



Board Meeting

~ Preliminary Agenda ~

Thursday, December 19, 2013

1:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:Chairman Wishnia**PLEDGE OF ALLEGIANCE:**Chairman Wishnia**ROLL CALL:**Dana Jeanes**APPROVALS:**

Minutes of Meeting of December 5, 2013

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 3, 2013, Items 13 through 31 and Items 49 through 51.

GENERAL STATEMENTS FROM THE PUBLIC:**PRESENTATION:**Special Presentation - Jerry R. Collins, Jr.**NEW BUSINESS:**

1. As indicated in the Board of Light, Gas and Water Commissioners' Rules of Procedures, the Vice Chairman shall automatically ascend to the Chairmanship for the next succeeding two-year term; therefore, Vice Chairman Masson will become the new Chairman of the Board of Light, Gas and Water Commissioners, effective January 1, 2014 through December 31, 2015.

2. Election of Vice-Chairman of the Board - Effective January 1, 2014 through December 31, 2015.

3. Election of Chairman of the Pension Board - Effective January 1, 2014 through December 31, 2015.

4. Appointment of Committee Chairs effective January 1, 2014 - Current Vice Chairman, Rick Masson

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 18)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 2 to Contract No. 11495, Janitorial Services with Mason Professional Cleaning Services LLC, in the funded amount of \$185,803.12. (This change is to provide housekeeping/janitorial services, window cleaning, carpet cleaning and floor maintenance at various MLGW facilities. This change is also to renew the current contract for the second of four renewal terms covering the period March 2, 2014 to March 1, 2015 with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 2 to Contract No. 11502, Grounds Maintenance Well Lots with Bean and Prince Contractors Incorporated, in the funded amount of \$67,599.14. (This change is to provide mowing and trimming at current and future MLGW well lots and to renew the contract for the second of four renewal terms for the period covering May 17, 2014 to May 16, 2015. This change reflects no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 3 to Contract No. 11486, Grounds Maintenance & Landscaping Services with Landscape Workshop, in the funded amount of \$80,896.50. (This change is for mowing and to maintain grounds and landscaping at the following MLGW locations: 1) Administration Building located at 220 South Main Street; 2) Beale Street Landing located at 245 South Main Street; 3) 136 Linden Street; and 4) Netters Building located at 1665 Whitten Road. This is to renew the current contract for the third of four renewal terms for the period covering May 4, 2014 to May 3, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 1 to Contract No. 11564, Grounds Maintenance with Vanderbilt Landscaping, in the funded amount of \$495,719.25. (This change is to renew the contract for the first of four renewal terms for the period covering May 12, 2014 to May 11, 2015, in the funded amount of \$495,719.25. This change reflects no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution ratifying the extension of the termination dates and award values of Purchase Order Numbers 147906 in the amount of \$26,000.00, and 147908 in the amount of \$10,350.00, to NESCO Sales and Rentals. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 9 to Contract No. 11229, Professional Engineering Services with Allen and Hoshall Engineers, with no increase in contract value. (This change is to provide professional engineering services primarily consisting of mechanical, electrical, structural, and civil engineering which may include plumbing and architectural design, for completion of the construction of the Palmer Wash Water Recovery Basin Project. The final term

of this contract ends December 31, 2013. The work in progress will not be completed by the end of the contract term; therefore, this change is to extend the current contract for the period covering January 1, 2014 to December 31, 2014.) (Jozelle Booker)

7. Resolution approving Change No. 7 to Contract No. 11148, Professional Engineering Services with SSR Ellers, Incorporated, to extend the current contract with no increase in contract value. (This change is to provide professional engineering services primarily consisting of mechanical, electrical, structural, and civil engineering, which may include plumbing and architectural design. The final term of this contract ends December 31, 2013. The work in progress will not be completed by the end of the contract term; therefore, this change is to extend the current contract for the period covering January 1, 2014 to December 31, 2014.) (Jozelle Booker)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

8. Resolution awarding Contract No. 11641, Variable Frequency Drive Replacement to Shelby Electric Company, in the funded amount of \$456,550.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving renewal of Cooperative Agreement No. 5447, Investigation of Water Resources, for the period of January 1, 2014 to December 31, 2014, stipulating that a sum of \$57,000 will be furnished by the Division and a like sum will be furnished by the United States Department of the Interior Geological Survey for continuation of the ground water data collection program in the Memphis area. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a thirty-six month blanket contract for metal coatings to Sandblasting & Special Coating, Inc., in the amount of \$299,365.10. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

11. Resolution approving the revisions of the Memphis Light, Gas and Water Division Debt Management Policy. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving an extension of Purchase Order number 138713 with OfficeMax for office supplies and toners until March 30, 2014, or until a new contract has been executed. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

13. Resolution approving the law firm of Ogletree, Deakins, Nash, Smoak & Stewart, P.C. be employed, on an "as needed" basis, at the following hourly rates: Shareholder - \$230; Associates - \$200; and Paralegals - \$100. (Cheryl Patterson) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

14. Resolution approving revised Human Resources Policy No. 23-04, Travel (MLGW Business). (Jerry R. Collins, Jr./Von Goodloe)
15. Resolution approving revised Human Resources Policy No. 23-19, Corporate Credit Cards. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

16. Resolution awarding a contract to Venture Technologies for a Corporate Network Upgrade, in the amount of \$1,025,758.45. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution awarding a contract to Thomas Consultants, Inc. for Novell Software maintenance, in the amount of \$337,845.66. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

18. Resolution approving Change No. 6 to Contract No. 11250, Waste Management Services with Tradebe, to extend the current contract in the funded amount of \$125,000.00. (The final term of this contract ends December 31, 2013. To prevent a lapse in the provision of these needed services, this change is being requested to extend the current contract for the period January 1, 2014 to December 31, 2014.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Medical Benefits Report - 3rd Quarter 2013 - Charles Perry/Henry Jackson
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Commissioner Darrell Cobbins

ADDITIONAL MEETINGS

11:00 a.m. - Human Resources Committee Meeting - Room 507

12:00 Noon - 4th Quarter Board/Service Award Luncheon - Auditorium