



**~ Preliminary Agenda ~**

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**Wednesday, December 19, 2018**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Wishnia

**PLEDGE OF ALLEGIANCE:** Chairman Wishnia

**SAFETY BRIEFING:** J. T. Young

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of December 5, 2018.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 4, 2018, Items 9 through 19.

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESENTATIONS:**

- 1) Plus-1 Check Presentation - Diana Veazey/Rhonda Nearn/Sally Heinz
- 2) MLGW Hero Award - Jim West, Presenter / Honorees - Cedric Taylor & Marshawn Strickland
- 3) Special Presentation - J. T. Young

**NEW BUSINESS:**

1. As indicated in the Board of Light, Gas and Water Commissioners' Rules of Procedures, the Vice Chairman shall automatically ascend to the Chairmanship for the next succeeding two-year term; therefore, Vice-Chair Carlee McCullough will become the new Chairman of the Board of Light, Gas and Water Commissioners, effective January 1, 2019 through December 31, 2020
2. Election of Vice-Chairman of the Board - Effective January 1, 2019 through December 31, 2020.
3. Appointment of Committee Chairs effective January 1, 2019 - Current Vice-Chair, Carlee McCullough

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 13)

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

(None)

**CHIEF PEOPLE OFFICER**

(None)

**DESIGN CONSTRUCTION & DELIVERY**

1. Resolution awarding Contract No. 11987, Electric Underground Distribution Construction-Retrofit to Standard Electric Company, Inc., in the funded amount of \$3,144,026.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 7 to Contract No. 11640, Line Clearance with ABC Professional Tree Services, in the funded amount of \$8,824,500.00. (This change is to extend the contract term for nine months covering the period February 17, 2019 through November 16, 2019. This extension is to allow time to rebid a new contract due to the single bid being in excess of the area's budget.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution awarding purchase orders to Data Connect Enterprise, Inc. in the amount of \$4,500.00 and Siemens in the amount of \$126,815.10, for ruggedcom communications equipment. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving the renewal of Cooperative Agreement No. 5447, investigation of Water Resources, for the period of January 1, 2019 to December 31, 2019, stipulating that a sum of \$60,000 will be furnished by the MLGW Division and a like sum will be furnished by the United States Department of the Interior Geological Survey, for continuation of the ground water data collection program in the Memphis area. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 3 to Contract No. 11884, Mallory Pumping Station Structural Repairs with Restocon Corporation, with no increase in the contract value. (This change is to extend the current contract term through March 31, 2019 to allow abatement of lead paint by filtering the Mallory Pumping Station to produce a safe work environment.) (Randy Orsby)

**PRESIDENT'S DIVISION**

(None)

**SVP, CFO & CAO, FINANCE DIVISION**

(None)

**SHARED SERVICES**

6. Resolution awarding the ratification and extension of Purchase Order Number 150919 to Tyndale Company, Inc., for flame-retardant clothing until April 22, 2019 or until a new purchase order has been executed. (The extension is needed to allow time for the Purchasing Department to re-bid. Flame-retardant clothing is needed to meet National Electric Safety Code and OSHA regulations for the protection of employees exposed to arc flash while working on energized high voltage conductors or apparatuses. Additional funds in the amount of \$150,000.00 is requested to cover the extension for the five month period.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, July 25, 2018, for furnishing MLGW with flame retardant clothing. (Randy Orsby)
8. Resolution approving Change No. 3 to Contract No. 11779, Mobile Sweeping with Horizon of Memphis, in the funded amount of \$53,304.36. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 20, 2019 through May 19, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 2 to Contract No. 11855, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$151,293.84. (This change is to renew the current contract for the second of four annual renewal terms for the period covering March 2, 2019 through March 1, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 4 to Contract No. 11725, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$132,299.50. This contract is for janitorial services for MLGW facilities located at the Administration Building, 220 South Main Street, and the Downtown Credit Office, 245 South Main Street. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering February 23, 2019 through February 22, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution approving Change No. 4 to Contract No. 11724, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$289,122.00. This contract is for janitorial services for MLGW facilities located at the North Service Center, MLGW University, Electric System Operations, North Community Office, Lamar Community Office, Choctaw, Sheahan Pumping

Station, Water Assurance Laboratory, and Netters Business Center. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering February 23, 2019 through February 22, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

12. Resolution approving Change No. 3 to Contract No. 11775, Roof Maintenance with Dakota Corporation, d/b/a Jessie Bryant Roofing, in the funded amount of \$65,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 9, 2019 through May 8, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 1 to Contract No. 11940, MLGW Water Quality Laboratory Renovations with A & B Construction Company, Incorporated, in the funded amount of \$66,959.39. (This change is to expand the scope of work to include: 1) installing a new fire alarm system to meet up to date code in the amount of \$42,491.29; 2) relocating the ELAN 9000 ICP-Mass Spectrometer to a temporary location and relocating it to a permanent location during the final phase in the amount of \$14,814.30; and 3) relocating the Auto Clave and microwave from Phase III to Phase II and relocating it back to the permanent location after Phase III is complete in the amount of \$9,653.80 for a total funded amount of \$66,959.39. This change is to also extend the contract term for an additional 87 days through December 31, 2019.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

#### **VP & GENERAL COUNSEL DIVISION**

(None)

#### **PRESIDENT'S BRIEFING (Continued):**

2. Other - J. T. Young

#### **COMMITTEE REPORTS:**

(None)

#### **ADDITIONAL MEETINGS**

Supplier Diversity Committee Meeting - 9:00 a.m. - Room 507

Pension Board Meeting - 11:00 a.m. - Room 511

OPEB Committee Meeting - 12:00 p.m.  
(or immediately following the Pension Board Meeting) - Room 511