



**~Preliminary Agenda ~**

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**Wednesday, September 21, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of September 7, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 6, 2016, Items 10 through 18.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 12)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 1 to Contract No. 11840, Professional Engineering Services for Central Support Services, with Thompson Engineering, Incorporated, in the funded amount of \$19,910.00. (This change is to increase the current contract value in the funded amount of \$19,910.00 to cover the design fees for two 2016 projects: 1) the water and sump pump replacements in the Administration Building; and 2) the Beale Street Landing Garage Air Handling Unit #2. The design fees for these projects were not calculated in the original award amount. The contract term will remain through May 1, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 5 to Contract No. 11491, System Furniture, with Staples, in the funded amount of \$69,529.51. (This change is to increase the current contract value through the current contract term which ends January 22, 2017. The increase is needed to replenish funds used for unanticipated

- furniture purchases.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 4 to Contract No. 11539, Mobile Document Shredding Services, with Vital Records Control, Incorporated, in the funded amount of \$23,520.00. (This change is to renew the current contract for the fourth and final annual renewal term covering the period January 4, 2017 through January 3, 2018, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
  4. Resolution awarding Contract No. 11881, Tire and Tire Services, to Wingfoot Commercial Tire Systems, LLC, d/b/a Goodyear Commercial Tire & Service Centers, in the funded amount of \$826,830.56. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
  5. Resolution approving Change No. 1 to Contract No. 11770, Trash Removal/Solid Waste Services, with Waste Connections of Tennessee, Incorporated, in the funded amount of \$141,169.12. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 4, 2017 through January 3, 2018, with no increase from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
  6. Resolution awarding Contract No. 11859, Duct Lining-Lt. George W. Lee Avenue (Between the Westin Hotel and Third Street), to Hill Services, Incorporated, in the funded amount of \$145,200.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **CUSTOMER CARE DIVISION**

7. Resolution approving Contract No. 11924, Interlocal Agreement between Memphis Light, Gas and Water Division and the Town of Arlington, Tennessee for Storm Water Fee billing services within Arlington's corporate limits. (Chris Bieber) (REQUIRES CITY COUNCIL OF APPROVAL)
8. Resolution approving Contract No. 11923, Interlocal Agreement between Memphis Light, Gas and Water Division and the City of Millington, Tennessee, for solid waste and storm water user fee billing services within the corporate limits of the City of Millington, Tennessee. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

9. Resolution approving the payment of an invoice from the City of Memphis Public Works Department for the annual sewer discharge fee for the 2015 filter backwash discharge for seven water pumping stations in the amount of \$412,489.08. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving MLGW's Cross Connection Control Program Plan. (Alonzo Weaver)

**FINANCE DIVISION**

(None)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

11. Resolution approving Change No. 1 to Contract No. 11622, Employee Benefit Dental Plan, with Delta Dental of Tennessee, in the estimated funded amount of \$2,439,924.00. (This change is to renew the current contract for the first of two annual renewal terms for the period covering January 1, 2017 through December 31, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**INFORMATION SERVICES DIVISION**

12. Resolution awarding Contract No. 11898, Wireless Network Upgrade and Enhancement Project, to Venture Technologies, Incorporated, in the funded amount of \$121,682.08. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. NERC Update - Allan Long
3. HR Policies - #23-20, #23-26, #23-29 - Rutha Griffin
4. 2017 Preliminary Budget - Jerry R. Collins, Jr.
5. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**Human Resources Committee Report - Vice-Chairman Darrell Cobbins**ADDITIONAL MEETINGS**

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –  
OPEB Committee Meeting - Room 511