



# Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

[www.mlgw.com](http://www.mlgw.com)

## Board Meeting

### ~ Preliminary Agenda ~

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Thursday, November 20, 2014

1:30 PM

Board Room

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#### INFORMATION FOR THE BENEFIT OF THE PUBLIC:

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**Chairman Masson**PLEDGE OF ALLEGIANCE:**Chairman Masson**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of November 6, 2014.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 4, 2014, Items 16 through 31.

**GENERAL STATEMENTS FROM THE PUBLIC:****PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 7)

**CONSENT AGENDA**

(Items 1 through 40)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding thirty-six month contracts to Lehman-Roberts in the amount of \$194,497.00, Standard Construction Company in the amount of \$475,405.00, and APAC-Tennessee in the amount of \$388,620.00, for the purchase of asphalt. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 3 to Contract No. 11491, System Furniture, with Staples, in the funded amount of \$264,450.00. (This change renews the current contract for the second of four renewal terms covering the period January 23, 2015 to January 22, 2016 with no increase in rates from the previous year in the funded amount of \$264,450.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

3. Resolution approving Change No. 12 to Contract No. 10765, Private Label Service Agreement, with Aclara Technologies, LLC, in the funded amount of \$2,297,780.00. (This change is to expand the scope of services and extend the current contract, which ends December 31, 2014, to an additional five year term covering the period January 1, 2015 through December 31, 2019, with the option of two additional one year renewals. This change reflects a 3% increase allowing MLGW customers with enhanced information on utility use, cost and savings options through MLGW's My Account as well as access to customer service channels.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution awarding a twenty-four month contract to Border States, for instrument transformers, in the amount of \$143,902.06. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 12 to Contract No. 10562, PBX/ACD System, with Black Box Network Services, in the funded amount of \$153,518.00. (This change is to produce custom features and tools for the existing OpenScape Contact Center v8.0 application. This change is also to increase the number of licenses of existing products to cover supervisors in other Customer Care departments; to setup personal automatic greetings to preclude agents from speaking same greeting multiple times a day; to allow management to extract and read chat dialogues when a dispute is raised by a customer; and to provide an alert notification when a customer's chat or e-mail arrives to mirror voice notification capabilities.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving revisions to the 2015 Electric, Gas and Water Schedule of Charges to become effective January 1, 2015. (Chris Bieber)
7. Resolution approving revisions to the 2015 Incentive Policy to become effective January 1, 2015. (Chris Bieber)
8. Resolution approving revisions to the 2015 Electric, Gas and Water Service Policy to become effective January 1, 2015. (Chris Bieber)
9. Resolution approving revisions to the 2015 Customer Care Policy to become effective January 1, 2015. (Chris Bieber)
10. Resolution requesting approval to exercise an option to renew Purchase Order Number 146925 with Elster American Meter Company LLC in the amount of \$937,112.25, and Purchase Order Number 146927 with Romet International Limited in the amount of \$686,321.00, for the final twelve month period for gas meters. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding twenty-four month contracts to Milbank Manufacturing in the amount of \$210,866.27 and The Durham Company in the amount of \$437,880.73, for electric meter sockets and pedestals. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding twenty-four month contracts to WESCO Distribution in the amount of \$236,060.00, Landis & Gyr, Inc. in the amount of \$30,000.00, and Border States in the amount of \$706,176.00, for electric meters. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

13. Resolution approving Change No. 2 to Contract No. 11501, Geotechnical Investigation, with Professional Services Industries, Incorporated, with no increase in contract value. (This change is to renew the current contract for the second of four annual renewal terms covering the period October 16, 2014 through October 15, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving a single source award for Contract No. 11759, Choctaw CNG Compressor Rebuild, to Varitech, Incorporated, in the funded amount of \$92,867.78. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

15. Resolution awarding Contract No. 11727, 2015 External Corrosion Direct Assessment (ECDA) Inspection/Survey for MLGW's Natural Gas Pipeline, to Southern Cross Pipeline Integrity Services, LLC, in the funded amount of \$189,700.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving Change No. 2 to Contract No. 11582, Programmable Logic Controller (PLC) Maintenance, with Logical Systems Incorporated, with no increase in contract value. (This change is to renew the current contract for the first of four annual renewal terms covering the period January 4, 2015 through January 3, 2016. (Jozelle Booker)
17. Resolution awarding the purchase of a portable steel truck scale, to G. T. Michelli Company, Inc., in the amount of \$43,375.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
18. Resolution approving Change No. 4 to Contract No. 11413, Surveying Services, with Benchmark-Ollar Surveying, in the funded amount of \$144,381.00. (This is the fourth and final renewal term covering the period of January 19, 2015 through January 18, 2016. This renewal reflects a 3% increase in rates from the previous year due to an increase in operating costs.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

19. Resolution approving a twelve month extension of Purchase Order Number 137527 to HD Supply Power Solutions for underground secondary cable. The new expiration date for the contract with the twelve month extension is December 16, 2015, with no additional funds being requested for the extension. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
20. Resolution awarding a twelve month contract to Brighter Days and Nites, Inc., for 600V class power cable in-duct, in the amount of \$116,848.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution awarding a twenty-four month contract to Universal Scaffold & Equipment LLC, for meter pedestals, in the amount of \$415,713.24. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
22. Resolution awarding a twenty-four month contract to Universal Scaffolding and Equipment, LLC, for cable, in the amount of \$954,318.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
23. Resolution awarding a twelve month contract to Brighter Days and Nites, Inc., for 500 Kcmil wire, in the amount of \$261,491.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

24. Resolution approving Change No. 7 to Contract No. 11279, Third Party Administrator for Workers' Compensation, with Brentwood Services Administrators, Incorporated, in the funded amount of \$30,000.00. (This change is to renew the current contract for the sixth and final renewal term for the period covering January 1, 2015 through December 31,

2015 with no increase in rates from the previous year. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **HUMAN RESOURCES DIVISION**

25. Resolution approving Change No. 4 to Contract No. 11465, Contract Security Services, with CDA, Incorporated, in the funded amount of \$2,944,716.72. (This change is to renew the current contract for the fourth and final renewal term covering the period January 1, 2015 to December 31, 2015, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
26. Resolution approving Change No. 3 to Contract No. 11499, Temporary Service for General Labor, with Pridestaff, in the funded amount of \$860,206.60. (This change is to renew the current contract for the third of four renewal terms covering the period January 4, 2015 through January 3, 2016 in the funded amount of \$807,541.00 with no increase in rates from the previous year. In addition, MLGW is requesting the approval of contingency funds in the amount of \$52,665.60 for unexpected vacancies for a total funded amount of \$860,206.60.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
27. Resolution approving Change No. 4 to Contract No. 11500, Temporary Service for Clerical Support, with Kelly Services, in the funded amount of \$574,087.40. (This change is to renew the current contract for the third of four renewal terms covering the period January 4, 2015 through January 3, 2016 in the funded amount of \$471,689.00, with no increase in rates from the previous year. In addition, MLGW is requesting the approval of contingency funds in the amount of \$102,398.40 for unexpected vacancies for a total funded amount of \$574,087.40.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
28. Resolution approving Change No. 3 to Contract No. 11529, Temporary Service for Skilled Craftsman, with Pridestaff, with no increase in the contract value. (This change is to renew the current contract for the third of four renewal terms covering the period January 4, 2015 through January 3, 2016 in the funded amount of \$70,220.80, which will be absorbed in the current contract value.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
29. Resolution approving Change No. 1 to Contract No. 11472, Healthcare Administration, with CIGNA Corporation, in the estimated funded amount of \$106,997,672.00. (This change is to renew the current contract for an additional two year term covering the period January 1, 2015 through December 31, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
30. Resolution approving position number 01032, Utility Worker 2. (Jerry R. Collins, Jr.)
31. Resolution awarding Contract No.11670, Workers' Compensation Brokering to Willis of Tennessee, Incorporated, in the funded amount of \$495,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **INFORMATION SERVICES DIVISION**

32. Resolution approving Change No. 6 to Contract No. 11179, Business Objects Software License and Related Service Agreement, with SAP Public Services, Incorporated, in the funded amount of \$31,813.21. (This change is to renew the current contract for annual software maintenance for the SAP Business Objects Web Intelligence software covering

the period November 4, 2014 through November 3, 2015, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by SAP Public Services, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

33. Resolution approving Change No. 4 to Contract No. 10927, Perpetual Licensing Agreement, with Pitney Bowes Software, Incorporated, in the funded amount of \$100,855.00. (This change is to renew the current contract for software maintenance and support services covering the period September 1, 2014 through August 31, 2017. This change includes an upgrade from the current DOC1 version 4 to EngageOne, which is replacing DOC1. The EngageOne product will have the same capabilities as the DOC1 version 4 but will have capabilities for future expansion. This renewal allows MLGW to lock in a 2% increase compared to the company's standard 5% increase for the second and third year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Pitney Bowes.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
34. Resolution approving Change No. 5 to Contract No. 10908, Mobile Data, with Ventyx, Incorporated, in the funded amount of \$161,363.59. (This change is to renew annual software maintenance, license and support services for Mobile Dispatching System, Mobile Mapping, Street Level Routing through Customer Information System (CIS) covering the period January 1, 2015 through December 31, 2015, with no increase in rates from the previous year. This renewal also reflects a change in services to remove the Billgen Product, which Ventyx assigned and sold to another firm (Hansen Technologies), resulting in a reduction in price from the previous year. This product will now be provided under Contract No. 11754. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Ventyx, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
35. Resolution approving Change No. 2 to Contract No. 11589, Professional Services Support, with TEK systems, Incorporated, in the funded amount of \$847,688.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period January 1, 2015 through December 31, 2015 with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
36. Resolution approving Change No. 6 to Contract No. 11004, Human Resources and Payroll System, with KBACE Technologies, Incorporated, with no increase in the contract value. (This change is to renew annual support services for HR Kube for the period covering June 1, 2015 through May 31, 2018 in the funded amount of \$13,971.06. In addition, this change is also to renew annual support services for Payroll Benefits Kube for the period covering November 1, 2014 through October 31, 2017 in the funded amount of \$51,247.79, for a combined funded amount of \$65,218.85. This renewal includes a 5% increase from the previous year, which will be absorbed in the current contract value.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
37. Resolution approving the assignment of Contract No. 11752, Software License and Services Agreement, to Hansen Technologies from Ventyx, Incorporated in the funded amount of \$47,720.03. (This service was previously provided by Ventyx, Incorporated, which was awarded under Contract No. 10908 Mobile Data Solutions. Ventyx, Incorporated has discontinued providing software license and support services for BillGen and has assigned this portion of the work to Hansen Technologies. The term of this contract is for the period covering January 1, 2015 through December 31, 2015 in the funded amount of \$47,720.03. This is a sole source award and Hansen

Technologies is the only firm who can provide this service for the software.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

38. Resolution awarding contract to Konica Minolta Business Solutions for a forty-eight month rental of two digital black and white copier/printer systems, in the amount of \$481,728.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
39. Resolution approving Change No. 2 to Contract No. 11543, Environmental Abatement Services, with General Construction Services, Incorporated, in the funded amount of \$6,000,000.00. (This change is to add additional funds in the funded amount of \$250,000.00 for unplanned environmental emergency response work at various MLGW facilities to meet regulatory requirements. In addition, this change is also to renew the current contract for the second of four annual renewal terms covering the period January 1, 2015 through December 31, 2015 in the funded amount of \$5,750,000.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
40. Resolution awarding a contract to MSM Solutions, for a Barcode System, in the amount of \$71,430.25. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. Groundwater Institute (GWI) Presentation - Jerry R. Collins, Jr. / Dr. Brian Waldron/ Dr. Dan Larson/ Mr. Scott Schoefernacker/ Ms. Michelle Dry
3. Budget Update - 3rd Quarter 2014 - Roland McElrath
4. Other - Jerry R. Collins, Jr.

**ADDITIONAL MEETINGS**

12:00 (Noon) - Supplier Diversity Committee Meeting - Room 511

12:30 p.m. - Human Resources Committee Meeting - Room 507