



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, January 7, 2015

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Chairman	Present	
Carlee McCullough	Board Member	Late	1:02 PM
Rick Masson	Board Member	Present	
Steven Wishnia	Board Member	Present	
Darrell T. Cobbins	Vice Chairman	Late	1:02 PM

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Nick Newman, Vice President, Construction and Maintenance and Christopher Bieber, Vice President, Customer Care did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of December 18, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Rick Masson, Board Member
AYES:	Derwin Sisnett, Rick Masson, Steven Wishnia
ABSENT:	Carlee McCullough, Darrell T. Cobbins

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 16, 2014, Items 12 through 27. (See Minute File No. 1384)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(items 1 through 13)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Masson, Board Member
SECONDER:	Carlee McCullough, Board Member
AYES:	Sisnett, McCullough, Masson, Wishnia, Cobbins

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 3 to Contract No. 11495, Janitorial Services, with Mason Professional Cleaning Services, LLC, in the funded amount of \$189,103.12. (This change is to renew the current contract for the third of four renewal terms covering the period March 2, 2015 through March 1, 2016, with no increase in rates from the previous year. In addition, this change includes an increase in janitorial services, which includes buffing, stripping and waxing additional tile floors at the Millington Office in the funded amount of \$3,300.00. MLGW removed the carpet and replaced it with tile at this location.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11761, Leak Pipeline Assessment Pilot Project, to Pure Technologies, LTD, in the funded amount of \$50,290.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 1 to Contract No. 11640, Line Clearance, with ABC Professional Tree Services, in the funded amount of \$9,388,478.00. (This change is to renew the current contract for the first of four annual renewals for the period covering February 17, 2015 through February 16, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

4. Resolution awarding a contract to Mercury Instruments, LLC, d/b/a Honeywell, for stand-alone cellular modem communication boxes, in the amount of \$1,142,994.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution approving Change No. 1 to Contract No. 11664, CNG Fueling Station, 300 Peebles Road, with Chris Woods Construction Company, Incorporated, in the funded amount of \$26,246.80. (This change is to add a Flame Detection System at the South Service CNG Station, which is required by the City of Memphis Fire Department. In addition, this change is to extend the current contract for an additional six months through July 17, 2015. This extension

will allow additional time for the development and approval of drawings, installation and inspection to complete the CNG Fueling Station.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

6. Resolution approving Change No. 1 to Contract No. 11647, Blanket Contract Drilled Pier Foundation, with Reliable Constructors, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the first of four renewal terms covering the period February 5, 2015 through February 4, 2016 with no increase in the contract value, which will be absorbed in the current contract value. In addition, this renewal includes a 2.1% increase in rates from the previous year due to an increase in material and equipment costs.) (Jozelle Booker)
7. Resolution awarding Contract No. 11733, McCord Rehabilitate Water Well 217, to Layne Christensen Company, in the funded amount of \$62,100.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution awarding a contract to Universal Scaffolding and Equipment, LLC, for control cable, in the amount of \$97,984.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 3 to Contract No. 11370, Electronic Bill Presentment and Payment Services, with Fidelity National Information Services, Incorporated, in the funded amount of \$720,000.00. (This change is to extend the current contract for an additional one year term covering the period February 2, 2015 through February 1, 2016. In addition, this extension will allow time for MLGW to solicit proposals for an all-inclusive electronic bill payment system, which will be comprised of Internet, IVR, Customer-and Biller-Managed Autopay, and Bill Payment scheduling. A mobile payment module which will be accessible by smartphone, tablet, etc., will also be included as part of the new requirements.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

10. Resolution approving Change No. 4 to Contract No. 11362, Electronic Forms Routing, with BP Logix, with no increase in the contract value. (This change is to renew annual software maintenance, license and support services for the Process Director Software Module covering the period December 29, 2014 through December 28, 2017 in the funded amount of \$46,800.00. In addition, this change also includes an alignment of the test server license with the original maintenance schedule through December 28, 2017 from the original end date of June 25, 2015 in the funded amount of \$614.79 for a total amount of \$47,414.79, which will be absorbed in the current contract value.) (Jozelle Booker)
11. Resolution approving Change No. 5 to Contract No. 11363, Graphical User Interface Replacement Software, with Rocket Software, in the funded amount of \$6,094.03. (This change is to renew the annual subscription for LegaSuite software support for the graphical user interface solution for the period covering January 1, 2015 through December 31, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

12. Resolution awarding a contract to Thomas Consultants, Inc., for Novell Software maintenance, in the amount of \$331,533.02. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

13. Resolution approving Change No. 2 to Contract No. 11551, Video Production for Memphis Energized, with Media Source, Incorporated, in the funded amount of \$45,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering March 1, 2015 through February 28, 2016 with no increase from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Human Resources Policy #23-08 - Use of Vehicles for MLGW Business - Rutha Griffin reviewed the proposed changes to the policy noted on pages 4, 5, and 14. The Board Members did not have any questions.
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins reported that the meeting took place two weeks ago. The changes to H.R. Policy #23-08 were presented to the Committee. They also heard the update on the most recent Medical Benefits Report.

ADJOURNMENT

President Collins recognized Chairman Sisnett and Commissioner Wishnia's birthdays. He invited everyone for cake following the meeting. Meeting attendees sang "Happy Birthday" to them.

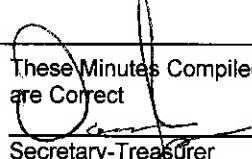
There being no further business, the meeting was adjourned at 1:08 p.m.

(See Minute File No. 1385)

Approved Without Interlineation


Chairman

These Minutes Compiled by Undersigned and
are Correct


Secretary-Treasurer