



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, March 4, 2015

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Darrell T. Cobbins	Vice Chairman	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Board Member	Late	1:10 PM
Rick Masson	Board Member	Absent	

The following staff members were present: Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources. The following staff members did not attend the meeting: Jerry R. Collins, Jr., President and CEO; Christopher Bieber, Vice President, Customer Care; and Lashell Vaughn, Vice President and Chief Technology Officer.

APPROVALS:

Motion To: Approve Minutes of the Meeting of February 18, 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Darrell T. Cobbins, Vice Chairman
AYES:	Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia
ABSENT:	Carlee McCullough, Rick Masson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 17, 2015, Items 7 through 18. (See Minute File No. 1386)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Dana Jeanes

(President's Briefing Continued on Page 19)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 3 and Items 5 through 16)

RESULT:	APPROVED ITEMS 1 THROUGH 3 AND ITEMS 5 THROUGH 16; ITEM 4 DELETED; SAME DAY MINUTES APPROVED FOR ITEM 7 [ALL UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Darrell T. Cobbins, Vice Chairman
AYES:	Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia
ABSENT:	Carlee McCullough, Rick Masson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding contracts to Summit Truck Group in the amount of \$1,625,969.00 and Scruggs Equipment Company in the amount of \$146,720.00, for medium and heavy duty vehicles. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a contract for the purchase of bi-fuel light duty CNG (compressed natural gas) gasoline trucks, in the amount of \$464,553.00 to AutoNation Ford Memphis and in the amount of \$36,256.00 to Chuck Hutton Chevrolet. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 2 to Contract No. 11600, Gas Leak Survey, with Heath Consultants, Incorporated, in the funded amount of \$446,100.90. (The initial term of the contract was for one year from the date of the Notice to Proceed with an option of four annual renewal terms. This change is for the second of four renewal terms covering a six month period, April 1, 2015 through October 1, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION**REQUEST TO DELETE ITEM NO. 4 FROM THE CONSENT AGENDA**

4. Resolution approving the purchase of a Mobile Energy Efficiency Educational Unit (Vehicle), for a fee not to exceed \$120,000. (The vehicle will educate MLGW customers on how to use energy more wisely to reduce their energy consumption and thus lower their utility bill. This objective will be accomplished through the use of hands-on, interactive displays that promote existing and future Customer Care programs through the use of Education, Technology, and Customer Engagement. The vehicle will also serve as both a mobile educational classroom to demonstrate energy conservation strategies, and also serve as a mobile Community Office, allowing customers to pay their utility bills, request payment arrangements or request/terminate services.) (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution awarding a contract to Brighter Days and Nites, Inc., for coated welded steel pipe, in the amount of \$54,282.20. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving payment of an invoice from the American Gas Association, for the 2015 Annual Membership Dues, in the amount of \$59,600.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

SAME DAY MINUTES REQUESTED FOR ITEM NO. 7

7. Resolution approving payment of an invoice from Tennessee Regulatory Authority, for the TRA inspection fee for 2014, in the amount of \$78,000.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution awarding a twenty-four month contract to Brighter Days and Nites, Inc., for the purchase of ductile iron pipe, in the amount of \$2,073,760.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, January 6, 2015, for P E Couplings. (Jozelle Booker)
10. Resolution awarding twelve month contracts to Elster American Meter in the amount of \$116,409.60, and Experitec Inc. in the amount of \$7,104.00, for gas regulators. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a twenty-four month contract to Brighter Days and Nites, Inc., for the purchase of polyethylene pipe, in the amount of \$765,052.45. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a contract to Brighter Days and Nites, Inc., for switches and controls, in the amount of \$248,304.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

13. Resolution approving the rejection of the proposals received up to 2:00 p.m., on December 15, 2014, for Contract No. 11720, Independent Claims Adjuster Services. (Jozelle Booker)

HUMAN RESOURCES DIVISION

14. Resolution approving Change No. 1 to Contract No. 11351, Title Flexible Spending Administrator, with WageWorks, Incorporated, in the funded amount of \$18,000.00. (This change is to extend the current contract for an additional one year term covering the period May 1, 2015 through April 30, 2016, which reflects no increase in rates from the previous year. This change will also allow MLGW time to solicit proposals for a new contract.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

15. Resolution approving rejection of the proposals received up to 4:00 p.m., on September 30, 2014, for Contract No. 11774, Waste Management Services. (Jozelle Booker)
16. Resolution approving Change No. 1 to Contract No. 11642, Environmental Consulting Services, with BH&M Environmental Consultants, LLC, in the funded amount of \$4,500,000.00. (This change is to renew the current contract for the first of four renewal terms covering the period April 14, 2015 through April 13, 2016, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):2. Other - Dana Jeanes

Alonzo Weaver discussed storm preparations for the winter storm moving into the area later today. There had been a meeting with the Crisis Team.

Vice-Chairman Darrell Cobbins stated at the Memorial Service for Jason Webb, Bill Hawkins had suggested consideration be given to place recognition plaques for employees who have lost their lives in the line of duty, in various locations. The plaques would be placed at MLGW work centers, MLGW Community Offices, and other appropriate public places. This would better educate the public on the risks encountered by MLGW employees while serving the public.

Motion To: Place Recognition Plaques in Public Locations for MLGW Employees Who Lost Their Lives In The Line Of Duty

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darrell T. Cobbins, Vice Chairman
SECONDER:	Steven Wishnia, Board Member
AYES:	Derwin Sisnett, Darrell T. Cobbins, Steven Wishnia, Carlee McCullough
ABSENT:	Rick Masson

COMMITTEE REPORTS:

January/February Human Resources Committee Report - Vice-Chairman Darrell Cobbins stated at the January meeting, the Committee heard the grievance, diversity, and safety reports. The Committee also heard from Jeremy Byrd on his appeal. They listened to the sides of the Supervisor and Manager, as well as from Mr. Byrd, and with all of the discussion and facts considered, the decision will stand.

In February, the Committee heard Kelvin Malone's side of his termination appeal. Vice-Chairman Cobbins stated upon review of his case, there is not enough evidence to warrant reconsideration and the decision will stand.

ADJOURNMENT

The meeting was adjourned at 1:15. (See Minute File No. 1387)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and are Correct

Secretary-Treasurer