



Board of Light, Gas and Water Commissioners

2220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~Preliminary Agenda ~

Monday, September 11, 2017

2:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Commissioner Graves

PLEDGE OF ALLEGIANCE: Commissioner Graves

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of August 16, 2017.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 5, 2017, Items 6 through 23. (See Minute File No. 1416.)

PRESENTATIONS:
(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 9)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 1 to Contract No. 11857, MLGW South Service Center Generator Addition, with Tri-State Armature & Electrical Works, Incorporated, in the funded amount of \$4,598.00. (This change is to expand the scope of work to include materials and labor costs to add a sidewalk, foundation, and bollards which was not included in the original design in the funded amount of \$4,598.00. This change is needed to ensure proper safety and drainage requirements for equipment and personnel. The contract term for this change will remain through November 15, 2017.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

2. Resolution awarding a sixty month purchase alliance with the option to renew for two additional single year terms to Cleaveland Price, Inc., for air disconnect switches on an as needed basis, in an amount not-to-exceed \$3,500,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

3. Resolution approving Change No. 9 to Contract No. 11292, Cashiering System Replacement, with System Innovators, in the funded amount of \$55,000.00. (This change is to expand the scope of work to include the implementation of Europay, Mastercard, and Visa Chip Technology (EMV) in the funded amount of \$37,840.00. In addition, MLGW is requesting the approval of contingency funds in the amount of \$17,160.00 in the event of unforeseen conditions, for a total funded amount of \$55,000.00. This change is needed to prevent fraud and will provide security for MLGW customers utilizing the EMV technology. The contract term will remain through April 30, 2018. MLGW is requesting approval of this change to this acquired system, which can only be performed by System Innovators and the third party providers.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

4. Resolution approving the creation of two ex officio advisory members of the Board of Commissioners, who are customers of the division and reside outside of the city limits of the City of Memphis. (Cheryl Patterson/Jerry R. Collins, Jr.)

HUMAN RESOURCES DIVISION

5. Resolution approving the following positions: Position No. 00604 (Apprentice Lineman) and Position No. 01213 (Utility Worker). (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

6. Resolution approving Change No. 6 to Contract No. 10927, Perpetual Licensing Agreement, with Pitney Bowes Software, Incorporated, in the funded amount of \$35,901.79. (This change is to ratify and renew the current contract for software maintenance, license and support services for the period covering September 1, 2017 through August 31, 2018, which reflects a 2.73% increase from the previous renewal due to the Consumer Pricing Index (CPI) in this industry. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Pitney Bowes Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a sixty month purchase order to Mitchell Technology Group, LLC, for printer maintenance and repairs as needed, in an amount not-to-exceed \$100,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding Contract No. 11900, Mobile Dispatch Replacement, to Clevest Solutions, Incorporated, in the funded amount of \$2,011,861.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

9. Resolution approving Change No. 7 to Contract No. 11004, Human Resources and Payroll System, with KBACE Technologies, Incorporated, with no increase in the contract value. (This change is to renew annual maintenance and support services for HR Kube period covering the period June 1, 2018 through May 31, 2021 in the funded amount of \$16,173.25, which reflects a 5% increase from the previous renewal. In addition, this change is also to renew annual maintenance and support services for Payroll Benefits Kube covering the period November 1, 2017 through October 31, 2020, in the funded amount of \$59,325.73, which reflects a 5% increase from the previous renewal. The total funded amount for this renewal is \$75,498.98, which reflects an overall 5% increase from the previous renewal due to the company's pricing modules for these products which will be absorbed in the current contract value. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by KBACE Technologies, Incorporated.) (Clifton Davis)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Second Quarter, 2017 - Healthcare Report - Charles Perry
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Second Quarter, 2017 - Supplier Diversity Update - Renise Holliday

ADDITIONAL MEETINGS – September 11, 2017

1:30 p.m. - Human Resources Committee Meeting - Room 507

3:30 p.m. (or immediately following the Board Meeting) –
Audit Committee Meeting - Room 511

Wednesday, September 13 (11:30 a.m.) - Auditorium:

Third Quarter Service Award Luncheon