicor, Inc., for #7 composite meter box lids, in the funded amount of \$226,300. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

4. Resolution approving the payment of an invoice for the 2016 annual dues, to the American Public Power Association, in the amount of \$119,109.19. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

5. Resolution approving the selection of professionals in connection with the proposed issuance of Series 2016 Electric System Revenue Bonds, Series 2016 Gas System Revenue Bonds, and the Series 2016 Water System Revenue Bonds. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 10 to Contract No. 10793, Professional Portfolio Software, with Advent Software, Incorporated, in the funded amount of \$31,964.64. (This change is to renew the current contract for an additional term for the period covering May 11, 2016 through May 10, 2017. This renewal reflects a 2.96% increase from the previous year due to continued development and enhancement of the products, as well as the costs to support the products. MLGW is requesting approval of continuous maintenance support of the acquired system, which

can only be performed by Advent Software, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving the following position numbers: Position No. 02352, Communication Specialist; Position No. 03209, Apprentice Lineman; Position Nos. 06787 and 06788, Supervisor, Physical Security; Position No. 06789, Special Officer 2; Position Nos. 06790 through 06798, Security Dispatcher; and Position Nos. 06799 through 06856, Special Officer. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

8. Resolution approving Change No. 2 to Contract No. 11642, Environmental Consulting Services, with BH&M Environmental Consultants, LLC, in the funded amount of \$5,000,000.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period April 14, 2016 through April 13, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. State of Procurement - Jozelle Booker read the Proclamation from Governor Haslam proclaiming March as Procurement Month. The proclamation dated back to 2015; however, this is the first year MLGW has recognized Procurement Month. Ms. Booker provided various statistics such as total procurement spending and the number of purchase orders and contracts processed. She reported detailed supplier diversity statistics which included the spend with Shelby County businesses, as well as percentages pertaining to MBE, WBE, and LSB. She also introduced all of the employees in Purchasing, Contract Management, and Supplier Diversity. President Collins responded praising the staff for a job well done.

3. Corporate Scorecard - Fourth Quarter, 2015 - Valerie McKinney reported that MLGW had reached the highest score in the fourth quarter and the highest annual score of 97.4%. The JD Power score was 662, which exceeded the goal and the 9th year in a row that MLGW came in under budget in O&M.

4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins stated at the last Committee Meeting, Charles Perry presented the Healthcare Report, which was the same presentation that was heard by the Board at the prior Board Meeting.

ADJOURNMENT

The meeting was adjourned at 1:52 p.m.

(See Minute File No. 1399.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer