



~Preliminary Agenda ~

Wednesday, December 16, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

ROLL CALL:

Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of December 2, 2015.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 1, 2015, Items 23; 25 through 32; 35 through 41; 44 and 45; 47 through 49; and 48a.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 17)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding a thirty-six month contract to Fullen Dock and Warehouse, Inc., for crushed limestone, in the estimated amount of \$1,900,370.77. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 4 to Contract No. 11495, Janitorial Services, with Mason Professional Cleaning Services, LLC, in the funded amount of \$189,103.12. (This change is to renew the current contract for the fourth and final renewal term covering the period March 2, 2016 through March 1, 2017,

- with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 1 to Contract No. 11725, Janitorial Services, with SKB Facilities and Maintenance, in the funded amount of \$132,299.50. (This change is to renew the current contract for the first of four annual renewal terms for the period covering February 23, 2016 through February 22, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 4. Resolution approving Change No. 1 to Contract No. 11724, Janitorial Services, with SKB Facilities and Maintenance, in the funded amount of \$289,122.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering February 23, 2016 through February 22, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 5. Resolution approving Change No. 1 to Contract No. 11560, Professional Design Services for Fabrication and Repair Shop Design, with The Crump Firm, Incorporated, in the funded amount not-to-exceed \$1,000,000.00. (This contract was awarded at the October 21, 2015 MLGW Board Meeting, based on approved rates in the funded amount not-to-exceed amount of \$1,300,000.00. The incorrect contract award amount was provided on the budget template by the requestor. The amount should have been \$2,300,000.00. This change is to amend the contract value by adding an additional \$1,000,000.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
 6. Resolution approving Change No. 3 to Contract No. 11613, Emergency Storm Restoration Agreement, with Standard Electric Company, with no increase in the contract value. (This change is to renew the current contract for the first of two one-year renewal terms for the period covering January 15, 2016 through January 14, 2017, based on agreed upon rates.) (Jozelle Booker)
 7. Resolution approving Change No. 4 to Contract No. 11576, Emergency Storm Restoration, with Davis H. Elliot Construction Company, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the first of two one-year renewal terms for the period covering January 15, 2016 through January 14, 2017, based on agreed upon rates.) (Jozelle Booker)
 8. Resolution awarding a contract to Scruggs Equipment Company, Inc., for the purchase of a hydro excavator truck, in the amount of \$287,180.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

9. Resolution awarding a contract to Brighter Days and Nites, Inc., for conservation kits, in the amount of \$68,250.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

10. Resolution requesting approval of renewal of the Lease Agreement dated October 1, 2010, for property located at 5791 Summer Trees, between Belz Investco GP and Memphis, Light, Gas and Water Division, for the second five-year term, as amended, to reduce the base rental rate for the renewal period from \$7.00 per square foot to \$6.19 per square foot. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution requesting advanced approval to assist in expediting the material requisition necessary to repair structures on MLGW's wood pole transmission system that were found during recent inspections. It is important to have all materials in stock and available by the first quarter of 2016 so that the system work can be completed during the off-peak season. The total anticipated cost of these items shall not exceed \$245,000. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 1 to Contract No. 11538, Geographic Information System (GIS) Data Capture Software and Support, with GEO-Jobe Consultants, in the estimated funded amount of \$70,000.00. (This change will provide MLGW the ability to manage Atmospheric Corrosion Survey Cycle and Gas Leak Survey Cycle independently, leveraging the same custom software tool. The contract term will remain through August 26, 2018.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

13. Resolution awarding a twelve month contract to Border States, for conch wire, in the amount of \$153,798.48. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

14. Resolution approving Change No. 1 to Contract No. 11697, Physical Ability Testing, with SHL Talent Measurement Solutions, with no increase in the contract value. (This change is to extend the current contract through December 31, 2015 to allow time for MLGW to complete the final report for this project.) (Jozelle Booker)
15. Resolution approving the following positions: Position No. 04643 through 05428, Station Guards and Position No. 06186 through 06215 and 06526 through 06564, Special Officers. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

16. Resolution approving Change No. 5, to Contract No. 9626, Data Processing/License Agreement, with Innovation Data Processing, Incorporated, in the funded amount of \$7,384.00. (This change is to renew the current contract for annual software maintenance, license, and support services covering the period February 1, 2016 through January 31, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution approving Change No. 1 to Contract No. 11680, Satori Software Agreement, with Satori Software Company, in the funded amount of \$22,269.00. (This software uses USPS approved functionalities and assists with report filing with USPS. This change is to renew the current contract for annual software licensing, main frame, and support services for the Customer Information System Billing and Mailing Environment covering the period October 31, 2015 through October 31, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. HR Policy #22-22 - Time Off for Death in Family or to Attend an Employee's Funeral - Rutha Griffin
3. Compliance Update - Allan Long
4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511