



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Thursday, May 1, 2014

1:30 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Vice-Chairman Sisnett

The meeting was called to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE:

Vice-Chairman Sisnett

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Vice Chairman	Present	
Rick Masson	Chairman	Absent	
Steven Wishnia	Board Member	Present	
Darrell T. Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources. Christopher Bieber, Vice President, Customer Care and Lashell Vaughn, Vice President and Chief Technology Officer did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of April 17, 2014.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steven Wishnia, Board Member
SECONDER: Darrell T. Cobbins, Board Member
AYES: Derwin Sisnett, Steven Wishnia, Darrell T. Cobbins
ABSENT: Rick Masson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated April 15, 2014, Items 9 through 16. (See Minute File No. 1376)

PRESENTATIONS:

1. Junior Achievement Bowl-A-Thon - Alonzo Weaver acknowledged Dianna Dean, Tabrena Wilson, Joan Brown, LaQuita Wade, and Mary White for their participation in the Bowl-A-Thon. He stated MLGW was #3 in the overall fundraiser. Congratulations and appreciation was extended to the employees that participated.

2. Rocky Joyner with Segal addressed the Board with the results of the annual evaluation of the MLGW Pension Plan. He stated there is a new law which will impact the Pension Plan; however, MLGW is well positioned to handle the changes. Mr. Joyner answered questions asked by the Board Members.

3. Eric Fredén reported on the annual evaluation of the MLGW OPEB Plan. He stated as a result of good investment performance and contributions being well managed, MLGW is now 41% funded.

4. Southern Gas Association - Alonzo Weaver serves on the Board of the SGA and noted MLGW was recognized for their service to the community at the SGA Management Conference. MLGW was acknowledged as the third place winner, specifically for the Plus-1 Push Program. He presented an award to Beverly Perkins, Gale Carson, President Collins, and Vice-Chairman Sisnett.

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 40)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 13)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Wishnia, Board Member
SECONDER:	Darrell T. Cobbins, Board Member
AYES:	Derwin Sisnett, Steven Wishnia, Darrell T. Cobbins
ABSENT:	Rick Masson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding a contract to Scruggs Equipment Company, Inc. in the amount of \$132,948.00 and Utility Equipment Service, Inc. in the amount of \$36,067.00, for the purchase of steel utility bodies. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

2. Resolution approving Change No. 5 to Contract No. 10907, Data Feed Analysis, with CQG, Incorporated, in the funded amount of \$23,735.00. (This change is to renew the current contract for an additional term for the period covering June 5, 2014 until June 4, 2015 with no increase from the previous year. MLGW is requesting approval of the renewal to this web-based access system, which can only be provided by CQG, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding Contract No. 11702, Professional Engineering Services for Transmission Engineering to MESA Associates, Incorporated, in the funded amount not-to-exceed \$250,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving the rejection of the proposals received up to 4:00 PM on Monday, August 3, 2013, for Contract No. 11635, Animal Mitigation. (Jozelle Booker)
5. Resolution awarding Contract No. 11676, Professional Engineering Services for Substation Engineering to Allen and Hoshall, in the funded amount not-to-exceed \$150,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding a thirty-six month contract to Doble Engineering Company for the rental of test equipment and related software, in the amount of \$215,058.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving payment of an invoice, from the American Public Power Association, for the 2014 Membership dues in the amount of \$115,709.49. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution awarding a twenty-four month blanket contract to Universal Scaffolding and Equipment, LLC, in the amount of \$476,714.00 for cable. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding a thirty-six month blanket contract to StressCrete, Inc. for concrete standards, in the amount of \$160,490.50. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

10. Resolution approving the March 31, 2014 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

HUMAN RESOURCES DIVISION

11. Resolution awarding Contract No. 11656, Group Term, Voluntary Life and Accidental Death to UNUM Insurance Company, in the funded amount of \$12,956,177.82. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding Contract No. 11658 Short and Long Term Disability, to UNUM Insurance Company, in the funded amount of \$13,089,607.83. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

13. Resolution approving Change No. 3 to Contract No. 11451, Courier Services, with Express Courier International, Incorporated, in the funded amount of \$154,421.54. (This change is to renew the current contract for the third of four renewal terms covering the period of September 7, 2014 through September 6, 2015 with no increase from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Clint Richardson summarized the revisions to the Customer Care Policy, which will be presented to the Board at the next meeting for adoption. The Policy revisions pertain to a change to Ordinance 5545, effective July 1, 2014, which states newly constructed condominiums and apartments will have individual water meters installed, rather than master water meters.

3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Audit Committee - Vice-Chairman Derwin Sisnett stated the Audit Committee met on April 17 with no major items being discussed.

Human Resources Committee - Commissioner Darrell Cobbins stated the Committee met on April 17 with no change in the demographics report. He stated the number of grievances are down compared to a year ago and making adequate progress. Steve Day answered questions specific to the number of grievances.

ADJOURNMENT

The meeting was adjourned at 1:49 p.m. (See Minute File No. 1377)

Approved Without Interlineation


Chairman

These Minutes Compiled by Undersigned and
are Correct


Secretary-Treasurer