



Board Meeting

~Preliminary Agenda ~

Wednesday, October 5, 2016

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:Chairman Sisnett**PLEDGE OF ALLEGIANCE:**Chairman Sisnett**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of September 21, 2016.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 20, 2016, Items 13 through 19 and Items 27 and 40.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 10)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11875, System Furniture, to Staples Contract & Commercial, Incorporated, operating as Business Interiors by Staples, in the funded amount of \$1,537,080.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11895, Street Light Construction for the Southwind/Windyke Annexation, to Standard Electric Company, Incorporated, in the funded amount of \$361,798.45 based on unit prices. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 2 to Contract No. 11699, Large Diameter Directional Drilling, with Memphis Road Boring Company, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the second of four (4) annual renewal terms covering the period November 10,

2016 through November 9, 2017. In addition, this renewal includes a change in the estimated quantities which reflects the following: 1) 1A-1 from 2,000 to 9,000; and 2) 1A-2 from 2,000 to 2,500. The increase in the estimated quantities reflects the volume of work projected during the renewal period. (Jozelle Booker)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

4. Resolution awarding a thirty-six month contract to Patterson Welding Service, for repair and fabrication of substation equipment, in the approximate amount of \$300,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 3 to Contract No. 11489, Customer Care Center (CCC) Telephone Service, with AT&T to ratify the continued use of services and to extend the term of the current contract in the funded amount of \$50,000.00. (The initial term of the contract was for a 36-month period from the date of the Notice to Proceed with two annual renewal options. The term of this contract ended August 15, 2016 and AT&T has continued to provide services to MLGW. Proposals were solicited and received for a new contract (11682) to replace this contract. However, contract negotiations are not complete. In addition, AT&T recently informed MLGW the equipment to be installed under the new contract will not arrive until early 2017. Therefore, this change is to ratify the continued use of the services provided under Contract 11489 since the expiration of the term and to extend the contract for six months covering the period August 16, 2016 to February 15, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving a Contract of Sale for purchase of property from Grace Church of God in Christ, for the expansion of the North Service Center, located at 982 Meagher Street. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving revisions to MLGW Human Resources Policy #23-20, Data Security. (Jerry R. Collins, Jr./Von Goodloe)
8. Resolution approving revisions to MLGW Human Resources Policy #23-26, Computer Equipment Usage. (Jerry R. Collins, Jr./Von Goodloe)

9. Resolution approving revisions to MLGW Human Resources Policy # 23-29, Internet-Emails. (Jerry R. Collins, Jr./Von Goodloe)
10. Resolution approving the following positions: Position Nos. 01125, 01408, 01993, and 02819 all of which are for Utility Worker 2 positions; Position Nos. 01132, 01402, 01627, 01968, 02358, and 06102 all of which are for Apprentice Lineman positions; Position Nos. 01640 and 04131 both of which are Apprentice Cable Splicer positions; Position Nos. 02647, 03392, 04930, and 06152 all of which are for Lineman positions; and Position No. 05711 - Layout Designer. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

REGULAR AGENDA

(Item 11)

11. Resolution approving the Budgets for the Electric, Gas and Water Divisions for the 2017 operation and maintenance expenses and the 2017 capital expenditures, and to approve revisions to select Electric Rate Schedules. The resolution also petitions the Memphis City Council to convene as a rate making body in a public hearing on November 1, 2016, and authorizes the President to publish a public notice of the intention of MLGW to seek approval from the Memphis City Council of the rate revisions. (Jerry R. Collins, Jr./Dana Jeanes)
(REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

12:00 p.m. - Human Resources Committee Meeting - Room 507