



~ Preliminary Agenda ~

Thursday, January 17, 2013

1:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Wishnia

PLEDGE OF ALLEGIANCE: Chairman Wishnia

ROLL CALL: Dana Jeanes

APPROVALS:

Minutes of Meeting of January 4, 2013.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated January 8, 2013, Items 14 through 18.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving payment of 2013 annual membership dues, plus locate request tickets, to Tennessee One-Call System, Inc. in the amount of \$94,772.34. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11600, Gas Leak Survey, to Heath Consultants, Incorporated, in the funded amount of \$807,570.20. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

3. Resolution approving Change No. 1 to Contract No. 11423, Smart Meter Demonstration, with Itron Incorporated, with no increase in contract value. (This change is to correct an error in the original resolution's end date, which was

written as December 31, 2011, but should have been December 31, 2012, which was the end of the three-year period (2010-2012). The contract term will end June 30, 2013.) (Jozelle Booker)

4. Resolution approving Change No. 2 to Contract No. 11423, Smart Meter Demonstration, with Itron Incorporated, in the funded amount of \$10,000.00. (This change is to increase the current contract funding in the amount of \$10,000.00, for a new contract value of \$390,300.00. Of this amount, \$5,161.00 is for services provided outside the scope of the original contract and, therefore, the authority to pay is being requested. The remaining amount covers upcoming data services for a period not to exceed six months in 2013.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution approving amendment of contract between MLGW and GDS Associates, Inc. for professional consulting services to assist MLGW with preparation for NERC registration, process and procedure implementation, technical studies and evaluations, and readiness assessments. (This amendment expands the scope of work to include GDS assistance with MLGW preparation and training for the June, 2013 NERC 693 and August, 2013 NERC 706 – CIP audits, including additional onsite and one-on-one training and preparation with MLGW's Subject Matter Experts. Expenditures under the contract had been capped at \$442,000.00 through December 31, 2014. This raises the cap on expenditures by an additional \$280,000.00, for a total not to exceed \$722,000.00.) (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving the rejection of the bid, for Contract No. 11556, Variable Frequency Drive and High Service Pump Upgrades for Davis Pumping Station. (Jozelle Booker)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

7. Resolution approving the December 31, 2012 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

HUMAN RESOURCES DIVISION

8. Resolution approving the following positions: Position No. 00330, Senior Compensation Analyst and Position No. 05476, Customer Advocacy Researcher. (Jerry R. Collins, Jr.)
9. Resolution approving revised MLGW Human Resources Policy No. 22-22, Death in Family. (Jerry R. Collins, Jr./Von Goodloe)

- 10. Resolution approving revised MLGW Human Resources Policy No. 22-24, Leave Transfer. (Jerry R. Collins, Jr./Von Goodloe)

- 11. Resolution awarding Contract No. 11574, Commercial Auto Insurance for Out-of-State Travel, with Pete Mitchell and Associates, Incorporated, in the funded amount of \$97,704.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued)

- 2. Disparity Study - Jozelle Booker / MGT Representatives

- 3. Plus-1 Update - Gale Jones Carson

- 4. Other - Jerry R. Collins, Jr.

ADDITIONAL MEETINGS:

10:30 a.m.

Human Resources Committee Meeting

Room 507

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11:30 a.m.

Audit Committee Meeting

Room 511