



~ Preliminary Agenda ~

Thursday, December 4, 2014

1:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Masson

PLEDGE OF ALLEGIANCE: Chairman Masson

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of November 20, 2014.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 18, 2014, Items 16 through 31, and Items 36 and 37.

PRESENTATIONS:

Plough Grant Funds - "Aging In Place Program" - Robert Johnston

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 21)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Contract No. 11769, a fifteen year Parking Lease Agreement, between MLGW and the State of Tennessee of 412 reserved parking spaces on the upper floors of the Beale Street Landing Parking Garage, and for the completion by MLGW, of up to \$180,000 of improvements, including fencing and security monitoring equipment to the upper floors of the Garage. (The State agrees to pay in one lump sum upon completion and acceptance of the improvements, all of the costs of the improvements required to be made to the Garage and to pay a monthly parking rental fee in the amount of \$25 per space subject to annual increases in an amount not to exceed the CPI.) Nick Newman (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving a twenty-four month extension of Purchase Order Numbers 144244, 144245, 144246 and 144247 to Paramount Uniform for construction and maintenance uniform shirts. (Jozelle Booker)

3. Resolution awarding Contract No. 11719, Elevator Maintenance, to Kone, Incorporated, in the funded amount of \$129,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 2 to Contract No. 11539, Mobile Document Shredding Services, with Vital Records Control, Incorporated, in the funded amount of \$23,520.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period January 4, 2015 through January 3, 2016, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 4 to Contract No. 11416, Mobile Sweeping Cleaning, with Horizon of Memphis, Incorporated, in the funded amount of \$53,304.36. (This change is to renew the current contract for the fourth and final renewal term covering the period March 1, 2015 through February 28, 2016, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 1 to Contract No. 11490, UPS/PDU Maintenance, with Emerson Network Power Liebert Services, in the funded amount of \$44,140.00. (This change is to renew the current contract for a two year term covering the period January 1, 2015 to December, 31, 2016. This change reflects a fixed rate during this term. In addition, this change reflects an 11.52% increase from the previous year due to direct pricing imposed by the manufacturer.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

7. Resolution approving an Interlocal Agreement between MLGW and the Shelby County Government, to establish the terms and compensation for Fire and Sewer Fee billing and collection for addresses located in Shelby County, Tennessee. (Chris Bieber)

ENGINEERING & OPERATIONS DIVISION

8. Resolution approving Change No. 1 to Contract No. 11565, painting of three elevated and two stand pipe water storage tanks, with Thomas Industrial Coatings, Incorporated, in the funded amount of \$19,800.00. (This change is to extend the current contract until December 31, 2015. In addition, this change is to increase the current contract amount in the funded amount of \$19,800, which reflects a 2.29% increase from the original contract amount. The initial contract includes a painting schedule provided by MLGW which specified five tanks being completed by spring of 2015. However, due to budgetary constraints in the Water Division, MLGW requested the contractor delay painting of three of the tanks. As a result of the delay, the contractor has incurred an increase in labor and equipment costs.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding a contract to MidSouth CNGV, Inc., for a cascade Compressed Natural Gas (CNG) storage assembly, in the amount of \$129,676.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution to amend Purchase Order Number 151311 to Brighter Days and Nites, LLC, for steel pipe. This amendment is to increase the contract value in the amount of \$1,016.07, due to the invoiced amount for the original request exceeding the authorized

MLGW Board and City Council approved amount. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

11. Resolution approving a fee increase for Gavion, LLC from \$55,000 to \$80,000 annually (previously named Consulting Services Group, LLC, Contract No. 11471). (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
12. A resolution to ratify the 2015 Budget for the Water Division as amended by the Memphis City Council, due to the rejection of the 2015 water rate increase proposal. (Jerry R. Collins, Jr./Dana Jeanes)
13. Resolution approving selection of Intercontinental Real Estate Corporation, a core-plus real estate manager, to manage \$60,000,000 for benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving the selection of TerraCap Partners III, a value-added real estate fund, to manage approximately \$10,000,000.00 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution requesting approval of Heitman Value Partners III, a value-added real estate fund, to manage \$48,000,000.00 for benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution requesting approval of American Strategic Value Realty Fund, a value-added real estate fund, to manage approximately \$30,000,000 for the benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution approving a twelve month extension of Purchase Order Number 147138 to H D Supply Power Solutions, for wedge tap connectors. (Jozelle Booker)
18. Resolution awarding a twenty-four month contract to Universal Scaffolding and Equipment, LLC, for medium voltage power cable, in the amount of \$1,428,703.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution awarding a contract to Industrial Sales Company, for pendant luminaries, in the amount of \$80,185.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

20. Resolution awarding Contract No. 11726, E-Learning Courses and Administration, to Skillsoft Corporation, in the funded amount of \$61,018.75. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution approving the following positions: Position No. 06484 and 06486, both of which are Inspector Contracted Services. (Jerry R. Collins, Jr.)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Corporate Scorecard Update - 3rd Quarter 2014 - Linda Whittaker
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Supplier Diversity Update - 3rd Quarter 2014 - Renise Holliday

Human Resources Committee Report - Commissioner Darrell Cobbins

ADDITIONAL MEETINGS

11:30 a.m. - Pension Board Meeting - Room 511

12:30 p.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511