



**~ Preliminary Agenda ~**

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**Wednesday, October 19, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of October 5, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated October 4, 2016, Items 17 through 27.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 12)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 5 for an invoice payment to Davis H. Elliot Construction Company, Incorporated, Contract No. 11576, Emergency Storm Restoration, based on agreed upon rates, in the funded amount of \$145,536.30. (This payment request is for emergency restoration work performed on MLGW's electric system to replenish funds used as a result of the June 15, 2016 storm for Invoice No. 311883. The contract term will remain through January 14, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving payment of an invoice to Scottsboro Electric Power Board for Contract No. 11709, Mutual Aid Agreement, based on agreed upon rates, in the funded amount of \$15,372.37. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 5 for an invoice payment to Service Electric Company for Contract No. 11613, Emergency Storm Restoration Agreement, based on agreed upon rates, in the funded amount of \$248,850.67. (This

payment request is for emergency restoration work performed on MLGW's electric system as a result of the June 15, 2016 storm for Invoice No. 46561.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution awarding a contract to Williams Equipment and Supply Company, Inc., for the purchase of a skid steer loader with hydraulic front loader, in the amount of \$58,900.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 2 to Contract No. 11797, Line Clearance Minor, with Asplundh Tree Expert Company, in the funded amount of \$3,518,034.10. (This change is to renew the current contract for the first of four annual renewal terms for the period covering December 2, 2016 through December 1, 2017, based on agreed upon rates, in the funded amount of \$3,461,663.53, which reflects a 2% rate increase from the previous year. This increase will be applied to employee wages, health insurance, and general operating costs of equipment maintenance. In addition, this change is to increase the current contract in the funded amount of \$56,370.57 to replenish funds for work performed as a result of the June 15, 2016 storm restoration efforts for a total funded amount of \$3,518,034.10.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding a contract to Welsco, Inc., for the purchase of four electric arc welders, in the amount of \$52,822.04. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a contract to Summit Truck Group, for the purchase of a cab and chassis with tank body, in the amount of \$138,998.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **CUSTOMER CARE DIVISION**

(None)

#### **ENGINEERING & OPERATIONS DIVISION**

8. Resolution approving the ratification and awarding, after the fact, Contract No. 11892, Fite Road Emergency Bore, to Owens Irrigation, Incorporated, d/b/a Owens Construction Services of Tennessee, in the funded amount of \$331,535.54. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

9. Resolution awarding Contract No. 11914, MLGW Utility Payment Centers, to FirsTech, Incorporated, in the funded amount of \$239,352.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

(None)

#### **HUMAN RESOURCES DIVISION**

(None)

**INFORMATION SERVICES DIVISION**

10. Resolution awarding a contract to PCM, Inc., for Veritas Backup Agent Software maintenance, in the amount of \$96,326.99. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a contract to Unico Technology, for Trend Micro Enterprise Security Communication & Collaboration Software maintenance and support, in the amount of \$372,200.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 6 to Contract No. 10741, Laser Disk Document Storage, with Jack Henry and Associates, Incorporated, operating as a division of Profitstars, in the funded amount of \$107,198.40. (This change is to upgrade the Spoolview software and is a single source change due to the current software being at its end-of-life in the funded amount of \$97,338.40. In addition, this change also includes the renewal of the upgraded software for annual software maintenance, license and support services for the period covering July 1, 2016 through June 30, 2017 in the funded amount of \$9,810.00). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS**

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –  
OPEB Committee Meeting - Room 511