



**~ Preliminary Agenda ~**

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**Wednesday, December 2, 2015**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of November 18, 2015.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 17, 2015, Items 16 through 42 and Item 53.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 13)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 3 to Contract No. 11545, Weld Testing and Inspection Services, with American Industrial Testing, LLC, in the funded amount of \$10,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period of January 1, 2016 through December 31, 2016. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11825, Right-of-Way Mowing, to Bean & Prince Contractors, Incorporated, in the funded amount of \$249,600.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 4 to Contract No. 11491, System Furniture, with Staples, in the funded amount of \$284,361.00. (This change is to renew the current contract for the fourth and final renewal term covering the period January 23, 2016 to January 22, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution awarding Contract No. 11786, Electric Substations Roofing, to B-Four Plied, Incorporated, in the funded amount of \$273,173.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. 11787, MLGW University Re-Roofing, to B-Four Plied, Incorporated, in the funded amount of \$534,773.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

6. Resolution approving Change No. 1 to Contract No. 11731, Professional Engineering Services, with Fisher & Arnold, Incorporated, with approved rates, not-to-exceed \$650,000.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 23, 2016 through January 22, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a contract to DNV GL for a twenty-four month period, for Synergiee software maintenance, in the amount of \$73,108.46. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 2 to Contract No. 11675, Professional Engineering Services for the Water Engineering and Operations Department, with SSR, with no increase in the contract value. (Jozelle Booker)

**FINANCE DIVISION**

9. Resolution approving Change No. 4 to Contract No. 11370, Electronic Bill Presentment and Payment Services, with Fidelity National Information Services, Incorporated (FIS), in the funded amount of \$1,608,000.00. (This change is to extend the current contract for an additional two year term for the period covering February 2, 2016 through February 1, 2018.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a thirty-six month contract to Brighter Days and Nites, Inc., for decorative concrete standards, in the amount of \$1,232,634.40. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

11. Resolution approving revised MLGW Human Resources Policy #22-01, Tuition Assistance. (Jerry R. Collins, Jr./Von Goodloe)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

12. Resolution approving Change No. 3 to Contract No. 11543, Environmental Abatement Services, with General Construction Services, Incorporated, in the funded amount of \$5,750,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period January 1, 2016 through December 31, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving a four month extension of Purchase Order number 146938, for utility bill paper, with Standard Register Company. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. Health & Medical Benefits Report- Third Quarter, 2015 - Charles Perry
3. Corporate Scorecard - Third Quarter, 2015 - Kevin Watkins
4. Customer Service Policies - Margie Borrum-Smith
5. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

Supplier Diversity Update - Third Quarter, 2015 - Renise Holliday

Human Resources Committee Report (November) - Vice-Chairman Darrell Cobbins

**ADDITIONAL MEETINGS**

10:00 a.m. - Human Resources Committee Meeting - Room 507

10:30 a.m. - Audit Committee Meeting - Room 511

11:30 a.m. - Board Luncheon - Auditorium