



~ Preliminary Agenda ~

Thursday, October 3, 2013

1:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Wishnia

PLEDGE OF ALLEGIANCE: Chairman Wishnia

ROLL CALL: Dana Jeanes

APPROVALS:

Minutes of Meeting of September 18, 2013.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 17, 2013, Items 8 through 18 and Item 24.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding a contract to Williams Equipment and Supply Company, Inc., for a diesel-powered portable 750 CFM air compressor, in the amount of \$62,410.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 1 to Contract No. 11539, Mobile Document Shredding Services, with Vital Records Control, Incorporated, in the funded amount of \$23,520.00. (This change is to renew the contract for the first of four annual renewal terms covering the period January 4, 2014 to January 3, 2015 in the funded amount of \$23,520.00, which reflects an adjustment in stops. In addition, the renewal does not reflect an increase from the previous term.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding contract to Sherman Dixie Concrete Industries, Inc., for the purchase of control cable duct system, in the amount of \$198,839.30. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Trench Limited c/o Jeanes Enterprises, Inc., for the purchase of current-limiting reactors, in the amount of \$150,344.44. The current-limiting reactors will be used to replace old equipment at Southgate Substation No. 1. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving payment of an invoice from Shelby County Government for MLGW's contribution, to the Pictometry renewal contract, for the Shelby County photography project, in the amount of \$ 29,517.57. This amount is the first of two annual payments to be made for a total of \$59,035.14. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

6. Resolution approving an extension of Purchase Order number 138713 with OfficeMax for office supplies and toners until December 31, 2013 or until a new contract has been executed. This extension is being requested to allow time to resolve a pending bid protest of bids received on August 6, 2013. The current contract with OfficeMax for office supplies expires on October 30, 2013. Upon approval of the extension the new expiration date will be December 31, 2013. (Jozelle Booker)
7. Resolution setting forth all persons authorized to sign and/or countersign on Division and Pension System bank accounts. (This adds the name of Derrick Suggs, to sign on certain bank accounts, due to the retirement of Mary Helen Lovett, whose name has been removed. This also authorizes Richard Finnie to sign or countersign on the Memphis Weekend Academy Operating Account. This supersedes the Resolution approved on June 6, 2013.) (Dana Jeanes)
8. Resolution approving the ratification of the issuance of Purchase Order Numbers 149022 in the amount of \$32,524.00 and 149024 in the amount of \$47,524.00 to Wagner Smith Equipment Company, for the rental of equipment for a three month period, in the total amount of \$80,048.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 2 to Contract No. 11508 Utility Payment Centers, to FirsTech, in the funded amount of \$254,058.00. (This change renews the contract for the second of four renewal terms covering the period November 15, 2013 to November 14, 2014 with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution awarding thirty-six month blanket contracts, for decorative concrete standards and brackets, to SALCO, Inc., in the amount of \$120,500.00 and StressCrete, Inc., in the amount of \$777,600.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

11. Resolution approving the September 30, 2013 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. HR Policy 21-09 - Employment of MLGW Retirees - Rutha Griffin
3. 2014 Customer Care Policies, EG&W Service Policies, Incentive Policy, Schedule of Charges - Margie Borrum-Smith
4. 2014 Preliminary Budget - Jerry R. Collins, Jr.
5. Other
HR Policy 21-01 - Employment of Relatives

COMMITTEE REPORTS:

HR Committee Report - Commissioner Darrell Cobbins

ADDITIONAL MEETINGS

11:30 a.m. - Pension Board Meeting - Room 511

12:30 p.m. (or immediately following the Pension Board Meeting) –
OPEB - Room 511