



# Board of Light, Gas and Water Commissioners

2220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Wednesday, February 5, 2020

8:30 AM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 8:32 a.m.

### PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

### SAFETY BRIEFING:

J.T. Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

### ROLL CALL:

Roland McElrath

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice Chairman	Present	
Leon Dickson	Board Member	Absent	
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Absent	

The following staff members were present: J. T. Young, President and CEO; Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Cliff DeBerry, VP Design, Construction & Delivery; Von Goodloe, VP, Shared Services; Roland McElrath, VP, Accounting; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer; Lashell Vaughn, VP & CIO and Lesa Walton, Chief Internal Auditing Officer. Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer) and Nick Newman, VP, Engineering & Operations did not attend the meeting.

Advisory Board Members: Dwain Kicklighter - Present  
Kevin Young - Present

### APPROVALS:

Motion To: Approve Minutes of the Meeting of January 22, 2020.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Mitch Graves, Board Member  
**SECONDER:** Michael Pohlman, Board Member  
**AYES:** Michael Pohlman, Carlee McCullough, Mitch Graves  
**ABSENT:** Steven Wishnia, Leon Dickson

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Roland McElrath

Receipt of Certified Copies of City Council Resolutions dated January 21, 2020, Items 11 through 16 and Item 22.

**PRESENTATIONS:**

1. MLGW Hero Presentation - Chris Moore - Moore, the Supervisor of Transportations and Fleet recognized two of his employees as MLGW Heros. Aaron Barbas and Dwight Alexander used CPR that they both learned at MLGW and Aaron also used the AED. Barbas and Alexander jumped into action when they witnessed a citizen collapse and stop breathing on separate occasions. Each performed CPR, revived the citizen and waited with them until paramedics arrived. Moore also mentioned that this is now the third employee from his area that has used CPR to save a life.

2. United Way Check Presentation - Kevin Watkins, Chantal Lairy and Gathion Knight - Watkins, the MLGW United Way Chair person, thanked JT, Von, his supervisor, the Steering Committee, MLGW Managers and Supervisors and his Co-Chairs. He stated that JT not only participated but was present in the campaign. Also, Kevin stated that MLGW is among the top five donors each year and this accomplishment is because of the employees and the many fund raisers. Kevin said they started with a goal of \$665,000.00 and after all the contributions and fund raisers, a check in the amount of \$670,860.57 was presented to Dr. Kenneth Robinson, the President and CEO of the United Way of the Mid-South. Dr. Robinson expressed his appreciation for everything that MLGW does for the United Way.

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**PRESIDENT'S BRIEFING:**

Prior to the start of the consent agenda, President Young acknowledged Councilman Martavius Jones was in attendance.

1. Review of Consent Agenda - J. T. Young  
(President's Briefing Continued on Page 4)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 13)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mitch Graves, Board Member
<b>SECONDER:</b>	Michael Pohlman, Board Member
<b>AYES:</b>	Michael Pohlman, Carlee McCullough, Mitch Graves
<b>ABSENT:</b>	Steven Wishnia, Leon Dickson

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

1. Resolution awarding contract to ConvergeOne, Inc. for a Cisco Wireless System, in the amount of \$156,120.94. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding contract to Insight Public Sector for Trend Micro Enterprise Site Bundle software maintenance and support renewal, in the amount of \$316,440.75. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding contract to Presidio Networked Solutions, Inc. for Netmotion software license maintenance and support renewal, in the amount of \$79,594.46. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**CHIEF INTERNAL AUDITING OFFICER**

4. Resolution approving the rejection of the single bid for Contract No. 12089, External Auditing Services. (Clifton Davis)
5. Resolution approving the rejection of the single bid for Contract No. 12088, Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits. (Clifton Davis)

**CHIEF PEOPLE OFFICER**

6. Resolution approving Change No. 1 to Contract No. 11726, E-Learning Courses and Administration with Skillsoft Corporation with no increase in the contract value. (This change is to ratify and extend the current contract term for eight months covering the period January 20, 2020 through September 19, 2020. This extension is to allow time to solicit proposals to offer online training with a full library of business and computer courses.) (Clifton Davis)

**COMMUNITY & EXTERNAL AFFAIRS**

(None)

**DESIGN CONSTRUCTION & DELIVERY**

7. Resolution approving term extensions to APAC-Tennessee, Inc. and Lehman-Roberts Company for asphalt, with no increase in value. (This request is to extend purchase order numbers 157003 and 157004 for an additional six month period. The current contracts expire on March 7, 2020. The six month extension will extend the term of the contract through September 30, 2020. No additional funds are needed to cover the extensions.) (Clifton Davis)

**ENGINEERING & OPERATIONS**

8. Resolution approving payment of annual sewer discharge fee for the 2019 filter backwash discharge to City of Memphis in the amount of \$485,111.25. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding contract to Harcros Chemicals Incorporated for the purchase of sodium hexametaphosphate, in the amount of \$1,295,046.90. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**INNOVATION & BUSINESS ANALYTICS**

(None)

**PRESIDENTS**

(None)

**SVP, CFO & CAO, FINANCE**

10. Resolution approving Change No. 2 to Contract No. 11997, Commercial Auto Insurance for Out-of-State Travel with Pete Mitchell and Associates, Incorporated in the amount of \$191,668.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering March 14, 2020 through March 13, 2021. This amount reflects an increase of covered vehicles from 108 to 120.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution requesting approval of Pointer Management, LLC , a long/short equity fund of hedge funds manager, to manage approximately \$8,000,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes)
12. Resolution awarding contract to WESCO Distribution, Inc. for wedge tap connectors, in the amount of \$2,309,107.84. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**SVP, CHIEF OPERATING OFFICER.**

(None)

**SHARED SERVICES**

(None)

**VP & GENERAL COUNSEL**

13. Resolution approving Change No. 4 to Contract No. 11661, Medicare 111 Reporting with ExamWorks Clinical Solutions, LLC with no increase in the contract value. (This change is to ratify and renew the current contract for the fourth and final annual renewal term for the period covering January 19, 2020 through January 18, 2021.) (CLIFTON DAVIS)

**Motion To:** REQUEST FOR SAME DAY MINUTES FOR ITEMS 4 and 5.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mitch Graves, Board Member
<b>SECONDER:</b>	Michael Pohlman, Board Member
<b>AYES:</b>	Michael Pohlman, Carlee McCullough, Mitch Graves
<b>ABSENT:</b>	Steven Wishnia, Leon Dickson

**PRESIDENT'S BRIEFING (Continued):**

2. Other - J. T. Young - President Young expressed his excitement over the employees that received MLGW Hero Awards. He stated he was grateful for the employees like the ones today, for the work they do and the way they serve our community. He then gave many thanks to the employees that gave their time and money to the United Way campaign. JT then advised the Board they met with the MLGW Committee and presented the first report on the budget savings. This is a stipulation of the 2020 Budget being passed and is associated with the Baker Tilly Report on our service improvement plan and cost savings. He asked for any suggestions they wanted to add or take from the report. He also noted that we are well on our way to achieving our target savings for the year 2020 and the path of savings for the next five years of improvements and savings.

President Young then reminded the Board the next Power Supply Advisory Team (PSAT) meeting is later this month and will be the last formal meeting with the committee. There will be another community meeting to get more input from the community then hopes to have it all wrapped up with a May time frame.

**COMMITTEE REPORTS:**

(None)

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:54 a.m.

(See Minute File No. 1446.)

Approved Without Interlineation

  
Chairman Vice Chairman

These Minutes Compiled by Undersigned and  
are Correct

  
Secretary-Treasurer